

Board of Selectmen
First Selectman's Office
April 27, 2011
Special Meeting Minutes

Selectmen Present: Mark Walter, Pete Govert, Emmett Lyman
Also Present: L. Zemienieski, R. Toolan (arrived 3:20p.m.)

1. First Selectman Walter called the meeting to order at 3:00 p.m. and the attendees said the Pledge of Allegiance.
2. Call for Town Meeting: Mr. Walter noted that the Board of Finance held a Public Hearing regarding the budget and voted to send to the Board of Selectmen to call a Town Meeting.

Motion #1

Motion made by Mr. Walter and seconded by Mr. Govert, to adopt the following resolutions:

RESOLVED, that a Special Town Meeting is hereby called to be held on May 11, 2011 at 8:00 p.m. in the Town Meeting Hall on Town Street in the said Town of East Haddam, Connecticut (the "Town Meeting"), to consider the resolution recommended and approved by the Board of Finance at its meeting held on April 25, 2011 to approve the budget of \$28,936,922 for fiscal year 2011 – 2012.

BE IT FURTHER RESOLVED, that the Board of Selectmen, pursuant to Section 7-7 of the Connecticut General Statutes, as amended, hereby removes the item described above on the call of the Town Meeting for submission to the voters on May 24, 2011 for vote by voting machine by the voters entitled to vote at the Town Meeting between the hours of twelve o'clock p.m. and eight o'clock p.m. at the Town Meeting Hall, East Haddam, Connecticut under the following heading:

Shall the Town of East Haddam budget of \$28,936,922, as recommended
by the Board of Finance for fiscal year 2011- 2012 be approved?

The moderator of the Town Meeting shall adjourn such meeting after reasonable discussion of such item and conclusion of such other business as may properly come before the Town Meeting and order such vote by voting machine in accordance with this resolution and Section 7-7 of the Connecticut General Statutes.

BE IT FURTHER RESOLVED, that the voters at the Town Meeting shall determine whether the polls shall be open at six o'clock a.m. to conduct the referendum on May 24, 2011 and this resolution is hereby added to the agenda of such meeting.

The board discussed the polling hours for the referendum and decided to put forward that the polls be open from 6:00 a.m. to 8:00 p.m.

Unanimous aye.

Motion #2

The Selectmen discussed the call to send the budget and various other items to Town Meeting.

Motion made by Mr. Walter, seconded by Mr. Lyman, to approve the following call for Town Meeting:

The Electors and citizens of the Town of East Haddam, Connecticut qualified to vote in Town Meeting are hereby warned and notified that a Special Town Meeting will be held in the Town Hall on Town Street in the said Town of East Haddam at 8:00 p.m. on Wednesday, May 11, 2011 for the following purposes, to wit:

Item 1. To consider and discuss (but not to vote on) the Town Budget for the 2011-2012 fiscal year in the amount of \$28,936,922 as recommended by the Board of Finance.

All those persons qualified to vote in town meetings of the Town of East Haddam, Connecticut, are hereby further notified that pursuant to Section 7-7 of the Connecticut General Statutes, the Board of Selectmen of the Town of East Haddam have removed the above item on the call of this Special Town Meeting for submission to the voters of the Town of East Haddam who are qualified to vote at Town meetings for "yes" or "no" vote by voting machine on the following question:

Shall the Town of East Haddam budget of \$28,936,922, as recommended by the Board of Finance for fiscal year 2011–2012 be approved?

The vote by voting machine will be conducted at the Town Meeting Hall, East Haddam, Connecticut between the hours of twelve o'clock p.m. and eight o'clock p.m. (in absence of a contrary determination at the Town Meeting) on May 24, 2011.

Item 2: To consider and vote on the recommendation of the Board of Selectmen that the polls shall be open at six o'clock a.m. to conduct the referendum on May 24, 2011.

Item 3: To consider and act upon the recommendation of the Board of Selectmen and the Board of Finance to adopt the following resolution:

RESOLVED, that the Town Meeting:

- (1) authorizes the application for the Municipal Plan of Conservation and Development Grant referenced in Section 13(a)(1) and Section 32(a)(1) of Public Act 07-7 (An Act Authorizing and Adjusting Bonds of the State for Capital Improvements and for Transportation Infrastructure Improvements and Concerning The Connecticut State University Infrastructure Act);
- (2) identifies Mark B. Walter, First Selectmen, as an individual authorized to sign the Notice of Grant Award and administer the grant. Such application is attached to and made a part of this record.

BE IT FURTHER RESOLVED, that the Town Meeting accepts a grant in the amount of \$12,000 under the Municipal Plan of Conservation and Development Grant Program from the State of Connecticut, Office of Policy and Management, Intergovernmental Policy Division for the purpose of preparation of the Town of East Haddam Plan of Conservation and Development; payment to be credited to revenue account 701-410155.

Item 4: To consider and act upon the recommendation of the Board of Selectmen and the Board of Finance to accept a grant in the amount of \$50,000 from the State of Connecticut, Department of Emergency Management and Homeland Security, entitled "EOC & Emergency Shelter Generator Grant – Phase II" for the purpose of installing a generator at the Senior Center facility so that the facility can

be used as an emergency shelter; said grant requiring a grantee match of \$9,400 ", funds to be received to revenue account 79-431510-G1101 and appropriated to expense account 79-541750-G1101. Unanimous aye.

3. RFP Award – Land Surveying Services Dean Property: Mr. Walter called the Selectmen's attention to a memo from Mr. Ventres, Land Use Administrator, dated April 27, 2011, recommending Robert R. Weaver be awarded the contract for Land Surveying of the Dean Property. Mr. Walter noted that thirteen proposals were received. The apparent low proposal was from CME Associates, Inc. at \$16,610 and the second low proposal was from Robert R. Weaver at \$17,500. Since Robert R. Weaver is a local business and within 10% of the low proposal the local ordinance allows that the local contractor may, given those circumstances, match the low bid. Robert R. Weaver has opted to match the low proposal.

Motion made by Mr. Walter, seconded by Mr. Lyman, to award the contract for Land Surveying of the Dean Property to Robert R. Weaver in the amount of \$16,610.00. Unanimous aye.

4. RFP Award – Land Surveying Services Harris Property: Mr. Walter called the Selectmen's attention to a memo from Mr. Ventres, Land Use Administrator, dated April 27, 2011, recommending Robert R. Weaver be awarded the contract for Land Surveying of the Harris Property. Mr. Walter noted that fifteen proposals were received and one late proposal. Robert R. Weaver was the low proposal.

Motion made by Mr. Walter, seconded by Mr. Govert, to award the contract for Land Surveying of the Harris Property to Robert R. Weaver in the amount of \$11,600.00. Unanimous aye.

5. Skateboard Park Discussion: Mr. Walter read a letter from Park & Recreation recommending that the skate park project move forward. The letter noted that the project has been "in the works" for over 10 years. Youth and Family Services has contracted with a skate park developer and construction company based in Deep River who have assured them that they would be able to build a very nice park with the funds available on a site provided by the Town. The Skate Park Committee identified four potential sites for the skate park, Town Beach, Nichols Field, Senior Center and the old Middle School. The committee reviewed all four properties and recommended the Board of Selectmen chose between the Senior Center and the old Middle School.

Mr. Govert asked how they narrowed down to these two properties. Mr. Walter noted that he has been involved in the committee's meetings and explained the pros and cons of each property. He noted that they did not prefer Nichols Field as they expected that the youth using the park would in all likelihood be traveling to the park on bikes or by foot and they felt that section of Route 149 would be too dangerous.

Mr. Govert asked what part of the old Middle School property they were considering. Mr. Walter explained that it was the area next to the tennis courts. He explained that the concerns with the old Middle School property were that since its renovation plans were unclear they would not want to develop new Town Office plans and find out that they would need that area for construction. Mr. Lyman commented that he did not think that area would interfere with any future construction plans. Mr. Govert agreed with Mr. Lyman. Mr. Walter noted that the Recreation Commission's first choice would be the Senior Center. Mr. Toolan arrived at this time and he and Mr. Walter explained that the Senior Center had drainage problems and would require construction of a parking area.

The board reviewed the drawings of the Town Office Conversion project and agreed that the old Middle School would be the best property to pursue.

Motion made by Mr. Walter, seconded by Mr. Govert, to recommend that the Planning and Zoning Commission evaluate the old Middle School site for a potential site for the Skate Board Park. Unanimous aye.

6. Adjournment: There being no additional business to discuss, a motion was made by Mr. Walter, seconded by Mr. Govert, to adjourn the meeting at 3:35 p.m. Unanimous aye.

Tape None

Respectfully submitted,

Emmett Lyman, Secretary