

EAST HADDAM LIBRARY SYSTEM
LIBRARY BOARD OF TRUSTEES
FINANCE COMMITTEE

Minutes of a meeting of Nov. 5, 2019

1. Meeting called to order at 7:05 by Chair Dawn Barlow
Members present: D Barlow, J Bielot, W **Barney**
Also Present: M Gilroy, Library System Director
2. Motion by J Bielot/W Barney to approve the minutes of Oct. 7, 2019. APPROVED 3-1
3. Old Business
 - a. There was a discussion regarding the Top Ten Taxpayers list and how it might be used to advance the mission of the Library System. It was determined that this matter be deferred to a future time when such a discussion would be more germane.
 - b. There was a discussion regarding the development of a Library Bequest Policy which is a goal of the Finance Committee. To begin the process, it was decided that the Committee would first see if the Town had a policy on bequests which the Committee could use as a model. M Gilroy said that he would look into this and report to the Committee at the December meeting.
4. New Business
 - a. M Gilroy present the new format that will be used for capital project called the Capital Improvement Plan (CIP). There was a discussion regarding what should be included on the Library System CIP and whether already presented projects should be included. M Gilroy said that he would discuss that matter with the Town's Finance Director and report back to the Committee
 - b. There was a discussion of the 2020-21 Budget. It was felt that items that would need additional financial support in the next budget should include: Monies to enhance the Library's Collections; keep staff salaries in line to library salary norms; monies to enhance the programs offered by the library; increased monies for maintenance projects.
 - c. The Committee reviewed the status of the 2019-20 budget to date. Spending is in line with expected expenditures with the exception of the communication line which had an unexpected charge.
5. There was no audience of citizens
6. Without objection, the meeting was adjourned at 8:04

Submitted by: W Barney