

Municipal Office Building Committee, Town of East Haddam

Town of East Haddam
Municipal Office Building Committee
June 27, 2019
DRAFT

1. CALL TO ORDER

Mr. Mansfield called the meeting to order at 7:10 p.m. at the Municipal Office Complex.

2. ATTENDANCE AND APPOINTMENT OF ALTERNATE(S)

Municipal Office Building Committee Members: Craig Mansfield, Edward Blaschik, Maryjane Malavasi, and Phil Barlow.

Absent Member(s): Eric Dill, Chuck Smith, Al Howat, Roy Parker, Tracey Gionta (BOF), William DiCristofaro (BOF), Erik Anderson (BOE), Park and Rec Representative (P&R), and Jim Ventres (Land Use Administrator).

Other(s): Thomas Romagnoli (Downes Construction), David Stein (Silver Petrucelli), Kenneth Eldridge (Silver Petrucelli), Ron Turner (Director of Operations), Dave Carpenter (NEEC), and Ruth Ziobron (Recording Secretary).

Mrs. Malavasi was seated for Mr. Howat.

3. APPROVAL OF MEETING MINUTES

A. May 30, 2019

Motion by Mr. Blaschik, second by Mr. Mansfield to approve the May 30, 2019 meeting minutes as presented.

Favor: Mansfield, Blaschik

Oppose: None

Abstain: Barlow, Malavasi

Motion passed.

4. OLD BUSINESS

A. Silver Petrucelli & Associates

Mr. Stein explained that the sequencing change to deal with the relative humidity was causing over cooling in certain areas in the building. Adjustments have been made to the air flows to correct the situation. The sequencing program will be monitored and may need to be changed with the seasons. The vault requires specific humidity levels. Because the door is open, additional adjustments are necessary.

Mr. Mansfield asked for more humidity sensors in the basement.

Motion by Mr. Mansfield to allocate an amount not to exceed \$3,500 to NEEC for programming air flow of the HVAC system. Second by Mrs. Malavasi and unanimously passed.

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A flooring inspection was performed today by Hoffman Associates. The data from the inspection will confirm or deny issues with the flooring independently from the humidity issues.

Mr. Stein will contact BSC group for a formal recommendation related to the front fencing/runoff issues.

B. Downes Construction

Mr. Romagnoli told the committee that Mather will complete the back handicap parking spot.

C. USDA-Nothing new.

D. Bills and Invoices

Motion by Mr. Barlow, second by Mrs. Malavasi and unanimously passed to approve Downes Construction's invoice #24, dated June 27, 2019 in the amount of \$59,254.83.

Mr. Blaschik voiced concern with the committee having to pay \$10,000 for the humidity issues.

5. GENERAL DISCUSSION-None

6. NEXT MEETING

A. July 11, 2019

The next scheduled regular meeting is Thursday, July 11, 2019 at 7 p.m.

7. Audience of Citizens-None

8. ADJOURNMENT

Motion by Mr. Blaschik at 8:30 p.m. to adjourn. Second by Mr. Barlow and unanimously passed.

Respectfully submitted;

Edward C. Blaschik
Secretary