

EAST HADDAM FREE PUBLIC LIBRARY
APRIL 14, 2011 MEETING MINUTES

Meeting called to order @ 7:05pm

In attendance: Andrea Pascal, Barbara Kiley, Denys Shorthouse, Louise Pear, Patty Veselak, Bob Trotachaud, Joanne Maynard, John Jascot, Chris Antaya, Donna McGlinchey, Michael Gilroy, Maureen Heidtmann, Laurie Prichard.

Minutes read; motion made to accept by Louise Pear, seconded by Andrea Pascal.

Patty Veselak read the Treasurer's report:

12/31/10 amount on-hand: \$21,377.77

receipts: \$6,691.42

disbursements: \$21,566.78

3/31/11 ending balance: \$6,502.41

Miscellaneous reserve: \$14,276.60

Special funds: \$5,618.30

Endowment summary highlights as submitted by John Bielot, were read by Patty Veselak: no changes of note were made during the last quarter. Endowment levels were up 20% in 2010, with 12% as a benchmark and 5% year-to-date. There will be a question posed to verify our endowments' management costs.

Motion made by Denys Shorthouse to accept report, pending cost verification, seconded by Chris Antaya.

Michael Gilroy presented his report by PowerPoint on the new monitor installed in the library since the last meeting:

- *Reviewed objectives and progress of his 2011 Progress themed "Project Excelsior"

- *This quarter the library has consistently doubled and at times tripled 2010 attendance

- *Circulation up 30% from last quarter

- *Used book sale revenue up

- *Reviewed community events held and scheduled

- *Requests the board review and consider changing the snow closing policy

- *Showed pictures of "duck day", meet the police dog event, and the Art show entries and participants (conservative estimate of 300 attendees for that outstanding event)

- *Also highlighted miscellaneous community partnerships

- *Planned and anticipated improvements on library appearance include more shelving in adult fiction (to be accomplished by creative and skillful re-distribution of materials planned by library staff)

- *Voiced praise and reviewed many positive attributes of the talented EHFPL staff, noted volunteers welcome at any time and for upcoming events.

Barbara Kiley (Books & programs committee) reported that volunteers and books are welcome for the June book sale. Also, possibly an Adult summer reading program will be in effect this year, and donations for an adult-themed gift-basket needed by July 1. She also praised all the work done by the library's "Friends" group, and suggested we do something in the way of recognizing their diligence. Barbara and Donna volunteered to address this issue.

John Jascot (Building committee) will be painting the front door when weather permits, will get holly bushes trimmed away from hand railing, and address the remaining clean-up necessary from the "egging" that was done. Work on landscape will probably be put off til fall.

Patty Veselak read from Dale Duby's (Finance committee) report that our boiler is only 15-20 years old, and should give many more years of dependable service. And Patty also read Dale Duby's resignation.

Joanne Maynard continued the EHFPL history.

Meeting adjourned to executive session at 8:50pm.

Meeting adjourned at 9:15pm.

Minutes submitted by Donna McGlinchey, substituting for Chris Antaya, secretary.