

Municipal Office Building Committee, Town of East Haddam

Town of East Haddam
Municipal Office Building Committee
August 22, 2019
Adopted November 14, 2019

1. CALL TO ORDER

Mr. Mansfield called the meeting to order at 7:03 p.m. at the Municipal Office Complex.

2. ATTENDANCE AND APPOINTMENT OF ALTERNATE(S)

Municipal Office Building Committee Members: Craig Mansfield, Edward Blaschik, and Phil Barlow.

Absent Member(s): Eric Dill, Chuck Smith, Maryjane Malavasi, Roy Parker, Al Howat, Tracey Gionta (BOF), William DiCristofaro (BOF), Erik Anderson (BOE), Park and Rec Representative (P&R), and Jim Ventres (Land Use Administrator).

Other(s): Scott Scholl (Downes Construction), David Stein (Silver Petrucelli), Kenneth Eldridge (Silver Petrucelli), Ron Turner (Director of Operations), and Ruth Ziobron (Recording Secretary).

3. APPROVAL OF MEETING MINUTES

A. June 27, 2019

Motion by Mr. Blaschik, second by Mr. Barlow to approve the June 27, 2019 meeting minutes as presented. Passed unanimously.

4. OLD BUSINESS

A. Silver Petrucelli & Associates

B. Downes Construction

Mr. Scholl reviewed the following:

-Downes Building Committee Agenda dated 08/22/19.

Critical Items:

-HVAC Control Re-Sequencing-Committee Members reviewed room temperature data. The data will be sent to the Commissioning Agent.

-Review Buckling LVT Floors at Corridors. The moisture content in the floor plywood is high. The flooring specs were reviewed. More information will be obtained from the vendor regarding the adhesive product used.

-Lower Sidewalk ADA Compliance- Work will start soon.

-DOT Release of Mather Corporations Bond. The State will not release the bond based on drainage issues out front into the street.

Mr. Scholl will review the accrued finance charges with Mrs. Varricchio.

Motion by Mr. Howat, second by Mr. Blaschik and unanimously passed to approve COP #378 Sump Pump Extension & Weatherproof Misc Leaks-Order of Magnitude Cost of \$6,800 on a Time & Material Basis. Items to be addressed include the following:

- 1. Install Window Well below Finance Office by Retaining Wall**
- 2. Sump Pump Extension in Former Boiler Room**
- 3. Address Leaks at Round Level in Police Desk Area**
- 4. Weatherproof Cupolas.**

C. USDA-Nothing new.

D. Bills and Invoices

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to approve Downes Construction's August 2019 payment application in the amount of \$2,560.48.

5. GENERAL DISCUSSION

Committee members requested that a sign be made for the Tax Collector and Assessor's office with hours of operations.

It was noted repairs of the tennis courts would be postponed until after the floors are repaired.

6. NEXT MEETING

A. September 12, 2019

The next scheduled regular meeting is Thursday, September 12, 2019 at 7 p.m.

7. Audience of Citizens-None

8. ADJOURNMENT

Motion by Mr. Blaschik at 7:58 p.m. to adjourn. Second by Mr. Mansfield and unanimously passed.

Respectfully submitted;

Edward C. Blaschik
Secretary

There is no digital recording for this meeting.