

Board of Selectmen Meeting
Grange Hall
September 4, 2013
Regular Meeting Minutes

Selectmen Present: E. Lyman; M. Walter Absent: J. Blaschik
Also Present: S. Wheeler

1. First Selectman Walter called the Board of Selectmen's meeting to order at 7:02 p.m. and the attendees said the Pledge of Allegiance.

2. Approval of Agenda: Motion made by Mr. Walter, seconded by Mr. Lyman, to approve the agenda as written. Unanimous aye.

3. Approval of Minutes: Regular Meeting of August 21, 2013.

Motion made by Mr. Walter, seconded by Mr. Lyman, to approve the minutes of the Regular Meeting of August 21, 2013 as written. Unanimous aye.

4. Correspondence: There was no correspondence discussed at the meeting.

5. First Selectmen's Report

A. Communication Between Commissions: Mr. Walter reported that Ms. Stuhlman and Ms. Halpin had expressed concern to him about the limited communication between Town Boards and Commissions. He and Mr. Lyman brainstormed ways to encourage an exchange of information among the Commissions.

6. Citizen's Concerns: There were no citizen's concerns discussed at the meeting.

7. Unfinished Business

A. Tax and Business Incentive Program Application: Mr. Walter reported that he and EDC Coordination Simmons had met with the Town's and applicant's attorneys and that he felt they made good progress.

B. Transfer Station Update/Transfer Station Committee: Mr. Walter reported that the Transfer Station Committee meets every Monday at 7:30 p.m. at the Public Works Garage. He further stated that Mr. McDonnell informed him that Public Works Administrator Lunt should receive WMC's recommendations on improvements to the hopper by next Monday.

8. New Business

A. Bid Award – Harris Property Fence Installation: Mr. Walter called the Selectmen's attention to an email from Facilities Director Mansfield, dated September 4, 2013, recommending a vendor for the Harris property fence installation project. He stated that only the four (4) acre property will be fenced because the bids were higher than expected and the whole project could not be covered by the current available funding. He advised that the recommended contractor's bid is \$800 higher than the lowest bidder; however, it is a local contractor who has done work for the Town in the past.

Motion made by Mr. Walter, seconded by Mr. Lyman, to award the bid for the Harris Property Fence Installation to Forest City Landscaping LLC in the amount of \$14,150.00 for the 4 acre field only. Unanimous aye.

B. Bid Award – Grange Hall/Town Hall Renovations – Phase I: Mr. Walter called the Selectmen’s attention to an e-mail from Facilities Director Mansfield, dated September 4, 2013, recommending a vendor for the Grange and Town Hall renovations.

Motion made by Mr. Walter, seconded by Mr. Lyman, to award the bid for the Grange Hall/Town Hall Renovations – Phase I to Leed Construction LLC in the amount of \$201,000.00 for the base bid only. Unanimous aye.

C. Tax Refunds: Mr. Walter called the Selectmen’s attention to one tax refund:

Motion made by Mr. Walter, seconded by Mr. Lyman, to award a tax refund in the amount presented.

- \$174.04 to Michael Campbell
- Unanimous aye.

9. Public Comment: There was no public comment.

10. Selectmen’s Discussion: In response to a question from Mr. Lyman, Mr. Walter advised that he had met with the Fire Commissioners to discuss O&G’s recommendations.

11. Adjournment: There being no additional regular business to discuss, a motion was made by Mr. Walter, seconded by Mr. Lyman, to adjourn the meeting at 7:24 p.m. Unanimous aye.

Respectfully submitted,
Emmett Lyman, Secretary

Tape: 673A