

**Town of Plymouth**  
**80 Main Street**  
**Terryville, CT 06786**  
**<http://www.plymouthct.us>**

**Plymouth Town Council**  
**Telephone: (860) 585-4001**  
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**Minutes**

**June 5, 2012**

**Call to Order:** Mayor Vincent Festa, Jr., called the scheduled June 5, 2012, Town of Plymouth Town Council Regular Meeting to order at 7:00 p.m., in the Community Room, Town Hall.

**Roll Call:** Present were Town Councilman Remie Ferreira, Sr., Mayor Vincent Festa, Jr., Town Councilman Richard Foote, Town Councilwoman Susan Murawski, Town Councilwoman DiAnna Schenkel, and Town Councilman Tom Zagurski. Also in attendance were William Bellotti, Director of Human Resources, David Bertnagel, Director of Finance, Karen Krasicky, Chief of Police and Ann Tuleja, Chairman Plymouth Police Commission.

**Fire Exits Notification**

Mayor Festa noted the Fire Exits for the record.

**Pledge of Allegiance**

Mayor Festa led the Plymouth Town Council and the Public Audience in the Pledge of Allegiance.

**Accept Minutes of Special Town Council Joint Meeting, April 23, 2012; Town Council Regular Meeting-May 1, 2012**

Town Councilwoman Murawski made a motion, seconded by Town Councilwoman Schenkel, to accept the April 23, 2012, Special Town Council Joint Meeting Minutes as presented. This motion was approved unanimously.

Town Councilwoman Schenkel made a motion, seconded by Town Councilman Ferreira, to accept the May 1, 2012, Town Council Regular Meeting Minutes as presented. This motion was approved unanimously.

**Council Rules and Procedures**

Town Councilwoman Schenkel made a motion, seconded by Town Councilman Foote, to amend the June 5, 2012, Plymouth Town Council Regular Meeting Agenda as follows:

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**Council Rules and Procedures Cont'd.**

Move to discuss the establishment of an Ad Hoc Committee, which will be charged with the responsibility of developing appropriate recreational activities for the Plymouth reservoir (becomes Item No. 22);

Move to establish an “Honorary Mayor for the Day” Program (becomes Item No. 23);

Move to consider the opportunity to provide for additional tax incentives to new businesses and/or existing businesses that provide for new growth and development to their businesses in Town (becomes Item No. 24);

Move to review contract settlements and take action as necessary (becomes Item No. 25).

This motion was approved unanimously. (See motion Page One)

**Public Comments on Non-Agenda Items**

Melanie Church, 328 Main Street, Terryville, stated that the Town’s website showed a Request for Proposal for Architectural and Engineering Services (instead of going out to bid), noting that the Town had an Engineer, the Director of Public Works. She further stated that when he was hired that was one of the reasons he was given extra money, to do the Engineering.

Melanie Church stated that all of these Requests for Proposals don’t necessarily go by lowest bidder, you may have someone in mind, and she didn’t think we were getting the best bang for our buck. She further stated that it should go out to bid and let different engineering companies bid and have it brought back to the Council.

Melanie Church read Section 5A, Department of Public Works into the record, noting that that the previous Engineer, Tom Pollack, was not an Engineer and that we gave a higher base salary to the present Public Works Director because he was going to be doing these things. She further stated that if the present Public Works Director wasn’t going to be doing the Engineering work maybe we need to lower the pay because as it is it’s part of the job and needs to be looked at in these hard and tight times.

Melanie Church stated that she had spoken to two Councilpersons about this issue and wanted someone to explain it to her. She further stated that she didn’t see it in the budget and wondered where the money would be coming from.

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**Public Comments on Non-Agenda Items**

Pattie DeHuff, 20 Lynn Avenue, Terryville, stated that as the end of the fiscal year approaches the Town Council would be having another audit performed.

Pattie DeHuff stated that she had printed the Comprehensive Annual Financial Report (for year ending 6-30-12) from the Town's website and noted that the Management Letter that was sent to the Council was missing from the site.

Pattie DeHuff stated that there were a number of observations made by the Auditors, Blum Shapiro, including a large number of interfund transfer balances, which made it difficult in the year end to reconcile the account balance and read the statement into the record.

Pattie DeHuff stated that the letter also recommended that all of the bank accounts should be reconciled monthly.

Pattie DeHuff stated that the Financial Director had rights to every module in the financial system and noted that she was unsure of what this was implying and that maybe he shouldn't have access to all of that, she was unsure.

Pattie DeHuff questioned what steps had been taken by the Town Council to implement the recommendations from last years 2011 audit.

Pattie DeHuff stated that the very last paragraph of the December 21, 2011, Management Letter noted that the communication was intended solely for the Management of the Town, the members of the Board of Finance, Town Council, other organizations ??? Federal State Agencies and was not intended nor should it be used by anyone other than the specified parties.

Pattie DeHuff stated that she had asked for the letter and it was given to her so clearly she had a right to the letter and stated that she wanted to recommend that after the audit was performed (this year) that the Management Letter also be put on the website, online, noting that the taxpayers paid for the letter and had a right to know the recommendations made by the Auditors.

**Mayor's Report-Correspondence/Discussion: Information Item/M. Sandshaw; Workshop for Board/Commission Chairs/Secretaries; New Workshops Planned For Sexual Harassment/Progressive Discipline; Tri-Municipal Meeting on Pequabuck River Study, Federal Grant Program; Streetscape Groundbreaking/June 15, 2012, Notification to Property Owners on Burr Rd./Harwinton Ave.; Genovese Groundbreaking Ceremony**

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**Mayor's Report Cont'd.**

Mayor Festa stated that Marty Sandshaw had been involved with the Energy Audit and that he had been recognized as a STAR Participant, noting the large amount of money that Marty Sandshaw had saved for the Board of Education. He further stated that Marty Sandshaw would be helping the Town-side to move forward in pursuit of the same direction, which the Board of Education had taken.

Mayor Festa stated that a dinner/working Workshop had been held last Thursday for the Chairmen and Recording Secretaries for Town Boards and Commissions concerning Roberts Rules and Freedom of Information Act (FOI). He further stated that the Town Attorney, Salvatore Vitrano, had provided a very good accounting of what to expect under Roberts Rules, how to run Town meetings, FOI information, etc., and that everyone had a good time.

Mayor Festa stated that he had two new Workshops planned for Department Heads, one being Sexual Harassment and the second being Progressive Discipline, which would be taking place in June and July 2012.

Mayor Festa state that a Federal Grant Program had been made available and that it was discussed at a meeting between Plymouth, Bristol and Plainville. He further stated that the tri-municipalities were trying to earmark some monies at the State and/or Federal level for the proposed Hydraulic Study for Beach Avenue, as well as for the Pequabuck River Study.

Mayor Festa stated that they were also looking for monies to begin cleaning up the river ways, especially in the areas where the Town gets the most distressed flooding. He further stated that he would provide updates as they came in and that it looked very promising.

Mayor Festa stated that the Streetscape Groundbreaking Ceremony had been scheduled for June 15, 2012, at 10:00 a.m., noting that it would take place on the corner of Main Street and Baldwin Park Lane.

Mayor Festa stated that the first shovel in the ground would begin at the Whole Donut and would proceed up Main Street to Lee Hardware, noting that that it would be one-way traffic, which would result in some traffic delays. He further stated that he would try to get the Reporters to announce this in the local newspapers and that it would be placed on the Town's website, as well.

Mayor Festa stated that Ann Baldwin had graciously allowed the Town to erect the required State of Connecticut.

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**Mayor's Report Cont'd.**

Mayor Festa stated that the Town was waiting to hear notification back on the first phase of the Waterwheel and that BL Companies would be coming forward with an update in the very near future.

Mayor Festa stated that notice had been sent out to Burr Road/Harwinton Avenue property owners relative to whether or not they were willing to have their wells turned off once the water line was put into operation. He further stated that they would also be asked about where they wanted connections made from the waterline to their homes.

Mayor Festa stated that the Genovese Manufacturing Groundbreaking Ceremony took place last week in the Plymouth Industrial Park and that Genovese had been very excited to be in the Park.

Mayor Festa stated that he was pleased to report that the possibility existed for another new tenant in the Business Park.

**Authorize the Mayor to sign the Police/Youth Grant Award**

Mayor Festa stated that a new grant had become available through the hard work and efforts of one of our Police Officers and invited Police Chief Karen Krasicky to expound on the grant.

Chief Karen Krasicky stated that Patrick Walsh, the Town's new School Resource Officer (SRO) had submitted an application for the Police/Youth Award Grant, in which he and other Officers would be working with the youth in our Community. She further stated that this working relationship would be non-confrontational/non-Police situation and that they would be working together after school to help beautify and clean up the Town.

Chief Krasicky stated that 28 towns, including Plymouth, had applied for the Grant and that the Town had received \$5,954.00. She further stated that the grant would build better Community relations between the Officers and the Town youth instead of always dealing in a criminal situation. Chief Krasicky stated that this working relationship would help the youth and the Officers to get to know each other better, which would also foster better Community relations.

Town Councilwoman Murawski made a motion, seconded by Town Councilwoman Schenkel, to authorize the Mayor to sign the Police/Youth Grant Award. This motion was approved unanimously.

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**To review/discuss status of Prospect Street and Main Street Schools**

Mayor Festa stated that Chairman Rodney Houle was not in attendance this evening, noting that Chairman Houle had wanted to present a brief to begin earnestly moving forward to put both schools back on the tax rolls.

Mayor Festa stated that he had spoken to the Town's Industrial Park's Economic Development Consultant to begin looking at downtown, as well as the prospect of formulating a plan to market both schools.

Town Councilwoman Schenkel made a motion, seconded by Town Councilman Ferreira, to table this item until next months Town Council Meeting. This motion was approved unanimously.

**To make an additional appropriation of \$150,000 within the Capital Non-recurring Fund for the Streetscape Project funded by a STEAP Grant and refer to the Board of Finance for appropriate action**

David Bertnagel stated that each year the Town of Plymouth applies for Small Town Economic Assistance Program Grants, noting that the Town had been awarded an additional \$150,000 in the 2011 Fiscal Year for the Streetscape Phase Two Project.

David Bertnagel stated that the Town needed to move forward to appropriate the awarded money and that the exact verbiage from the State Bond Commission was "Phase Two Street Improvements Along Connecticut Route 6."

Town Councilman Zagurski when we appropriate the money was there any intention/definite on what we would use the money for on the project

David Bertnagel stated that there was no intention/no definite idea of what the money would be used for on the project, we accept the grant money and put the appropriation into place.

Town Councilman Foote noting that this grant was additional, questioned how much more footage would the project gain.

David Bertnagel stated that it could be a couple of hundred extra feet that could be on one side of the street or both.

When questioned if the money would be for sidewalks, David Bertnagel stated that at this point in time it was being classified as "generic Streetscape".

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**To make an additional appropriation of \$150,000 within the Capital Non-recurring Fund for the Streetscape Project funded by a STEAP Grant and refer to the Board of Finance for appropriate action Cont'd.**

Town Councilwoman Schenkel made a motion, seconded by Town Councilman Foote, to make an additional appropriation of \$150,000 within the Capital Non-recurring Fund for the Streetscape Project funded by a STEAP Grant and refer to the Board of Finance for appropriate action. This motion was approved unanimously.

**To reconfirm the appropriation of \$423,000 as approved on June 16, 2010, by the Town Council and June 17, 2010, by the Board of Finance, for the Safe Routes to Schools Project funded by a special State Grant and set a Town Meeting Date**

David Bertnagel stated that this Project was from a State Grant from an application, which had been submitted by the Department of Public Works three to four years ago. He further stated that this was a formality to accept the grant itself and to appropriate the \$423,000, not to decide the location of the sidewalks.

David Bertnagel stated that the sidewalk location would be decided at some future time.

David Bertnagel stated that the \$423,000 had already been accepted by the Town Council and Board of Finance, but had been omitted from a Town Meeting.

When questioned by Town Councilwoman Murawski, David Bertnagel stated that nothing had changed, that the Town still had the Grant on file and it that it required the formality of a Town Meeting to approve it.

Mayor Festa stated that the survey work had almost been completed and that Anthony Lorenzetti would be bringing a presentation before the Council for a decision at a future meeting.

When questioned by Pattie DeHuff, David Bertnagel stated that a Public Hearing had already been held on the Grant and that further Public comment could be given at the Town Meeting.

Town Councilman Zagurski made a motion, seconded by Town Councilwoman Schenkel, to reconfirm the appropriation of \$423,000, as approved on June 16, 2010, by the Town Council and June 18, 2010, by the Board of Finance, for the Safe Routes to Schools Project funded by a special State Grant and set a Town Meeting date of Monday, June 18, 2012, 7:00 p.m., in the Community Room, Town Hall. This motion was approved unanimously.

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**To reconfirm the appropriation of \$150,000 as approved on June 16, 2010, by the Board of Finance for the Waterwheel Project funded by a STEAP Grant and set a Town Meeting Date**

David Bertnagel stated that this agenda item was the same situation and that both items had been on the same agenda, but omitted from setting a Town Meeting date. David Bertnagel stated that the specific purpose of this grant was for the historic Eli Terry Waterwheel and surrounding area.

When questioned by Town Councilman Zagurski, David Bertnagel stated to-date the \$150,000 had not been spent and that the Town was waiting for an additional work component, i.e., sidewalks, lights, benches, etc.

Town Councilman Zagurski made a motion, seconded by Town Councilwoman Schenkel, to reconfirm the appropriation of \$150,000 as approved on June 16, 2010, by the Board of Finance for the Waterwheel Project funded by a STEAP Grant and set a Town Meeting Date of Monday, June 18, 2012, at 7:30 p.m. This motion was approved unanimously.

**Refund the following property taxes**

No report.

**Appointments and Resignations**

No report.

**To make an additional appropriation of \$435,745 within the Capital and Non-recurring Fund for the Tropical Storm Irene and winter storm Alfred funded by a FEMA Grant and use of Undesignated Fund Balance within the Capital and Non-recurring Fund for the Town portion and refer to the Board of Finance for appropriate action**

David Bertnagel stated that he had been updating the Council on this item, on a regular basis and that the expenditure for both storms had totaled \$435,745. He further stated that the Town was entitled to a 75% reimbursement from the State and the Federal government. David Bertnagel stated that left the Town's share at 25% or \$130,000.00. David Bertnagel stated that the Capital Non-recurring Fund had approximately \$175,000.00 (undesignated) within it, which had accumulated from years of closed out projects and that he was proposing to use those monies as the match verses using the

General Fund budget. He further stated that this would be an appropriation for Emergency Management with the Capital Non-recurring Fund.

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**To make an additional appropriation of \$435,745 within the Capital and Non-recurring Fund for the Tropical Storm Irene and winter storm Alfred funded by a FEMA Grant and use of Undesignated Fund Balance within the Capital and Non-recurring Fund for the Town portion and refer to the Board of Finance for appropriate action Cont'd.**

Town Councilman Zagurski made a motion, seconded by Town Councilwoman Murawski, to make an additional appropriation of \$435,745 within the Capital and Non-recurring Fund for the Tropical Storm Irene and winter storm Alfred funded by a FEMA Grant and use of Undesignated Fund balance within the Capital and Non-recurring Fund for the Town portion and refer to the Board of Finance for appropriate action. This motion was approved unanimously.

**To set a date for a Public Hearing on the proposed Other Post Employment Benefits Ordinance**

David Bertnagel stated that the Town Council had approved the Ordinance language, at a previous Town Council Meeting, for the proposed Post Employment Benefits Ordinance. He further stated that the Public Hearing had to be set prior to June 30, 2012.

Town Councilman Zagurski made a motion, seconded by Town Councilman Foote, to set a date for a Public Hearing on Monday, June 18, 2012, at 6:30 p.m., in the Community Room Town Hall, for the proposed Other Post Employment Benefits Ordinance. This motion was approved unanimously.

**To accept the Suspense Listing from the Tax Collector's Office for the fiscal year 2011-2012 and to refer to the Board of Finance for appropriate action**

David Bertnagel stated that the Council had the Suspense Listing and that it was combined as Personal Property and Motor Vehicle (see attachment).

David Bertnagel stated that each year the Tax Collector's Office prepares a Suspense Listing of items that they can no longer collect on whether through bankruptcy, foreclosure, diseased parties etc., or whereabouts unknown. Noting that there were recognizable names on the listing didn't mean that the items weren't collectible; the Town was just closing the Fiscal Year off. He further stated that the Town had collected approximately 10% in the past through other efforts made by the Tax Collector's Office.

David Bertnagel stated that the total was down from previous years noting that the amount for Personal Property was \$4,655.81 and the amount for Motor Vehicle was \$40,065.44, for a grand total of \$44,721.25.

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**To accept the Suspense Listing from the Tax Collector's Office for the fiscal year 2011-2012 and to refer to the Board of Finance for appropriate action Cont'd.**

Town Councilwoman Schenkel made a motion, seconded by Town Councilwoman Murawski, to accept the Suspense Listing from the Tax Collector's Office for the fiscal year 2011-2012 and to refer to the Board of Finance for appropriate action. This motion was approved unanimously.

**To make a Council appointment to the Pension and Oversight Board**

David Bertnagel stated that according to the Town Ordinance there should be a Council representation appointed to the Pension and Oversight Board, noting that Town Councilwoman Schenkel had sat in on a past meeting.

Town Councilman Zagurski made a motion, seconded by Town Councilman Foote, to appoint Town Councilwoman Schenkel the Pension and Oversight Board. Vote: Town Councilman Ferreira/yes; Town Councilman Foote/yes; Town Councilwoman Murawski/yes; Town Councilwoman Schenkel/abstained; Town Councilman Zagurski/yes; motion passed.

**To discuss Financial Overview Report for fiscal year 2011-2012**

David Bertnagel stated that the General Fund over 11/12 of the way through the year and the Town was doing very well in the current year, not including the storms, and that for the most part everyone had held the line on their spending. David Bertnagel stated that holding the line on spending had been a significant key component for the past four to five years.

David Bertnagel stated that the Town's revenue side had been very aggressive in collecting back taxes as well as going after different opportunities for other revenue sources that had not been pursued in the past.

David Bertnagel stated that the Board of Finance had dealt with the tax collections and that they had been historically low in comparison to area towns. He further stated that he was unsure as to why, i.e. people don't want to pay, they had been let go so long, and that the reason(s) was hard to pin point exactly. David Bertnagel stated that the Town has increased its efforts to collect each year and that the Town had narrowed down the accounts from 700 to 400, which was a significant amount and a little more manageable.

David Bertnagel stated that two of the accounts totaled almost one million dollars and that was a huge burden to the Town.

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**To discuss Financial Overview Report for fiscal year 2011-2012 Cont'd.**

David Bertnagel stated that the Town was looking at a \$480,000.00 deficit in revenue for the current fiscal year. He further stated that the Town needed to spend approximately \$480,000.00 less to make the budget balance itself otherwise the Town would have to use the Fund Balance, which is basically the savings account and draw down on that.

David Bertnagel stated that he would not recommend using the Fund Balance because it should only be used for emergencies like storms, etc.

David Bertnagel stated that all of the other revenues were coming in, i.e. State Grants, etc., and that there were some overages that had come into play this year.

David Bertnagel stated that there had been a couple of Heart and Hypertensions (which the Town Council had approved) in the amount of approximately \$50,000.00.

David Bertnagel stated that the Police Department had done very well with their budget, noting that there had been a couple of vacancies in the beginning of the year. He further stated that they were up a little with their overtime, however their savings on the regular Police side of their budget would offset it.

David Bertnagel stated that the Public Works had overages in the Motor Vehicle account because of rates going up last year, but on the positive side, it was a mild winter and the savings were applied to the deficit.

David Bertnagel stated that \$15,000.00 had been spent on Public Buildings, noting that the Town had to address the Prospect Street School because of vandalism in the springtime.

David Bertnagel stated that \$15,000.00 had been put into vandalism mechanism to make it viable, noting that the Town would be responsible if anything happened.

David Bertnagel stated that the DPUC had given the Water Company the right to increase fire hydrants by \$1,500 per hydrant and that had become a huge burden to the Town.

David Bertnagel stated that the Public Works Department had the purchase of a truck encumbered so it wasn't really an overage.

David Bertnagel stated that keeping everything status quo between now and June 30<sup>th</sup> would show a small surplus at the end of the year.

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**To enter into Executive Session to discuss contract negotiations re. K-9 Position B**

Town Councilwoman Schenkel made a motion, seconded by Town Councilman Ferreira, to enter into Executive Session to discuss contract negotiations re. the K-9 Position B at 7:45 p.m. This motion was approved unanimously.

Present for the Executive Session were William Bellotti, David Bertnagel, Mayor Festa, Town Councilman Ferreira, Town Councilman Foote, Karen Krasicky, Town Councilwoman Murawski, Town Councilwoman Schenkel, Ann Tuleja, and Town Councilman Zagurski.

Mayor Festa called the Plymouth Town Council Meeting back into the Regular Session at 8:45 p.m.

**To take any action, as may be necessary, from Executive Session**

Town Councilwoman Schenkel made a motion, seconded by Town Councilman Ferreira, for a Special Appropriation for the 2012-2013 Police Department Operating Budget regular wages of \$48,745.00 to fund the position of a Canine Handler pending the vote of the Police Commission for their acceptance. This motion was approved unanimously.

**Move to discuss the establishment of an Ad Hoc Committee, which will be charged with the responsibility of developing appropriate recreational activities for the Plymouth Reservoir**

Mayor Festa stated that the intent of this motion was to provide an opportunity for the Town of Plymouth to develop rules and regulations for the Plymouth reservoir so as to meet the requirements of the Conservation and Public Recreation Easement Agreement between the Town of Plymouth and the State of Connecticut.

Mayor Festa stated that the Town needed to consider the number of individuals on the Committee, the timeframe that the Town would like to see developed, taking into consideration the various Boards and Commissions such as Conservation Inland/Wetlands, Parks and Recreation, Public Works, etc., and the various Civic organizations such as the Lion's Club, the Boy Scouts etc., all of who may show interest in this project.

Mayor Festa stated that the Council would determine what they would like to see in terms of membership for this Ad Hoc Committee and the particular bodies of public and private sector that would be represented as well.

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**Move to discuss the establishment of an Ad Hoc Committee, which will be charged with the responsibility of developing appropriate recreational activities for the Plymouth Reservoir Cont'd.**

Town Councilman Zagurski and Town Councilman Ferreira stated that they were in agreement to establish an Ad Hoc Committee, however they hadn't thought enough about what that would be.

Town Councilwoman Schenkel stated that next month the Council could determine the number of members and what type of organizations and groups would go into it.

Town Councilwoman Schenkel made a motion, seconded by Town Councilman Foote, to establish an Ad Hoc Committee, which would be charged with the responsibility of developing appropriate recreational activities, as well as rules and procedures for the Plymouth Reservoir. This motion was approved unanimously.

**Move to establish an "Honorary Mayor for the Day" Program**

Mayor Festa stated that serving over the past few years as Mayor, his office had received requests for Proclamations for long-standing Community residents, noting that many of them had wonderful volunteer backgrounds that went unnoticed.

Mayor Festa stated that other cities and Towns had the Honorary Mayor for the Day Program in place, which would make the resident an Honorary Mayor for the Day, giving them a little recognition.

Mayor Festa stated that mostly recently, he had given a Proclamation out to a Town resident who was a woman who was in nineties, was very active as a volunteer at the Plymouth Food Pantry, Bristol Hospital, as well as other volunteer work within the Community. He further stated that this same individual had recently bowled a 296 bowling game out of a potential 300.

Mayor Festa stated that there had been many youths in Town who also had been recognized for their accomplishments, however he was looking more towards individuals who had given of themselves to the Community, but never received any actual recognition or honor bestowed upon them.

When questioned by Town Councilwoman Schenkel, Mayor Festa stated that the honor would be rare and would not be lightly looked upon, but the value and worth of the individual would be looked over for recognition. He further stated that he was looking to honor those individuals for years of service, but who fall through the crack.

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**Move to establish an “Honorary Mayor for the Day” Program Cont’d.**

Town Councilman Zagurski made a motion, seconded by Town Councilman Foote, to establish an Honorary Mayor for the Day Program, as described by Mayor Festa, to honor individuals for their Community service. This motion was approved unanimously.

**Move to consider the opportunity to provide for additional tax incentives to new businesses and/or existing business that provide for new growth and development to their businesses in Town**

Mayor Festa stated that the Town had some tax incentives, provided through economic development, specifically for lot sales in the Plymouth Industrial Park. He further stated that a percentage of the money, which comes back to the Town, was used for incentives for the next business coming into the Park. Mayor Festa stated that the pot of money was very small and that there wasn't enough to offer the number of potential new businesses and existing businesses in the Community.

Mayor Festa stated that in an effort to put more monies into the pot, he and David Bertnagel, Director of Finance, were looking at tax abatements. He further stated that he had spoken to the Town Assessor, RaeAnn Walcott, about the legalities of things that could be done for the businesses.

Mayor Festa stated that he was looking to set up some type of program for tax abatements for an existing company in Town that was doing a redevelopment for a possible two-year period of time.

Mayor Festa stated that the company would be hiring more people.

David Bertnagel stated that at the last Town Council Meeting, a presentation had been made regarding monies that had been found from the old Community Development Block Grant Program (CDBG) from the 1980's (L. Wagner and Associates).

David Bertnagel stated that there was approximately \$185,000.00 in Certificates of Deposits that had been recovered from an old rehab account. David Bertnagel stated that the previous Town Council had authorized that \$40,000.00 of these monies be used for Economic Grants and that a little over \$100,000.00 remained in the account to be utilized

toward this program. He further stated that the un-earmarked money was showing up as the CDBG money on the financial sheets.

David Bertnagel stated that it would be up to the present sitting Town Council to decide to continue the money for actual grants to incoming businesses or to utilized towards another program such as the one that the Mayor is currently suggesting.

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**Move to consider the opportunity to provide for additional tax incentives to new businesses and/or existing business that provide for new growth and development to their businesses in Town Cont'd.**

Mayor Festa stated that once the program was formulated it would go back to the Town Council for their review with the particulars.

Town Councilman Zagurski stated that he thought it was a great idea and felt that it should be sent back to the Economic Development Commission for their review.

Town Councilman Zagurski made a motion, seconded by Town Councilman Foote, to send the issue back to the Economic Development Commission, and possibly the Tax Incentive Committee, to formulate guidelines for incentives for existing businesses or new businesses that want to come into Town.

Discussion:

When questioned by Town Councilman Ferreira, Mayor Festa stated that the motion was being made for consideration by both groups (the Economic Development Commission and the Tax Incentive Committee) and that they would then come back with a recommendation to the Town Council for adoption or modification(s).

Vote: This motion was approved unanimously. (See motion on Page Fifteen)

**To review contract settlements and take action as may be necessary**

Town Councilman Ferreira questioned if this item was supposed to be done in Executive Session.

William Bellotti, Human Resource Director, stated that the item was supposed to be done in Executive Session and he was confused himself, noting that he wasn't sure if it should be publically discussed because the Town hadn't signed the contract as yet.

Mayor Festa stated that he thought William Bellotti was going to discuss the issue relative to what had already taken place.

Town Councilman Ferreira made a motion, seconded by Town Councilman Foote, to move into Executive Session to discuss the contract settlements.

Town Councilman Foote removed his second to the motion, Town Councilman Ferreira withdrew his motion.

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#### **To review contract settlements and take action as may be necessary Cont'd.**

Town Councilwoman Schenkel made a motion, seconded by Town Councilman Zagurski, to move into Executive Session at 9:07 p.m., to review the Contract Settlements for the Water Pollution Control Authority (WPCA). This motion was approved unanimously.

Present for the Executive Session were William Bellotti, David Bertnagel, Mayor Festa, Town Councilman Ferreira, Town Councilman Foote, Town Councilwoman Murawski, Town Councilwoman Schenkel, and Town Councilman Zagurski.

Mayor Festa called the Plymouth Town Council Meeting back into the Regular Session at 9:27 p.m.

Town Councilwoman Schenkel made a motion, seconded by Town Councilman Zagurski, to add "to take any action, as may be necessary, from Executive Session", as Agenda Item No. 25. This motion was approved unanimously.

#### **To take any action, as may be necessary, from Executive Session**

Town Councilwoman Schenkel made a motion, seconded by Town Councilwoman Murawski, to accept the amended changes for the Town of Plymouth tentative agreement for the WPCA, as presented by Bill Bellotti. This motion was approved unanimously.

#### **Liaison Reports**

Town Councilman Foote stated that the May 10, 2012, Board of Fire Commissioners Meeting had been cancelled.

Town Councilman Foote stated that he had attended the May 22, 2012, Historic Properties Commission Meeting and provided an update from the BL Companies. He further stated that BL Companies only had the contract for Phase I. Town Councilman Foote stated that sandblasting work for the iron fence and rails around the Waterwheel would begin after Memorial Day.

Town Councilman Foote stated that a discussion had taken place concerning the temporary fence around the Waterwheel area and he expressed thanks to the Lions Club and the Town individuals who had assisted in erecting the fencing.

Town Councilman Foote stated that Historic Property Commissioner Oberg had suggested that the Commission have a groundbreaking ceremony or something similar, to help promote the project.

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**Liaison Reports Cont'd.**

Town Councilman Foote stated that he had informed the Commission that the Town Council had voted to allow Mr. Brauer the opportunity to sell his factory.

Town Councilman Foote stated that a future kiosk might be planned for dispensing information regarding the Waterwheel, etc.

Town Councilman Foote stated that a motion had been made and passed for Chairman Mindera to send a thank you letter to the Lions Club for their assistance with the fencing around the Waterwheel area.

Town Councilman Foote stated that Chairman Mindera would be making plans for the Waterwheel Groundbreaking Ceremony for some time this summer.

Town Councilwoman Murawski stated that the WPCA would be coming forward to the Town Council for approval for the Denitrification Program. She further stated that the project would be funded by the WPCA.

Mayor Festa stated that he thought the WPCA would be coming to the July 2012 Town Council Meeting to make a presentation for this program. He further stated that the Town Council had received the plan in last month's packets and requested that they bring it with them to the July Town Council Meeting.

Town Councilman Ferreira stated that he had nothing to report at this time.

Town Councilwoman Schenkel stated that the Police Department Report on Road Issues had been included in the Town Council packets (see attachment) for review and discussion.

Town Councilwoman Schenkel stated that the Police Commission had been monitoring the issue with the roads being blocked and that at one point an arrest was made on an owner who was being belligerent and refused to correct an unsafe situation.

Town Councilwoman Schenkel stated that with the Road Bonding Proposal passing the purpose was to explain that there would be ongoing issues with the roads.

Town Councilwoman Schenkel stated that both she and Town Councilman Zagurski had attended the May 2012 Economic Development Commission Meeting.

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**Liaison Reports Cont'd.**

Town Councilwoman Schenkel stated that there was a lively discussion at the Board of Finance Meeting, noting that after the first Budget Referendum failed; the second Budget Referendum did pass. She further stated that the Board of Finance had given the Town a good budget to work with.

Town Councilwoman Schenkel stated that she was happy to see how the year ended even though there had been a shortage in revenue collections.

Town Councilwoman Schenkel stated that the Human Services Commission had elected a new Chairperson, Heidi Caron, noting that she was doing a great job.

Town Councilwoman Schenkel stated that the Human Services Commission would be reviewing their bi-laws and would be presenting a mission statement for their goals, as well as expounding on how they would be expanding their services to the Community. She further stated that they also would be working with other commissions, i.e., Parks and Recreation Commission, to see how they could enhance the quality of services they provide.

Town Councilwoman Schenkel stated that the Commission had planned (again) on giving out backpacks to Community youth for their return to school in the autumn, along with gift certificates from Payless Shoe store for back to school shoes.

Town Councilman Zagurski stated that the Economic Development Commission were very excited about the Streetscape and Waterwheel Projects taking place, as well as the anticipation of Genovese Manufacturing's move into the Plymouth Industrial Park.

Town Councilman Zagurski stated that Richards Corporation had appeared before the Economic Development Commission and noted that they were looking to make a small company expansion.

**Public Comments**

No report.

## **Council Comments**

Town Councilman Zagurski stated that the Parks and Recreation Commission had done a good job of readying Baldwin Park (trimming, mowing, etc.) for the Memorial Day Ceremony and that the green looked very nice.

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### **Council Comments Cont'd.**

Town Councilman Zagurski stated that the Public Works Department had done a great job of removing the silt fence and trimming trees on the Waterwheel site, noting that he had appreciated the work done.

Town Councilman Zagurski stated that he wanted to let the Town Council know that Joyce Relihan had passed on, noting that she had served on the Parks and Recreation Commission for many years.

## **Adjournment**

There being no further business of the Plymouth Town Council, Town Councilwoman Murawski made a motion, seconded by Town Councilman Foote, to adjourn at 9:37 p.m. This motion was approved unanimously.

Respectfully Submitted,

Acting Recording Secretary

Attachment