

Board of Selectmen
First Selectman's Office
December 14, 2011
Special Meeting Minutes

Selectmen Present: Mark Walter, John Blaschik, Emmett Lyman
Also Present: L. Zemienieski

1. First Selectman Walter called the meeting to order at 3:30 p.m. and the attendees said the Pledge of Allegiance.
2. Bid Waiver – Box Paver: Mr. Walter called the Selectmen's attention to a memo from Elizabeth Lunt, Public Works Administrator, dated December 8, 2011, regarding the purchase of a used 2006 Leeboy 8500 Box Paver for \$41,200.00. He explained that to purchase this item it would be necessary to waive the bid process.

Motion made by Mr. Walter, seconded by Mr. Lyman, to waive the bid process for the purchase of a 2006 Leeboy 8500 Box Paver and authorize the Public Works Administrator to negotiate with Acorn-Thompson per their quote of \$41,200.00 for this equipment. Unanimous aye.

3. Regional Planning Incentive Program Resolution: Mr. Walter called the Selectmen's attention to a memo from Linda Krause, CRERPA Director discussing the Regional Performance Incentive Program. A resolution is required from the Board of Selectmen to be submitted with the grant application endorsing the proposal with certification from each town that there are no legal obstacles to providing service regionally.

Motion made by Mr. Walter, seconded by Mr. Blaschik, to adopt the following resolution:

Be it resolved that on December 14, 2011, the Board of Selectmen of the Town of East Haddam voted to participate in the proposed Lower Connecticut River GIS and Economic Data Center and Economic Development Study.

An application of this project is being submitted to the State of Connecticut Office of Policy and Management by the Connecticut River Estuary Regional Planning Agency on behalf of its member towns for funding under Section 5 of Public Act 11-61. This program is also known as the Regional Planning Incentive Program (RPIP).

Be it further resolved that this Board hereby certifies that there is no known legal obstacles to provision of services in the manner described in the proposal.
Unanimous aye.

4. Letter of Support – Transportation Enhancement Program – Moodus Center Sidewalk and Lighting Improvements Phase II: Mr. Walter called the Selectmen's attention to a grant application prepared by Jim Ventres for this project. A letter of support is required from the Board of Selectmen to be submitted with the grant application endorsing the proposal. A draft support letter is included.

Motion made by Mr. Walter, seconded by Mr. Lyman, to approve sending a letter of support to Midstate Regional Planning Agency regarding the grant application for the Transportation Enhancement Program – Moodus Center Sidewalk and Lighting Improvements Phase II. Unanimous aye.

5. Call for Town Meeting: The Selectmen discussed the call to send various items to Town Meeting.

Motion made by Mr. Walter, seconded by Mr. Lyman, to approve the following call for Town Meeting:

The Electors and citizens of the Town of East Haddam, Connecticut qualified to vote in Town Meeting are hereby warned and notified that the Annual Town Meeting will be held in the Town Meeting Hall on Town Street in the said Town of East Haddam, at 8:00 p.m., Wednesday, December 28, 2011 for the following purposes, to wit:

Item 1: To consider and accept the Annual Town Report for the fiscal year ended June 30, 2011.

Item 2: To consider and act upon the recommendation that the Board of Selectmen be authorized to enter into all necessary agreements with the Transportation Commissioner of the State of Connecticut for the receipt of State Aid for town highways in accordance with the General Statutes of Connecticut.

Item 3: To consider and act upon the recommendation of the Board of Finance and the Board of Selectmen that the ordinance entitled "East Haddam Volunteer Fire Pension Plan", adopted December 13, 1990, is hereby amended to: (1) limit participation in the Volunteer Firefighters' Incentive Plan established by said ordinance to those persons who were eligible to receive a benefit from or participate in said Incentive Plan on December 31, 2011 or who had a vested benefit under said Incentive Plan on December 31, 2011; (2) exclude from participation in said Incentive Plan those individuals who become members of the East Haddam Volunteer Fire Department after December 31, 2011; (3) establish a new plan to provide length of service awards to those individuals who become members of the East Haddam Volunteer Fire Department after December 31, 2011; and (4) provide individuals who are participating in said Incentive Plan and who have five or less years of credited service under said Incentive Plan with a one-time opportunity to elect to participate in the new length of service award plan by waiving their rights to participate in and receive a benefit from said Incentive Plan, with the amendment of said ordinance to be effectuated by amending said ordinance to add a new Section 5 and a new Section 6 to as read as follows:

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the ordinance entitled "East Haddam Volunteer Fire Pension Plan", adopted December 13, 1990, is hereby amended by adding the following new section 5 and new section 6:

5. Limitation on eligibility to receive a benefit from or participate in the Volunteer Firefighters' Incentive Plan established by this ordinance. The only individuals who are eligible to receive a benefit from or participate in the Volunteer Firefighters' Incentive Plan established by sections 1 through 4 of this ordinance (the "Incentive Plan") are those individuals who were eligible to receive a benefit from or participate in the Incentive Plan on December 31, 2011 or who had a vested benefit under said Incentive Plan on December 31, 2011. Individuals who become members of the East Haddam Volunteer Fire Department after December 31, 2011 shall not be eligible to receive a benefit from or participate in the Incentive Plan with regard to volunteer services performed by such individuals for the East Haddam Volunteer Fire Department after December 31, 2011. All plan documents for the Incentive Plan are hereby amended to incorporate the provisions of this section 5.

6. Establishment of East Haddam Length of Service Award Plan for Volunteer Members of East Haddam Volunteer Fire Department

(a) Statement of Purpose. In recognition that the public interest, safety, and welfare will be promoted and advanced through the retention and recruitment of volunteer members for the East Haddam Volunteer Fire Department (the "Department") and through the encouragement of active involvement by those volunteer members in the fire fighting and prevention services which the Department provides to the Town of East Haddam (the "Town"), it is in the best interests of the Town to establish a system which will provide length of service awards to the following active volunteer members of the Department (the Eligible Volunteers"): (i) active volunteer members of the Department who become members of the Department after December 31, 2011 and who meet the eligibility requirements for participation set forth in the plan documents for the length of service award system; and (ii) active volunteer members of the Department who became members of the Department on or before December 31, 2011 and who have five or less years of credited service under the Volunteer Firefighters' Incentive Plan established by sections 1 through 4 of this ordinance (the "existing Incentive Plan") and who do not have a non-forfeitable interest or vested interest in any accrued benefit under the existing Incentive Plan and who no later than February 1, 2012 waive all benefits and rights which they may be entitled to under the Town's existing Incentive Plan and who meet the eligibility requirements for participation set forth in the plan documents for the length of service award system.

(b) Establishment. Pursuant to Sections 7-148(c)(5)(A) and 7-148(2) of the Connecticut General Statutes, the Town establishes a system for providing length of service awards to the Eligible Volunteers and such system (the "LOSAP") is intended to be a length of service award plan as defined in section 457(e)(11)(A)(ii), section 457(e)(11)(B), and section 457(e)(11)(C) of Title 26 of the United States Code, as amended, and any successor sections.

(c) The First Selectman is empowered, authorized and directed to enter into and execute on behalf of the Town a plan document for the LOSAP and such other such documents and agreements as may be required to establish and maintain the LOSAP, such plan document and such other documents and agreements to become effective after approval by the Board of Selectmen and the Board of Finance.

(d) The LOSAP shall be administered by the Plan Administrator as defined in the plan document for the LOSAP. The adoption of this section 6 of this ordinance shall constitute a specific delegation to the Plan Administrator, pursuant to the Board of Selectmen, to accept the responsibilities of and to perform the duties of the Plan Administrator in the administration of the LOSAP and to exercise the powers and rights of the Plan Administrator to administer the LOSAP.

(e) The Town shall enter into a trust agreement establishing a trust (the "LOSAP Trust") to receive contributions from the Town to fund the length of service awards under the LOSAP. The trustee shall be a trustee approved by the Plan Administrator of the LOSAP. The trustee shall disburse funds from the LOSAP Trust in accordance with the provisions of the trust agreement, Connecticut law and this section 6 of this ordinance.

(f) The Town may periodically contribute to the LOSAP Trust such amounts of cash as may be determined and approved by the Board of Selectmen and the Board of Finance to fund the length of service awards which have been credited under the LOSAP to the accounts of the Eligible Volunteers under the plan document for the LOSAP.

Copies of said ordinance are on file in the Town Clerk's Office during regular business hours.

Item 4: To consider and act upon the recommendation of the Board of Selectmen and the Board of Finance to accept a grant in the amount of \$10,000.00 from the State of Connecticut, Department of Emergency Management and Homeland Security for equipment, training and exercise program (revenue account 79-431510-G1103 and expense account 79-541750-G1103).

Item 5: To consider and act upon the recommendation of the Board of Selectmen to accept the following resolution:

“Resolved, That the Town Meeting of the Town of East Haddam hereby ratifies the action of the Connecticut River Valley Council of Elected Officials to become a council of governments at their meeting of July 27, 2011, toward that end, the Connecticut River Valley Council of Elected Officials formally adopted Sections 4-124i to 4-124p, inclusive, of the Connecticut General Statutes, in accordance with the procedures set forth in Section 4-124j of the Connecticut General Statutes, and that this newly established council of governments be called the Lower Connecticut River Valley Council of Governments.”

Item 6: To consider and act upon the following resolutions:

RESOLVED, That the Town Meeting, pursuant to the recommendation of the Planning and Zoning Commission and Board of Selectmen, hereby authorizes the acceptance of two certain conveyances, to wit:

1. The conveyance from Edward Development Company, LLC to the Town of East Haddam of that portion of property known generally as Meadow Brook Drive and shown and designated as “Meadowbrook Road” on a certain map entitled “Road “As-Built” “Meadow Brook Subdivision” Prepared for Edward Development Company, LLC, Meadow Brook Road, East Haddam, Connecticut, Scale 1"=50' dated May 11, 2006 and revised to January 26, 2009.” Said map being on file with the Town Clerk of the Town of East Haddam.

2. A certain Drainage Easement from Donna Confrancesco to the Town of East Haddam, 20' in width as shown on a certain map entitled “Compilation Plan “proposed Drainage Easement” Lot #1 Meadow Brook Subd. Meadow Brook Road East Haddam, Connecticut Scale 1"=20' Dated Nov. 4, 2008.” Said map being on file with the Town Clerk of the Town of East Haddam.

Item 7: To consider and act upon the recommendation of the Board of Selectmen and Board of Finance to accept a grant in the amount of \$27,600 from the State of Connecticut Department of Transportation, entitled “FY 2012 Comprehensive DUI Enforcement Program”, and to amend the 2011-2012 budget accordingly (revenue account 744-424420 and expense account 744-514403).

Item 8: To consider and act upon the recommendation of the Board of Selectmen and Board of Finance to accept a grant in the amount of \$480.92 from the Connecticut Fair Plan (Anti-Arson Committee) for the purpose of purchasing needed equipment relating to the prevention, investigation or prosecution of arson fires, and to amend the 2011-2012 budget accordingly (revenue account 701-410155 and expense account 742-574601).

Item 9: To consider and act upon the recommendation of the Board of Finance to approve a supplemental appropriation in the amount of \$26,100 to the Animal Control Capital Buildings budget (847-570703) for the purpose of improvements to the Dog Pound facilities.

Item 10: To consider and act upon the recommendation of the Board of Finance to approve a supplemental appropriation in the amount of \$60,589 to 712—Town Counsel (\$28,753) and 754—Snow Removal (\$6,532) and 25-115160-25790—Reserves-Education (\$25,304) for the 2010-2011 Budget.

Item 11: To consider and act upon the recommendation of the Board of Finance to approve a transfer in the amount of \$66,845 from the General Fund (781-579790) to the Board of Education Capital Reserve Fund (25-115160-25790) designating \$35,000 for the high school water system and \$31,845 for future capital expenditures.
Unanimous aye.

6. Adjournment: There being no additional business to discuss, a motion was made by Mr. Walter, seconded by Mr. Blaschik, to adjourn the meeting at 3:48 p.m. Unanimous aye.

Respectfully submitted,

Tape None

Emmett Lyman, Secretary