

Town of Plymouth
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Plymouth Town Council
Telephone: (860) 585-4001
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Minutes

November 7, 2018

Call to Order: Mayor David Merchant called the scheduled November 7, 2018 Plymouth Town Council Special meeting to order at 6:30 p.m., in the Community Room, Plymouth Town Hall.

Roll Call: Present were Town Councilman Daniel Gentile, Town Councilwoman Roxanne McCann, Mayor David V. Merchant, Town Councilwoman Sue Murawski, and Town Councilman John Pajeski. Excused Absence: Town Councilman Tom Zagurski. Also in attendance were Town Attorney William Hamzy, Plymouth Police Chief Karen Krasicky and Director of Finance Ann Marie Rheault.

Fire Exits Notification

Mayor David Merchant noted the Fire Exits for the record.

Pledge of Allegiance

Mayor Merchant led the Plymouth Town Council and the Public Audience in the Pledge of Allegiance.

Invocation

Mayor David Merchant stated “God Bless the United States of America and the Town of Plymouth” for the record. Mayor David Merchant requested that everyone’s prayers and thoughts be with Town Councilman Tom Zagurski and Vice Chairman Board of Finance Vicky Carey.

Public Comment on Non-Agenda Items

No report.

Public Comment on Agenda Items

No report.

Mayor’s Report

Mayor David Merchant briefly reviewed and updated the following: Election process, Mayfair Garage Project, Industrial Park/Lassy Court, the Audit, and the Streetlight Project.

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Mayor's Report Cont'd.

Mayor David Merchant stated the Plymouth Housing Authority was applying for grants and had requested the following be read into the record: Housing Authority x State Department of Housing and Connecticut Housing Finance Authority Funding: 1. Submitted "Life Safety Critical Needs Application" to upgrade the fire detection and alarm and resident emergency call systems totaling \$227,700; 2. Submitted "Pre-development Grant/Loan Application" to fund architectural, engineering environmental, etc. drawings, etc. totaling \$226,000 for number below; 3. For future State funding to pay for the estimated \$2.5 million +/- in capital renovations from State DOH/CHFA funds.

Discuss and take action, as may be necessary, to refund overpayment of Property Taxes to the following: Acar Leasing LTD \$40.12; Alim Ajdari \$157.17; Diane Allaire \$15.79; Rita Bunnell \$6.74; Jolene Dutkiewicz \$10.76; Brandon Kozikowski \$39.69; Jane Merchant \$104.78; Robert Nottbohm \$19.85; Ralph Rasmussen \$78.58; Robert Reicher \$694.11; Toyota Lease Trust \$276.72, \$103.67; Danielle Witte \$48.42; Mary Laura Wysocki \$148.58

Town Councilman Dan Gentile made a motion, seconded by Town Councilwoman Roxanne McCann, to refund the overpayment of Property Taxes to the following: Acar Leasing LTD \$40.12; Alim Ajdari \$157.17; Diane Allaire \$15.79; Rita Bunnell \$6.74; Jolene Dutkiewicz \$10.76; Brandon Kozikowski \$39.69; Jane Merchant \$104.78; Robert Nottbohm \$19.85; Ralph Rasmussen \$78.58; Robert Reicher \$694.11; Toyota Lease Trust \$276.72, \$103.67; Danielle Witte \$48.42; and Mary Laura Wysocki \$148.58. This motion was approved unanimously.

Appointments/Reappointments/Resignations: To reappoint Sally R. Bain-Picard to the Human Services Commission as a Regular Member with a term ending 10/1/2021; to reappoint Reverend Joel D. Kotila to the Human Services Commission as a Regular Member with a term ending 10/1/2021, to reappoint Tracy Dupont to the Human Services Commission as a Regular Member with a term ending 10/1/2021; to reappoint George Castle to the Housing Board of Appeals as a Regular Member with a term ending 9/1/2020, to appoint Mark Redman to the Fire Commission as a Regular Member with a term ending 11/1/2021

Town Councilwoman Sue Murawski made a motion, seconded by Town Councilwoman Roxanne McCann, to reappoint Sally R. Bain-Picard to the Human Services Commission as a Regular Member with a term ending 10/1/2021.

Discussion:

Town Councilman Dan Gentile stated he would appreciate it if the perspective appointees would come to the Council meetings.

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Appointments/Reappointments/Resignations Cont'd.

Vote:

Town Councilman Dan Gentile/abstained; Town Councilwoman Roxanne McCann/yes; Town Councilwoman Sue Murawski/yes; Town Councilman John Pajeski/yes; motion passed.

Town Councilwoman Sue Murawski made a motion, seconded by Town Councilwoman Roxanne McCann, to reappoint Reverend Joel D. Kotila to the Human Services Commission as a Regular Member with a term ending 10/1/2021. Vote: Town Councilman Dan Gentile/abstained; Town Councilwoman Roxanne McCann/yes; Town Councilwoman Sue Murawski/yes; Town Councilman John Pajeski/yes; motion passed.

Town Councilwoman Sue Murawski made a motion, seconded by Town Councilwoman Roxanne McCann, to reappoint Tracy Dupont to the Human Services Commission as a Regular Member with a term ending 10/1/2021. Vote: Town Councilman Dan Gentile/abstained; Town Councilwoman Roxanne McCann/yes; Town Councilwoman Sue Murawski/yes; Town Councilman John Pajeski/yes; motion passed.

Town Councilman Dan Gentile made a motion, seconded by Town Councilwoman Roxanne McCann, to reappoint George Castle to the Housing Board of Appeals as a Regular Member with a term ending 9/1/2020. Vote: Town Councilman Dan Gentile/abstained; Town Councilwoman Roxanne McCann/yes; Town Councilwoman Sue Murawski/yes; Town Councilman John Pajeski/yes; motion passed.

Town Councilwoman Sue Murawski made a motion, seconded by Town Councilwoman Roxanne McCann, to appoint Mark Redman to the Fire Commission as a Regular Member with a term ending 11/1/2021. Town Councilman Dan Gentile/abstained; Town Councilwoman Roxanne McCann/yes; Town Councilwoman Sue Murawski/yes; Town Councilman John Pajeski/yes; motion passed.

Discuss and take action on the 2019 Plymouth Town Council Calendar Meeting Dates

Town Councilwoman Sue Murawski made a motion, seconded by Town Councilwoman Roxanne McCann, to approve the 2019 Plymouth Town Council meeting dates as presented.

Discussion:

Town Councilwoman Dan Gentile stated Inland Wetlands meets the first and third Wednesday of each month; a brief discussion followed.

Discuss and take action on 2019 Plymouth Town Council Calendar Meeting Dates Cont'd.

Vote:

This motion was approved unanimously.

Discuss and take action on Police Officer Job Description

Mayor David Merchant stated there had never been an actual job description for the Police Officer, noting Plymouth Police Chief Karen Krasicky had put the Police Officer Job Description together for the Plymouth Town Council.

Town Councilman Dan Gentile stated Connecticut Conference of Municipalities (CCM) has job descriptions for every Town position and stated he had no references to compare the proposed Police Officer Job Description to; and questioned where it came from.

Plymouth Police Chief Karen Krasicky stated she had gone to three separate towns (Bristol, Watertown and Wolcott) and had taken their Police Officer Job descriptions and compiled what she felt was the best from each of them; a brief discussion followed.

When questioned by Town Councilwoman Sue Murawski, Plymouth Police Chief Karen Krasicky stated the Animal Control Officer position has its own job description.

When questioned by Town Councilman Dan Gentile, Plymouth Police Chief Karen Krasicky stated the Police Commission only looked at and approved the finalized version that was being presented to the Town Council this evening.

When questioned by Town Councilman Dan Gentile, Plymouth Police Chief Karen Krasicky stated if the Police Officer Job Description were to be amended in the future it would go back to the Police Commission and then it would go back to the Town Council.

Town Councilwoman Sue Murawski made a motion, seconded by Town Councilwoman Roxanne McCann, to approve the Police Officer Job Description as presented. This motion was approved unanimously.

Town Council Liaison Reports

Town Councilwoman Roxanne McCann stated she had nothing to report on at this time.

Town Councilwoman Sue Murawski stated the Communications Commission was still discussing Dispatching and that Litchfield County Dispatch would be present at the next Communications Commission meeting to answer questions.

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Town Council Liaison Reports Cont'd.

Town Councilwoman Sue Murawski stated the Fire Department had just received their new cancer prevention hoods, noting they would require washing after each use. She further stated they would last for 100 washings before they would need to be replaced.

Town Councilman John Pajeski stated he had nothing to report on as this time.

Town Councilman Dan Gentile stated the Charter Revision Commission was moving along nicely and proceeding forward with the Town Manager proposal. Town Councilman Dan Gentile stated he had attended the Planning and Zoning Commission meeting, noting he was present to explain what an 8-24 was, and that Town Attorney William Hamzy had assisted. Town Councilman Dan Gentile stated the Board of Education's Finance Committee approved the Administrator's Contract on October 11th. Town Councilman Dan Gentile stated he had attended the CCM Convention and encouraged the Plymouth Town Council, along with Town residents, to attend these informative meetings and briefly elaborated.

Town Council Comments

Town Councilman Dan Gentile stated he wanted to donate his Town Council stipend (again) to the Plymouth Park and Recreation and Human Services Departments, noting he would see Ann Marie Rheault regarding this request.

Town Councilman John Pajeski stated he had no Town Council comments at this time.

Town Councilwoman Sue Murawski stated she had no Town Council comments at this time.

Town Councilwoman Roxanne McCann stated she had no Town Council comments at this time.

Executive Session to discuss Contract Negotiations and Pending Litigation

Town Councilwoman Sue Murawski made a motion, seconded by Town Councilwoman Roxanne McCann, to move into Executive Session at 6:59 p.m. to discuss Contract Negotiations and Pending Litigation. This motion was approved unanimously.

Present for the Executive Session were Town Councilman Daniel Gentile, Town Attorney William Hamzy, Town Councilwoman Roxanne McCann, Mayor David V. Merchant Town Councilwoman Sue Murawski, and Town Councilman John Pajeski.

Mayor David Merchant called the Plymouth Town Council meeting back into Regular session at 7:40 p.m.

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Action, as may be necessary, from Executive Session

Town Councilwoman Sue Murawski made a motion, seconded by Town Councilwoman Roxanne McCann to enter a Memorandum of Agreement between the Town of Plymouth and the Plymouth Police Union concerning the Animal Control/Police Officer position and the Canine Handler position. This motion was approved unanimously.

Town Councilman Dan Gentile made a motion, seconded by Town Councilwoman Sue Murawski, to terminate the Agreement between the Richards Corporation and the Town of Plymouth for 15 Hosier Road. This motion was approved unanimously.

Town Councilwoman Roxanne McCann made a motion, seconded by Town Councilwoman Sue Murawski, to enter into a stipulated judgment to enter into an Agreement with the Estate of John T. MacDermid, regarding a tax assessment appeal with a docket #UWY-CV18-6041870S. This motion was approved unanimously.

Adjournment

There being no further business of the Plymouth Town Council, Town Councilman Dan Gentile made a motion, seconded by Town Councilwoman Roxanne McCann, to adjourn at 7:48 p.m. This motion was approved unanimously.

Respectfully Submitted,



Patricia A. Hale
Recording Secretary