

HOUSING AUTHORITY OF THE TOWN OF PLYMOUTH

43 Ronald Rd. – Gosinski Park Unit 31 – Community Room, Terryville, CT. 06786

AGENDA REGULAR MEETING 6:00 PM,- Monday – July 15, 2019

1. Call to order, Roll Call & Pledge of Allegiance & Invocation – VKlimas, Chairperson. Note: Ted Kosikowski has resigned for medical reason.
2. Minutes: 6/17/19 Regular Meeting Minutes, VKlimas, Chairperson.
3. 2017 & 2018 Audit: Jason Geel, CPA, Maletta & Company, CPAs, Bristol, Ct. 06010. Matt Fontaine, CPA, Controller, DeMarco; Kathy Mackiewicz, Treasurer; Vinnie Klimas, Chairperson.
4. Public comments.
 - Status of Past complaint alleged radio type emissions by resident by VKlimas, Chairperson Interim Report.
 - New Public Comments.
5. Management Monthly Reports: Janett Olivieri, Executive Director; and, Harold Sturgeon, Supervisor, Maintenance Work Order Log. Welcome back Janett Olivieri!
6. COMMITTEE REPORTS:
 - Finance Committee – Matt Fontaine, CPA, Controller and Kathy Mackiewicz, Treasurer will present June Financials. Processing ERAP Contract with the state. Ct. DAS Master Insurance Contract is signed, sealed, and delivered ... see attached. ERAP Continuation Contract arrived, motion to approve continuing ERAP Contract..
 - Physical Plant – VKlimas, Chairperson. Status of renovation projects:
 - \$2,420,375 SSHP Renovation Grant/Loan Application: State of Ct. SSHP Grant/Loan SSHP Funding Application remains officially in a “DELAYED” status. We are awaiting new schedule. We will submit application when rescheduled, and are pursuing other funding options (IE: USDA, HUD, VA, our own mortgage /bonding, etc.) to fund the renovations in whole or in part. Approval of letter to the Commissioner of Ct. Dept. of Housing.

PLYMOUTH, CT
TOWN CLERK'S OFFICE
RECEIVED FOR RECORD
2019 JUL 12 AM 9:07
Ted Kosikowski
TOWN CLERK

- \$222,700 Life Safety Critical Needs CT. CHFA grant/loan. Fire Detection and Alarm & Resident Call Bell Grant/Loan has had its Final Inspection by the Town's Fire Marshall and Building Inspector with AIA and their engineer, and Housing Consultant and has been fully approved. See Certificate of Completion. Per Bid Specifications two year ongoing Maintenance Contract has been signed. Final Close out paperwork activities projected to occur by July/August.
 - \$278,000 Pre-Development Grant/loan documents signed by State Secretary. \$139,00 grant/loan wire is here as of 6.14.2019 and has been disbursed. Awaiting additional disbursement from the state to bring up all AP payments up-to-date.
 - \$53,509.56 LED Eversource project is 100% complete. Eversource's \$21,869.53 (approximate 41% match) has been received, deposited, and disbursed to PTE. Lien Waiver from PTE has been fully executed. In a separate contract from the Eversources award; the new exterior security Led Wall Packs will be implemented in the next month
- Personnel and Management – Vinnie Klimas, Chairperson and Heidi Caron, Vice Chairperson – Executive Session motion to discuss two Workman's Comp. lawsuits, personnel, and legal Governance topics, actions to be taken if needed. Mike Wrona, Esq. Board's Attorney will participate by phone. Discuss organizational FTE issues.
7. Resident and Human Relations - Mike Agey, Resident Commissioner, Chairperson Resident and Human Relations Committee. Annual Independence Picnic = July 3rd, started at 12 noon and everyone enjoyed the music, and tasty hamburgers, hot dogs, chips, salads, refreshments, etc. Dave Merchant, Merchant and his wife Jackie also were on hand to enjoy the fun times! Due to the picnic; the July 3 Committee meeting was cancelled. Next meeting is scheduled for August 7, 2019.
 8. Old/New business.
 9. Next Meeting is August 19, 2019, Community Room, and Adjournment.

Respectfully Submitted, Vinnie Klimas, Chairperson

Vinnie Klimas
Chairperson
 7/12/2019