

May 2, 2013

To: East Haddam Economic Development Commission
From: Peter Simmons

Subj: Economic Development Progress Report #15 – April 2013

1. Business Development
 - a. Attended Boards of Selectmen (4/3) and Finance 4/8) to present:
 - i. Proposed Town participation in C-PACE energy conservation and green energy finance program for commercial properties.
 - ii. Seeking approval for Town tax incentive program benefits to 385 Town Street, LLC.
 - b. Assisting with businesses with financing and identifying available government contracts (Procurement Technical Assistance Program)

2. Grant Activity and Contract Coordination Priorities
 - a. \$431,200 STEAP grant for Community Agriculture Center
 - i. Awaiting Financial Assistance Proposal from DECD
 - ii. Final Step – Assistance Agreement (contract): June Town Meeting Approval anticipated
 - iii. Drafting RFP for Architects
 - b. Received Board of Finance approval for the \$20,000 grant from the State Department of Agriculture under the Farmland Restoration Program for the Harris Farm site.
 - i. Approved at May Town Meeting
 - ii. Preparing bid documents for contractor
 - c. \$200,000 STEAP for Old Town Hall/Grange Hall Renovations
 - i. Assistance Agreement to be approved at May Town Meeting
 - ii. Prepared the invitation to bidders
 - iii. DECD approved Town prepared construction documents

3. Construction and Design Project Coordination
 - a. Mobility Project: continued to coordinate activities with CONNDOT.
 - i. CONNDOT changed funding to State Source from Federal Source
 - ii. Assisted Town Finance Dept submit final invoicing to close out Federal funding
 - iii. Preparing bid documents for Spring 2013
 - iv. Fuss & O'Neill contract to be extended for Construction Admin/Inspection
 - b. Norwich Road Bridges: Nothing Significant to Report

4. Swing Bridge 100-Anniversary Support
 - a. Assisted First Selectman's Office submit the highway use application to DOT for the parade
 - b. Tendered a request to DOT to notify the USCG regarding the bridge closure for the parade
 - c. Asked and was denied DOT support to hang bunting on bridge
 - d. Assisting First Selectman's office in preparing the application to hang the bunting on the bridge: Haddam EDC member (an architect) to provide the sketch.
 - e. Business coupons for car show: three businesses have expressed interest in participating (Town Tavern, La Vita, and a salon). Additional follow up to May 15 deadline.