

**TOWN OF EAST HADDAM
WATER POLLUTION CONTROL AUTHORITY
January 3, 2012**

**Regular Meeting Minutes
(Not yet approved by the Authority)**

1. CALL TO ORDER: Chairman Andrew Lord called the meeting to order at 7:04 p.m. at the Town Annex (No quorum).

2. ATTENDANCE:

PRESENT: Andrew Lord, Richard Fiala, Arthur Merrow, John Russell

ABSENT: Fred Myers

OTHERS PRESENT: James Ventres

3. DISCUSSION

Mr. Ventres distributed a copy of the STEAP Grant that was just released today. This grant awards the Town of East Haddam up to \$100,000 for renovations. This grant will allow the WPCA to vote to take a loan from the Board of Finance. Mr. Ventres read from the minutes of the BOF the consensus of the Board that they would not accelerate the loan. Further clarification was needed as to whether the WPCA would keep the \$60,000 in the WPCA's fund, or whether it would be paid back.

Discussion ensued around the functionality of the pump, and placement of gas tanks on the pump station. The new tanks will be on top of the pump station. If a flood is anticipated, they will use a quick-connect valve to hook into the system. The members discussed the recent floods from tropical storm Irene.

The WPCA has previously gone through the scope of work, and it will be sent out to bid. When the bids come in, they will look into roofing/sheathing, etc. Mr. Ventres does need an evaluation from NL Jacobson, which is expected to be approximately \$7,500.

Mr. Ventres stated they will have to go to a resolution, public hearing, Town Meeting, etc., before he can put the work out to bid.

Mr. Fiala asked what the estimate was to do the repairs. Mr. Ventres stated they could spend \$60,000 - \$70,000 for the first phase.

Mr. Russell questioned the condition of the truss plates. Mr. Ventres responded that the truss plates were salvageable. Mr. Russell will contact Mr. Ventres to look at the plant.

Responsive to inquiry by Mr. Russell, Mr. Ventres explained that Items A-C in the package needed to be completed quickly. Mr. Lord stated they would need the \$60,000 to get started on the planned renovations. He further explained that this would allow the WPCA to defer an increase to the sewer rates.

Mr. Fiala asked when they would move forward with this. Mr. Ventres stated if they could get the necessary approvals, he could put this out to bid in February.

Mr. Lord stated there was nothing in the resolution that gave the WPCA any control over the resolution. He stated they would still have to execute.

Motion by Mr. Merrow, seconded by Mr. Russell to approve and move forward with both resolutions. Motion passed unanimously.

Mr. Ventres will send to the members a yearly breakdown of the \$60,000 payback, as well as building a reserve fund.

Mr. Merrow asked if the finance administrator gave us a breakdown of the WPCA's funds. Mr. Ventres stated this was given out at a previous meeting.

Mr. Lord asked if the bill to the DEP for the permit had been paid, to which Mr. Ventres responded affirmatively.

4. MINUTES:

None – no quorum at the last meeting.

5. ADJOURNMENT

Motion by Mr. Merrow, seconded by Mr. Fiala to adjourn at 7:45 p.m. Motion carried by unanimous vote.

Respectfully submitted,
Holly Pattavina

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