

# Town of Plymouth

80 Main Street, Terryville, CT 06786

[www.plymouthct.us](http://www.plymouthct.us)

# Board of Finance

Telephone: 860-585-4001

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**1. Call Meeting to Order:** Jim Kilduff, Chairman called the scheduled Meeting June 21, 2018 Board of Finance Meeting to order at 7:00 p.m. in the Assembly Room at Plymouth Town Hall. Members in attendance: Victoria Carey-Vice Chairman, James Zalot – excused absence, Jay Dorso, Pattie DeHuff, and Briana Brumaghim. Also present: Ann Marie Rheault - Director of Finance and Town and Councilwoman Sue Murawski

## 2. Pledge of Allegiance

## 3. Notice of Fire Exits

Vicky Carey made a motion, seconded by Pattie DeHuff to add the Finance Director's Report and Appointment of Auditors 2018.

Motion passed unanimously

## 4. Discuss and take action on the approval of the Tax Collector's Suspense list for FY2017-2018

Joseph Kilduff, Tax Collector has to bring to the Board of Finance at the end of the fiscal year the Tax Collector's Suspense list, which are taxes that have not been paid they are still collectible and enforceable which will be included into the audit.

Joseph Kilduff, Tax Collector distributed a Summary, a breakdown in its entirety and will be stamped/filed in town hall, which is public information.

Motor Vehicle Supp. # of Acct: 59	\$ 4,995.43
Yr: 2013 Total: 59	\$ 4,995.43
Personal Property # of Acct: 61	\$26,083.29
Motor Vehicle Reg. # of Acct: 268	\$45,668.72
Motor Vehicle Supp. # of Acct: 66	\$10,230.84
Yr: 2014 Total: 395	\$81,982.85
Grand Total: 454	\$86,978.28

PLYMOUTH, CT  
TOWN CLERK'S OFFICE  
RECEIVED FOR RECORD  
18 JUL - 2 PM 2:26  
TOWN CLERK  
*Robert N. Rockwell*

Vicky Carey made a motion, seconded by Jay Dorso to suspend from the 2013 Grand List Motor Vehicle Supplemental Acct: 59 \$4,995.43

Vicky Carey made a motion, seconded by Jay Dorso to suspend from the 2014 Grand List Personal Property Acct: 61 \$26,083.29

Vicky Carey made a motion, seconded by Jay Dorso to suspend from the 2014 Grand List Motor Vehicle Regular Acct: 268 \$45,668.72

Vicky Carey made a motion, seconded by Jay Dorso to suspend from the 2014 Grand List Motor Vehicle Supplemental Acct: 66 \$10,230.84

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Jim Kilduff confirmed for informational purposes the list will be filed in Town Clerk's office the Grand Total for Yr. 2013 \$4,995,43, the Grand Total for Yr. 2014 \$81,982.885 and total Grand Total combined is \$86,978.28

**5. Finance Director's Report**

Ann Marie Rheault distributed for review and discussed detail of the Town of Plymouth General Fund Revenue Expenditures Summary 5/31/2018

TOTALS		FY2017-18 ORIGINAL BUDGET	YEAR-TO- DATE ACTUALS	ENCUMR.	TOTAL YTD WITH ENCUMBR.	Y-T-D VARIANCE POS. (NEG)	PERCENT VAR. POS. (NEG.)
	MUNICIPAL	16,812,762	13,778,315	378,886	14,157,201	2,655,561	15.79%
099	EDUCATION	24,212,790	19,217,037	435,104	19,652,141	4,560,649	18.84%
TOTAL GENERAL FUND EXP.		41,025,552	32,995,352	813,990	33,809,342	7,216,210	17.59%

CURRENT SURPLUS (DEFICIT)

4,531,653

**6. Appointment of Auditors**

Ann Marie Rheault requested that the Board of Finance approve Blum Shapiro be the Town of Plymouth the auditor on record for the fiscal year 2018.

Pattie DeHuff questioned status of 2017 audit.

Ann Marie Reheault stated going through final stages now in full review process.

Jim Kilduff questioned when that would go out to bid if that is decided.

Ann Marie Rheault stated if you were to go out to bid would be after completion after the 2018 audit.

Vicky Carey stated would revisit in November or December.

**Vicky Carey made a motion, seconded by Jay Dorso the appointment of Blum Shapiro as the 2018 Auditors.**

**Motion passed unanimously**

**7. Municipal Fraud Risk Assessment Update**

Pattie DeHuff stated if we do not use \$15,000 in contingency what will happen to that.

Ann Marie Rheault stated go back into results for the year.

**8. Public Comment**

None

**9. Correspondence**

Jim Kilduff stated spoke with Dr. Martin Semmel - delay in information regarding Sealants – will follow-up.

Received Accounts by Facility Plymouth Board of Education 06/01/2018 01:59:48 PM Fiscal Year 2017-2018

Jim Kilduff stated will put off discussion regarding Recreation Fund. Tentative for July with Michael Ganem - will forward info before meeting for general review and informational purposes.

**10. Board Member's Comments**

Pattie DeHuff - None

Vicky Carey - No representation from Board of Finance regarding document dated June 21, 2018, to Members of the Town Council, Board of Finance, and the Board of Education.

Jay Dorso - None

Brian Brumaghim stated decision to not combine Finance Department and Board of Education - was surprised Jim Kilduff's signature was not on document dated June 21, 2018, to Members of the Town Council, Board of Finance, and the Board of Education.

Jim Kilduff – will follow-up

**11. Adjournment**

There being no further business of the Board of Finance, a motion was made by Vicky Carey, seconded by Pattie DeHuff to adjourn at 7:35 p.m. This motion was approved unanimously.

Respectfully submitted,

*Michele Yokubinas*

Michele Yokubinas  
Recording Secretary