

**EMERGENCY MANAGEMENT MTG**  
**July 14, 2011**  
**Town Street Fire House**  
**7:30 PM**  
**Special Meeting Minutes**

Present: Craig Mansfield, Emmett Lyman, Jennifer Spencer, Joe Szczech,  
John Blashick, Beth Lunt, Martha Kerr

Meeting was called to order at 7:35 PM

**MINUTES APPROVAL**

Motion by Emmett Lyman, seconded by Jiffy Spencer to approve the May 5, 2011 minutes as written. Motion passed unanimously.

**NIMS and OTHER TRAINING CLASSES:**

Shelter Training occurred on May 19<sup>th</sup> at Company 1 Firehouse from 6-9PM. We had over 40 people attend the training which was taught by the American Red Cross.

In August the VSEMA will be hosting a training class on running an EOC. The class is isc-191 will be held at the Essex Town Hall and will run from 5-PM to 11PM. Please try to attend. This should be an excellent training for help us prepare should we need to activate the EOC.

The American Red Cross Statewide Shelter drill on June 3-4 was greatly scaled back because of the Tornadoes in Mass. The drill did occur but with no overnight sheltering.

NIMS Training still needs to be completed by some areas. There are still no definitive answers from the state on whether East Haddam needs to complete the 400 training. All Selectman, EOC Staff, Line Officers, etc are required to complete the 300 training. Craig will provide Beth the info for her to complete training.

**OLD BUSINESS**

SENIOR ASSISTANCE:

Craig and John attended the Dinner at Oak grove and provided all of the residents with info on the East Haddam Alerts, special needs and talked about how Oak Grove could work as a “Small Community” during a major storm or other emergency where the area is affected.

#### GENERATOR GRANT:

Craig updated the group on the Generator Grant for the senior center. Gonzales Electric was awarded the bid and will be using a NorPro Generator. Both companies are East Haddam based. The project is scheduled to be done by the End of August.

#### HURRICANE PREP:

Craig had emailed the group with the Emergency Management, FD and EMS checklist for preparing for a storm. A checklist still needs to be created for Public Works.

#### VOLUNTEER DINNER:

Discussions were held around doing the Dinner end of September. The group will continue to discuss planning.

#### ROAD NAMING UPDATE:

The group was provided an update on the progress the Road Naming subcommittee was making. Plan is to schedule a meeting with the Beach Associations to discuss renaming of some of the roads.

#### **NEW BUSINESS**

#### RELAY FOR LIFE:

The RFL is in Sept and Rich Harmon is coordinating and Emergency Services Team if anyone is interested in joining. Craig will email the info to the CERT/Volunteer Groups.

#### PUBLIC SAFETY TRAINING

There is a scheduled Training on July 30<sup>th</sup> at Devils Hopyard to review the trails and emergency response to the area. Craig will invite the CERT Team Members also.

#### **NEXT MEETING:**

TBD

**ADJOURNMENT:**

Motion to adjourn by Emmett Lyman, second by Jennifer Spencer. Motion passed unanimously. Meeting adjourned at 8:50 PM

Submitted  
Craig Mansfield  
Emergency Management Director  
08/06/11