

**HOUSING AUTHORITY OF THE TOWN OF PLYMOUTH**

30 Ronald Rd. - Gosinski Park – Community Room, Terryville, CT. 06786

**AGENDA – REGULAR MEETING 6:00 PM,- Monday – December 18, 2017**

1. Call to order, Roll Call & Pledge of Allegiance & Invocation – VKlimas, Chairperson.
2. Review and approve Minutes: 11/28/17 Special Meeting Minutes.
3. Public comments.
4. Management Reports – Theresa Schremmer, DPM, Executive Director’s Monthly Report vote on purchasing our own Policies and Procedures; Matt Fontaine, CPA. Demarco Co., – Financials; Mike LeBlond, Supervisor of Maintenance Work Orders.
5. Committee Reports:
  - Finance Committee Monthly Report; met at 5:15pm and then discuss and vote to approve November’s Monthly Financials ; The previously approved Annual Budget -2018 has been approved by the State/CHFA see attached email, VKlimas, Chairperson/Interim Treasurer; & Matt Fontaine, CPA.
  - Personnel and Management/Executive Committee – Vinnie Klimas, Chairperson. Review and vote upon Draft Executive Director’s Job Description Performance Evaluation x Modified Likert Bell X Curve Statistical Scale x Probationary Period; Discussion of Flexible Plan benefits vs Specific Health Care Benefit, Discussions of: lawsuit by Tim Bobroske, Property Management Co.; discussion of resident Payment Plan; Discussion of Resident Incident with Police, Motion to go into Executive Session to discuss any item for the Personnel Committee Agenda items. Take Action, as may be necessary, from Executive Session
  - Resident and Human Relations – Heidi Caron, RN, Chairperson,
6. Distribute 2018 Annual Schedules, 2018 = third Monday evening at 6PM/ month = Entire Board, + and 5:15 x Finance Committee schedules.
7. Next Regular Meeting **January 15, 2018, 6:00PM**, Community Room, Gosinki Park.
8. Adjournment. Respectfully Submitted: Vinnie Klimas, Chairperson

**RESIDENT CHRISTMAS PARTY/DECEMBER HOLLIDAYS PARTY, DECEMBER 19<sup>TH</sup>, 12 NOON, COMMUNITY ROOM, FREE PIZZA + SODA+ CHRISTMAS COOKIES!, SANTA TO ATTEND, PRESENTS PROVIDED BY HUMAN SERVICES COMMISSION!** Nativity Scene Policy x VKlimas.

**MERRY CHRISTMAS & HAPPY HOLLIDAYS TO ALL!!!**

*Vinnie Klimas*  
*12/14/17*

17 DEC 14 PM 4:35  
 TOWN ENK  
 Vinnie Klimas  
 CHAIRPERSON  
 HUMAN SERVICES COMMISSION