

**TOWN OF EAST HADDAM
BOARD OF FINANCE**

Special Meeting
April 25, 2011
7:55 pm
Old Town Hall

Call to Order

The special meeting of the East Haddam Board of Finance was called to order by Chairman Paul Maxwell on Monday, April 25, 2011 at 7:55 pm, immediately following the budget public hearing, at the Old Town Hall.

In attendance:

Board of Finance Members:

Paul Maxwell, Chairman
Robert Bennett
Matthew Budzik
Bruce Dutch
Susan Link
Edward Schwenzfeier

Others:

Mark Walter, First Selectman
Deb Denette, Town Clerk and BOF recording secretary
Cindy Varricchio, Finance Administrator

2011-2012 Budget

Motion was made by Mr. Maxwell to present to the annual budget meeting, scheduled to be called by the Selectmen for May 11, 2011 at 8:00 p.m. in the Town Meeting Hall, a total budget of \$28,936,922 based on the grand list as of October 1, 2010 of \$983,733,633. The budget would require a tax rate increase of .23 mills. Mr. Schwenzfeier seconded the motion. The motion carried unanimously.

Plan of Conservation and Development Grant

Motion made by Mr. Maxwell to recommend that the Board of Selectmen schedule a Town Meeting for the acceptance of the Municipal Plan of Conservation and Development Grant in the amount of \$12,000 (revenue account 701-41055). Mr. Budzik seconded the motion. The motion carried unanimously.

Motion Generator Grant:

Craig Mansfield stated that Emergency Management has applied for a \$50,000 grant that would require a Town match of \$9,400 for the acquisition and installation of a generator at the senior center. He stated that this acquisition would create redundancy in shelter management and would be beneficial in the event of a smaller scale emergency or outage. Mr. Mansfield stated that, in theory, Town Office Building operations could operate after a disaster out of this facility. Responsive to inquiry from Mr. Bennett, Mr. Mansfield advised that operation and maintenance of the generator would be absorbed within the Emergency

Management budget. He further stated that diesel fuel will be used as it is easier to get (in coordination with Public Works). Mr. Mansfield stated that the generator will be started and run on a routine basis to keep the system functional. Mr. Mansfield added that East Haddam was one of 13 towns to receive this grant.

Mr. Mansfield also advised that the acquisition and installation of the generator allows East Haddam to register the facility as a Red Cross shelter, so that if it is ever opened for such purpose, it may apply for federal funding.

Motion was made by Mr. Maxwell to recommend that the Board of Selectmen schedule a Town Meeting for the acceptance of the FFY Homeland Security Emergency Operations Center/Shelter Generator Grant in the amount of \$50,000 for the purpose of installing a generator at the Senior Center facility so that the facility can be used as an emergency shelter (revenue account 79-431510-G1101 and expense account 79-541750-G1101); said grant requiring a grantee match of \$9,400. Mr. Bennett seconded the motion. The motion carried unanimously.

Grantee Match

It was noted that there is \$49,325.95 remaining in the Board of Finance Contingency.

Motion was made by Mr. Maxwell to transfer \$9,400 from the Board of Finance Contingency (704-588701) to the Emergency Operations Center/Shelter Generator Grant Fund for the grantee match of said grant. Mr. Dutch seconded the motion. The motion carried unanimously.

Motion was made by Mr. Bennett to adjourn at 8:05 pm. Mrs. Link seconded the motion. The motion carried unanimously.

Respectfully submitted,

Deb Denette