

**TOWN OF EAST HADDAM
MIDDLE SCHOOL CONVERSION COMMITTEE
May 10, 2010
REGULAR MEETING
Adopted May 24, 2010**

Call to Order

The regular meeting of the East Haddam Middle School Conversion Committee was called to order by Mrs. Stricker on Monday May 12, 2010 at 7:05 p.m. at the Town Office Annex.

Present: Patricia Stricker, Sharon Wheeler, Ed Blaschik, Elizabeth Dillon, Chuck Smith, Craig Mansfield and Jim Ventres-arrived 7:16 p.m.

Others Present: Ruth Ziobron-Recording Secretary.

Absent: Alan Hanks, Mary Jane Malavasi, David Nelson, Brian Perry, Paul Maxwell and First Selectman Mark Walter.

Minutes – Approval of minutes from Regular Meeting of April 12, 2010 and Joint Special Meeting of April 26, 2010

Motion by Mr. Mansfield to approve the special meeting minutes of April 26, 2010 as amended. Second by Mr. Blaschik.

- Strike Mrs. Dillon from Present;
- Page 2, 1st paragraph, 3rd line, replace “external” with “internal”;
- Page 2, 2nd paragraph, 3rd line, strike “financial”;
- Page 2, 3rd paragraph, 5th line, after “25 wells” (20.21 on recording) add “(plan documents indicate 80 wells)”;
- Page 2, 3rd paragraph, 4th line, strike “on electric and”;
- Page 2, last paragraph, strike “Town Hall” and replace with “Town Office Complex”;
- Page 4, strike” It was reiterated that all rebates, bonds, etc. were not available until after the geothermal system was installed”;
- Grammatical errors.

Favor: Stricker, Wheeler, Blaschik, Smith, Mansfield

Oppose: None

Abstain: Dillon

Motion passed.

Motion by Mr. Blaschik to approve the regular meeting minutes of April 12, 2010. Second by Ms. Wheeler.

Favor: Stricker, Wheeler, Blaschik, Smith, Dillon
Oppose: None
Abstain: Mansfield

Motion passed.

Correspondence

Email correspondence from Mrs. Ziobron-Treasurer were reviewed regarding an outstanding invoice for \$1,702.31 and recommended this item be tabled.

Email correspondence from Mrs. Malavasi regarding discussions with the Selectman's office and Silver and Petruceli indicate that all invoices had been paid with the exception of the outstanding invoice in the amount of \$1,702.31.

Invoice Approval

Motion by Mr. Mansfield to table the outstanding invoice in the amount of \$1,702.31. Second by Mr. Smith and unanimously passed.

Public Comment

There was none.

Chairman's Report

An updated timeline was distributed and discussed. Please review and compile questions for the next meeting.

Selectmen's Report

There was none.

Engineers' Report

There was none.

Subcommittee Reports

Update on Construction Manager RFQ

There was nothing new to report. The CM RFQ is being reviewed by the Town Attorney.

Update on Inventory & Portable Removal RFP's

There was nothing new to report. The Inventory & Portable Removal RFP's were at the Selectman's office.

Facilities Subcommittee Report

The Facilities subcommittee met May 2nd and reviewed and edited the drawings. All edits and comments were given to Mr. Stein. Meeting minutes will be emailed to committee members.

Public Relations Report

A project update was included in the Events Magazine. The MSCC Face Book Page will be updated.

Legal and Grants Report

Ms. Wheeler, Mr. Stein, a Silver and Petruceli representative and North East Utilities representatives met today to discuss potential rebates and programs available for the project. Ms. Wheeler reported there were rebates for lighting, HVAC, sensors, back up boilers, ARRA grants for propane qualifiers for geothermal systems as well as insulated windows. Silver and Petruceli would need to present the plan documents to North East Utilities for review to qualify for these incentives. A letter of agreement would be written by North East Utilities outlining qualified incentives.

Mr. Mansfield will apply for the new state generator grant which is due June 1st.

It was noted that the Connecticut Clean Energy grant can not be applied for until a contractor has been hired.

It was noted construction costs were going up.

General Discussion

Revised Expense Analysis documentation was reviewed and discussed.

Public Comment

There was none.

Next Meeting Date – May 24, 2010 7PM ANNEX

Adjournment

Motion by Mr. Mansfield to adjourn at 7:55 p.m. Second by Mrs. Dillon and unanimously passed.

Respectfully Submitted;

E. Ruth Ziobron
Recording Secretary

