

# Plymouth Police Department

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June 11, 2020

KAREN KRASICKY  
CHIEF OF POLICE

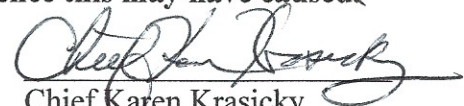
The Plymouth Police Department will be resuming fingerprinting for temporary pistol permits and criminal history records checks for employment by appointment only beginning the week of June 15, 2020. For those individuals requesting a temporary pistol permit, please drop off your completed temporary pistol permit application, accompanying requested documentation, and the three (3) money orders to the department any time between 8:30 AM and 4:30 PM, Monday through Friday. After your application has been reviewed for accuracy and completeness you will be contacted so an appointment can be scheduled for you to be fingerprinted. Anyone seeking fingerprints for criminal history records checks for employment can contact the department between 8:30 AM and 4:30 PM, Monday through Friday, at 860-585-4000, extension 4115 to schedule an appointment. Please be advised no one will be fingerprinted unless he/she has an appointment. At this time, fingerprinting appointments will be scheduled two (2) days per week between 5:00 PM and 7:00 PM.

To protect the employees of the Plymouth Police Department and the members of our community from the spread of COVID-19, the following precautionary measures will be in affect during the fingerprinting process:

- Each applicant will be required to wear a mask while being fingerprinted
- Each applicant will be required to complete a Plymouth Police Department COVID-19 Screening Questionnaire prior to being fingerprinted
- Each applicant will be required to have his/her temperature taken with a non-contact thermometer prior to being fingerprinted
- Each applicant will be required to sanitize his/her hands prior to being fingerprinted

The employees of the Plymouth Police Department sincerely thank you for your understanding and patience during the time our Department implemented the suspension of fingerprinting for temporary pistol permits and criminal history records checks for employment. We look forward to once again providing you with this service. If you have any questions please do not hesitate to call 860-585-4000, extension 4115.

**Please be advised the department modified its phone system and the last four digits of the phone number in the June 10, 2020 notice is for internal use only which was not discovered until today. We apologize for any inconvenience this may have caused.**

  
Chief Karen Krasicky  
Plymouth Police Department