

Board of Selectmen Meeting  
Grange Hall  
December 4, 2013  
Regular Meeting Minutes

Selectmen Present: E. Lyman; E. Malavasi, M. Walter (arrived 7:22 p.m.)

Also Present: C. Behilo; E. Blaschik; M. Malavasi; S. Wheeler; L. Zemienieski

1. Selectman Lyman called the Board of Selectmen's meeting to order at 7:02 p.m. and the attendees said the Pledge of Allegiance.
2. Approval of Agenda: Motion made by Mr. Lyman, seconded by Mr. Malavasi, to approve the agenda as written. Unanimous aye.
3. Approval of Minutes: Regular Meeting of November 6, 2013; Special Meeting of November 18, 2013; Regular Meeting of November 20, 2013; Special Meeting of November 26, 2013

Motion made by Mr. Lyman, seconded by Mr. Malavasi, to approve the minutes of the Regular Meeting of November 6, 2013 as written. Unanimous aye.

Motion made by Mr. Lyman, seconded by Mr. Malavasi, to approve the minutes of the Special Meeting of November 18, 2013 as written. Unanimous aye.

The Selectmen tabled the approval of the minutes from the Regular Meeting of November 20, 2013, since they had not had time to review them.

Motion made by Mr. Lyman, seconded by Mr. Malavasi, to approve the minutes of the Special Meeting of November 26, 2013 as written.

4. Correspondence:

- A. Email Regarding Middle School Entrance: The Selectmen reviewed an email from Mr. Vincent Elliott, dated December 2, 2013, expressing his concern over what he felt were several hazards at the base of the middle school's entrance ramp. Ms. Zemienieski informed the Selectmen that Mr. Walter has asked Facilities Director Mansfield and Public Works Director Lunt to conduct a site visit and he will report on their findings at the next meeting.

5. First Selectmen's Report:

- A. Town Hall Wood Stove Discussion: Mr. Walter reported that the Fire Marshal has condemned the antique wood stove in the Old Town Hall. He advised that the Town is researching alternative heating options for the building.

Mr. Walter reported that he, several representatives from the Agriculture Commission and a representative from the Chatham Health District had visited the Franklin County Community Development Corporation in Greenfield, MA earlier in the day. He noted that the Corporation is a model for the Town's pilot agriculture program and commercial kitchen. He stated that the visit was very interesting and informative.

Mr. Walter also reported that Standard & Poor's had re-affirmed the Town's AA+ General Obligation Bond rating.

6. Citizen's Concerns: Mr. Behilo stated that he was pleased that the Transfer Station had reopened to the commercial haulers; however, he had not found it to be a hardship to travel to the Willimantic Transfer Station. In response to a question from Mr. Malavasi, Mr. Behilo provided him with information on the facilities East Haddam commercial haulers can utilize.

7. Unfinished Business:

- A. Tax and Business Incentive Program Application: There was no update on this agenda item.
- B. Transfer Station Update/Transfer Station Committee: Ms. Zemienieski stated that Public Works Director has not yet submitted her written report regarding this agenda item.
- C. Ordinance Book Review Discussion: The Selectmen considered several potential dates in January to meet with General Code regarding the review of the Ordinance Book. They all stated that they were available January 6, 7, 21, and 22.
- D. Blight Ordinance Discussion: There was no update on this agenda item.
- E. Wool Road Discussion: Mr. Lyman noted that Mr. Brownell had expressed a desire to be in attendance at the Selectmen's meeting when this agenda item is discussed. The item was tabled for discussion at a future Board of Selectmen's meeting.
- F. Town Hall Wood Stove Discussion: The Selectmen discussed Mr. Mansfield's recommendation for a wood stove to replace the antique coal stove in the Old Town Hall. Mr. Walter advised the Selectmen that Bruce Dutch had provided feedback that the cost to install a propane stove would be much higher than a wood stove. Mr. Malavasi stated that he would like to have move information on the cost of a propane fueled heating source. Mr. Lyman noted that he would like to have the ambiance of the antique stove preserved in the building.

8. New Business

- A. Grant Acceptance – FEMA Hurricane Sandy: Mr. Walter reported that the Town has received notification of two FEMA reimbursements for Hurricane Sandy in the amounts of \$51,167.48 and \$23,530.01 for a total FEMA Hurricane Sandy federal grant reimbursement of \$74,697.49. He noted that the Selectmen need to accept the grant and sent to the Board of Finance and Town Meeting for acceptance.

Motion made by Mr. Walter, seconded by Mr. Lyman, to accept a grant in the amount of \$74,697.49 for the Federal Emergency Management Agency Disaster No. DR-4087-CT grant for Hurricane Sandy from the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and

Homeland Security, and send acceptance of said grant to the Board of Finance and then to Town Meeting for approval. Unanimous aye.

- B. Grant Acceptance – FEMA February 2013 Severe Winter Storm: Mr. Walter reported that the Town has received notification of a FEMA grant reimbursement for the February 2013 Severe Winter Storm in the amount of \$60,661.32. He advised that the Selectmen have to accept the grant and sent to the Board of Finance and Town Meeting for acceptance.

Motion made by Mr. Walter, seconded by Mr. Malavasi, to accept a grant in the amount of \$60,661.32 for the Federal Emergency Management Agency Disaster No. DR-4106-CT grant for the February 2013 Severe Winter Storm from the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, and send acceptance of said grant to the Board of Finance and then to Town Meeting for approval. Unanimous aye.

- C. Call for Town Meeting: Mr. Walter reviewed the items in the Call for Town Meeting and the Selectmen briefly discussed them.

Motion made by Mr. Walter, seconded by Mr. Lyman, to approve the following call for Town Meeting:

The Electors and citizens of the Town of East Haddam, Connecticut qualified to vote in Town Meeting are hereby warned and notified that the Annual Town Meeting will be held in the Town Meeting Hall on Town Street in the said Town of East Haddam, at 8:00 p.m., Tuesday, December 17, 2013 for the following purposes, to wit:

**Item 1:** To consider and accept the Annual Town Report for the fiscal year ended June 30, 2013.

**Item 2:** To consider and act upon the recommendation that the Board of Selectmen be authorized to enter into all necessary agreements with the Transportation Commissioner of the State of Connecticut for the receipt of State Aid for town highways in accordance with the General Statutes of Connecticut.

**Item 3:** To consider and act upon the recommendation of the Board of Selectmen and the Board of Finance to accept a gift of a treadmill and a recumbent cycle for the Senior Center valued at \$4,810.00 from the Senior Club.

**Item 4:** To consider and act upon the recommendation of the Board of Selectmen and Board of Finance to accept a grant in the amount of \$4,570.50 from the State of Connecticut, Department of Emergency Services & Public Protection, Division of Emergency Management and Homeland Security, entitled “FY 2013 Emergency Management Performance Grant”, (revenue budget 746-431510 and expense budget 746-531510).

**Item 5:** To consider and act upon the recommendation of the Board of Selectmen and Board of Finance to accept a grant in the amount of \$33,075.00 from the State of Connecticut Department of Transportation, entitled “FY 2014 Comprehensive DUI

Enforcement Program for Municipalities”, (revenue account 744-424420 and expense account 744-514403).

**Item 6:** To consider and act upon the recommendation of the Board of Selectmen and Board of Finance to accept a grant in the amount of \$74,697.49 for the Federal Emergency Management Agency Disaster No. DR-4087-CT grant for Hurricane Sandy from the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security (revenue account 701-410155 for fiscal year 2012-2013).

**Item 7:** To consider and act upon the recommendation of the Board of Selectmen and Board of Finance to accept a grant in the amount of \$60,661.32 for the Federal Emergency Management Agency Disaster No. DR-4106-CT grant for the February 2013 Severe Winter Storm from the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security (revenue account 701-410155 for fiscal year 2012-2013).

**Item 8:** To consider and act upon the recommendation of the Board of Finance to approve a transfer in the amount of \$51,500.00 to the Capital Projects and Reserve Fund from FEMA grant proceeds in accordance with the approved 2013-2014 Capital Budget for the following items: Town Office Building Generator, Light Tower for the Fire Department and Emergency and Police Radios.  
Unanimous aye.

- D. Volunteer of the Month: Mr. Lyman called the Selectmen’s attention to a nomination letter from Ms. Mathiasen nominating Susan Pagnano, founder and outgoing President of the East Haddam Business Association, as volunteer of the month. Ms. Mathiasen’s letter stated that Ms. Pagnano “...*volunteered countless hours as President, leading the group with her enthusiasm and dedication to promoting local businesses*”.

Motion made by Mr. Lyman, seconded by Mr. Malavasi, to name Susan Pagnano as volunteer of the month for November. Unanimous aye.

- E. Tax Refunds: Mr. Lyman called the Selectmen’s attention to two tax refunds. Motion made by Mr. Walter, seconded by Mr. Lyman, to award tax refunds in the amounts presented.

- \$116.16 to Stephanie Mironick
- \$299.97 to Andre Cameron

Unanimous aye.

9. Public Comment: There was no public comment.

10. Selectmen’s Discussion: It was noted that a Special Board of Selectmen meeting has been scheduled to consider bids for the Haywardville Road slipline pipe installation and rehabilitation of the wastewater treatment plant. Mr. Walter suggested the meeting could also include a discussion on the replacement heating source for the Old Town Hall if more information were received.

Ms. Zemienieski stated that Finance Director Varricchio would like to schedule a budget meeting for Saturday, February 22<sup>nd</sup> at 9:00 a.m. She also stated that it would be efficient to schedule the meetings with Town employees to discuss their budget requests on a Tuesday evening when Town offices are scheduled to be open late anyway. The Selectmen agreed with the recommendation.

11. Adjournment: There being no additional regular business to discuss, a motion was made by Mr. Walter, seconded by Mr. Malavasi, to adjourn the meeting at 7:55 p.m. Unanimous aye.

Respectfully submitted,

Recorded