

East Haddam Village Revitalization Committee  
Special Meeting  
Thursday, December 16, 2010  
Minutes

DRAFT

Committee Members Present: Bill Gerrish, Phil Barlow, Eric Sabetta, Mary Ellen Klinck, Randy Dill, Lisa McNellis. Others in attendance: Bob Scherrer.

Mr. Gerrish called the meeting to order at 7:05 p.m.

Approval of minutes:

Minutes from the meeting of October 28, 2010 were reviewed. Amendments proposed by Mr. Dill were grammatical in nature. Motion made by Mr. Barlow to accept minutes, seconded by Mr. Gerrish. Motion carried.

Old Business

Mr. Gerrish reported that neither he nor Mr. Barlow were able to attend the October meeting of the Middle School conversion committee. Mr. Dill reported that he was in attendance and the village revitalization project was not discussed.

New Business

Mr. Gerrish noted that he provided the committee with an example of a Request for Proposals (RFP) and a Request for Qualifications (RFQ) that Attorney Susan Hayes had provided. He asked the committee whether it should develop an RFP/RFQ for the town's consideration.

Mr. Sabetta suggested that the committee develop a detailed timeline of actions the committee and town need to take to secure a developer.

Mr. Scherrer noted that when the town previously pursued developers for the project a few years ago, there was little response from potential developers. He suggested that we continue to seek guidance from Attorney Jef Wolter who has considerable experience working with developers to assist the committee in developing the best way to approach potential developers.

The committee decided on the following plan of action: Mr. Sabetta will take the lead on developing a timeline. He will present a draft for discussion and further development at the next regularly scheduled meeting of the committee.

Mr. Gerrish will contact Mr. Wolter and invite him to the next committee meeting for the purposes of providing input on the timeline, as well as guidance on the best way to engage developers concerning village revitalization.

General Discussion

Mr. Gerrish noted that, at the First Selectman's request, he submitted an article to the East Haddam Magazine concerning the activity of the committee.

Meeting adjourned at 8:23 pm.