

EAST HADDAM PUBLIC LIBRARY SYSTEM

BOARD OF LIBRARY TRUSTEES

FINANCE COMMITTEE

Minutes of a Special Meeting held on Jan 8, 2020 at the East Haddam Free Public Library

1. Meeting called to order by Chair, D Barlow at 7:07 PM

Board Members Present: D Barlow, J Bielot, W Barney

Also Present: M Gilroy, Library Director

2. On a motion by J Bielot/W Barney, D Barlow of re-elected as Committee Chair, 3-0
3. On a motion by J Bielot/W Barney, the minutes of Nov 4, 2019 were approved 3-0
4. Old Business
  - A. Bequest Policy – It has not been determined as to whether the Town has a Bequest Policy. It was decided to carry this item over to the regular February meeting, and Committee members will check with other area libraries regarding their bequest policy.
  - B. Library Director M Gilroy reviewed the proposed 2020-21. He shared the 2018-19 statistics on library performance and noted the over-all growth in the use of the various library functions.
  - C. He noted that due to the recently enacted changes to the CT minimum wage law, he cannot be certain as to hourly wage employee salaries and will wait to hear from the Town Finance Director regarding this line item. He explained that the increase in the Communications line of \$1500 was to enhance Library programs. He noted the increase in the Books and Periodicals line which was done to reflect the increase in Library usage in the previous year. M Gilroy noted that the Technology line was increased so that the Library System could add HOOPLA, an on line service that would expand library available to patrons. The CIP is still being reviewed with Town officials.
  - D. The Committee set for goals in the coming year: 1. Look for eliminate the fine system; 2. Create a Bequest policy by March, 2020; 3. Develop a program for better patron communication; 4. Work on developing alternate funding sources; 5. revamp the Children's section at EHFPL.
5. There was no New Business
6. There was no audience of citizens
7. Without objection, the meeting was adjourned at 7:55