

**TOWN OF EAST HADDAM
MIDDLE SCHOOL CONVERSION COMMITTEE
June 14, 2010
REGULAR MEETING
DRAFT COPY**

Call to Order

The regular meeting of the East Haddam Middle School Conversion Committee was called to order by Mrs. Malavasi on Monday June 14, 2010 at 7:00 p.m. at the Town Office Annex.

Present: Mary Jane Malavasi, Ed Blaschik, Sharon Wheeler, Elizabeth Dillon, Chuck Smith, David Nelson (seated for Craig Mansfield), Jim Ventres and Patricia Stricker (arrived 8:20 p.m.).

Others Present: David Stein and Ruth Ziobron.

Absent: Alan Hanks, Craig Mansfield, Melissa Ziobron, Brian Perry, Paul Maxwell and First Selectman Mark Walter.

Minutes – Approval of minutes from May 24, 2010 meeting

Motion by Mr. Smith to approve the regular meeting minutes of May 24, 2010 as amended. Second by Mrs. Dillon.

- to reflect spelling, grammar and format errors;
- page 3, 4th paragraph, 1st sentence, after “system” strike “was” and replace with “will be”.
- page 4, under Grant/Legal Subcommittee, 5th line, strike “Ms. Wheeler has received confirmation that First Selectman Walter’s assumptions were untrue” and replace with “Ms. Wheeler has received confirmation from the Department of Culture and Tourism that the State registry imposes no such restriction.” And strike “Flexibility” and replace with “Restrictions” and add “This issue was reviewed at the next meeting for accuracy.”

Favor: Malavasi, Blaschik, Wheeler, Dillon, Smith

Oppose: None

Abstain: Ventres, Nelson

Motion passed.

Correspondence

There was none.

Invoice Approval

Motion by Ms. Wheeler to approve invoice #10-603 dated June 1, 2010 in the amount of \$625.00. Second by Mr. Ventres and unanimously passed.

Public Comment

There was none.

Chairman's Report

There was none.

Selectmen's Report

There was none.

Subcommittee Reports

Facilities Subcommittee

The Facilities Subcommittee had nothing new to report and will be meeting soon. Computer and telephone services are being reviewed. Responsive to a question by Mr. Blaschik, Mr. Stein replied the windows on the Ray section were being addressed and would be presented at the next meeting.

Grants/Legal Subcommittee

Update on Construction Manager RFQ

The RFQ legal notice will be posted June 14th. The walk thru will be June 22nd at 2 p.m.

Ms. Wheeler reported restrictions on demolition had been a concern of First Selectman Walter. Ms. Wheeler stated she had spoken with a representative from the State Department of Culture and Tourism and requested written confirmation that State Registry did not restrict taking away any part or all of the building once the building was on the registry. Written confirmation should be received soon. Mr. Nelson stated this was not his understanding of the State Statute. Mr. Nelson stated the State Statute could have restrictions to major alterations. Mr. Ventres will provide a copy of the Statute at the next meeting. Ms. Wheeler stated there was no intention to apply for a National Registry. Mrs. Dillon questioned if a State Historic Registry would prevent the removal of the building. Mr. Nelson replied it would prevent unreasonable destruction of at least the viably historic portion of the building. Ms. Wheeler stated the Ray portion is also considered historic.

Space Needs Subcommittee

Update on Inventory & Portable Removal RFP's

There will be a walk thru for Inventory on June 15th at 10 a.m.

There will be a walk thru for the Portable Removal on June 17th.

Structure removal will require approval by the Planning and Zoning Commission as well as approval at a Town Meeting.

Mrs. Dillon suggested providing floor plans.

Probate Court update

The committee reviewed revised floor plans based on meeting with the Probate Administration.

Mr. Nelson suggested wiring standards throughout the facility.

Mr. Blaschik questioned if the Town Clerk had reviewed the revised floor plan to which Mr. Ventres replied yes.

Motion by Mr. Blaschik to incorporate the plan sketches dated 6/10/10 into the official layout for the bid. Second by Ms. Wheeler and unanimously passed.

The committee reviewed a draft proposal for the Probate Court outlining the general terms and conditions of space offered by the Town of East Haddam.

Public Relations Report

There was none.

Architect's Report

Mr. Stein reviewed the timeline and will distribute it to committee members at the next meeting. The Construction Manager pre-bid walk thru will be June 22nd. The project is estimated to go to referendum mid-October. Mr. Ventres will schedule a Public Hearing with the Planning and Zoning Commission in August. Mr. Stein will submit the 90% set of plans to the Building Inspector and Fire Marshal. Mr. Stein will provide plans for vaulted ceilings near the current library area at the next meeting.

General Discussion

There was none.

Public Comment

There was none.

Next Meeting Date – July 1, 2010 6PM ANNEX

Adjournment

Motion by Ms. Wheeler to adjourn at 8:30 p.m. Second by Mr. Blaschik and unanimously passed.

Respectfully Submitted;

E. Ruth Ziobron
Recording Secretary