

**TOWN OF EAST HADDAM
WATER POLLUTION CONTROL AUTHORITY
July 12, 2012**

**Special Meeting Minutes
(Not yet approved by the Authority)**

1. CALL TO ORDER: Chairman Andrew Lord called the meeting to order at 7:15 p.m. at the Town Office Annex.

2. ATTENDANCE:

PRESENT: Andrew Lord - Chairman, Richard Fiala, Freddie Myers

ABSENT: Arthur Merrow, John Russell

OTHERS PRESENT: James Ventres

3. MINUTES

The Authority reviewed the minutes from the May 1, 2012 special meeting. One correction was noted: the date of the Special Meeting should be changed from May 1, 2011 to May 1, 2012.

A motion was made by Mr. Fiala to approve the minutes as amended. Seconded by Mr. Myers and carried by unanimous vote.

4. DISCUSSION

A) Proposed increase in the East Haddam Village District Sewer usage fees

Mr. Ventres handed out a review sheet showing a year by year break down payment plan as to the costs incurred annually for the next five years (see attached).

In short, he stated that if the WPCA increased the fees to seventy-five dollars per EDU, the collection rate would be short of the projected running costs. He recommended that in order to break even, the Authority would have to raise the fees to one hundred dollars per EDU. This estimate did include increasing the maintenance fee from \$20,000 per year to \$30,000 and it did factor in a slight increase in the Water Planet contract (1% per year).

Mr. Lord noted that at the end of the public hearing, there was discussion on gradually increasing the fee structure. He said that the last increase was over seven years ago. The members of the Authority agreed that if they reviewed the fees every few years, the increase would be less.

Mr. Lord stated the WPCA should review the fees every year.

There was some discussion about the package store property and the property owned by Kevin Nee, on Creamery Road. Mr. Lord felt that both structures still legally have two units for use and nothing has changed. He said that he preferred to stick to the overall rate issue that was called in the legal notice. If these units change legally from two units to one unit each, then the WPCA would be able to act on it at that time. All members agreed.

Following further discussion:

A motion was made by Mr. Fiala to increase the fee rate from \$850 per EDU to \$950 per EDU. Seconded by Mr. Myer and carried by unanimous vote.

B) New Member Discussion

Mr. Lord informed the Authority that Mr. Stephen Baklik has expressed some interest on serving on the WPCA. Mr. Lord noted that on Mr. Baklik's application, he listed the Green Committee as his first choice. The Authority directed Mr. Ventres to contact Mr. Baklik to see if he was still interested on serving on the WPCA.

C) Water Planet Company Report

No report presented.

D) Treatment Plant Rehab

Mr. Ventres stated that Brian Curtis, P.E., visited the plant again last week. He will develop plans for the air handler for the bid document.

Mr. Ventres also informed the Authority that Dennis Greci from the DEEP has been assigned to oversee the State grant.

5. ADJOURNMENT

Motion by Mr. Fiala to adjourn at 8:30 p.m. Seconded by Mr. Myers, and carried by unanimous vote.

