

Town of Plymouth
80 Main Street
Terryville, CT 06786
<http://www.plymouthct.us>

Plymouth Town Council
Telephone: (860) 585-4001
Fax: (860) 585-4015

Minutes

February 5, 2013

Call to Order: Mayor Vincent Festa, Jr., called the scheduled February 5, 2013, Plymouth Town Council Regular Meeting to order at 7:07 p.m., in the Community Room, Town Hall.

Roll Call: Present were Town Councilman Remie Ferreira, Sr., Mayor Vincent Festa, Jr., Town Councilwoman Susan Murawski, Town Councilwoman DiAnna Schenkel, and Town Councilman Tom Zagurski. Also present were Director of Finance David Bertnagel, Town of Plymouth Assistant Police Chief Fran Dabbo, Town of Plymouth Police Chief Karen Krasicky, Public Works Director-Town Engineer Anthony Lorenzetti, and Town of Wolcott Chief of Police Edward Stephens.

Mayor Festa stated that Town Councilman Foote had an excused absence due to medical problems.

Fire Exits Notification

Mayor Festa noted the Fire Exits for the record.

Pledge of Allegiance

Mayor Festa led the Plymouth Town Council and the Public Audience in the Pledge of Allegiance.

Acceptance of Minutes of Special Council Meeting/Public Hearing January 8, 2013, Regular Council Meeting, January 8, 2013

Town Councilwoman Schenkel made a motion, seconded by Town Councilman Ferreira, to accept the Minutes of the Special Council Meeting/Public Hearing of January 8, 2013. Vote: Town Councilman Ferreira/yes; Town Councilwoman Murawski/abstained; Town Councilwoman Schenkel/yes; Town Councilman Zagurski/yes. Motion passed.

Town Councilwoman Schenkel made a motion, seconded by Town Councilman Ferreira, to accept the Minutes of the Regular Council Meeting of January 8, 2013. Vote: Town Councilman Ferreira/yes; Town Councilwoman Murawski/abstained; Town Councilwoman Schenkel/yes; Town Councilman Zagurski/yes. Motion passed.

**Plymouth Town Council Meeting
February 5, 2013
Page Two of Sixteen Pages**

Council Rules and Procedures

No report.

Public Comment on Non-Agenda Items

No report.

Mayor's Report-Town of Wolcott Budget/Public Works; Plymouth Annual Report/J. Milne/Forest & Park Assoc.; Trail Grants/State of CT Application; Torrington Area Health District Grant Program; Parent Leadership Training Institute/Early Childhood Council; Main Street Businesses; Barber Shop/Salon, Bakery, Polish Deli; Industrial Park Considerations; CCM Prescription Discount Card Program; Boards/Comm's Volunteers Needed: Housing Board of Appeals, Planning & Zoning, WPCA; Burr Rd./Harwinton Avenue Contract

Mayor Festa stated that he had done some checking with the Town of Wolcott, relative to the budget issues of the Public Works Department that had been brought before the Council. He further stated that he wanted to clarify some of the issues that were foreign to the Wolcott budget, specifically the Fuel Account. Mayor Festa stated that all the fuel used for this account covered all of the departments within Plymouth, under the Public Works Department, however Wolcott spreads its Fuel Accounts across every single department and therefore you would see a decrease of that component in their budget verses Plymouth's. He further stated that in future comparisons, it should be done as apples to apples and oranges to oranges.

Mayor Festa stated that Jerry Milne had made a request that the Town hold a contest for artists, students, and all Plymouth residents, to present works of art for the cover of the Town's Annual Report and that this issue would be looked into further.

Mayor Festa stated that he had requested Jerry Milne to look into the Forest and Park Association's Trail Grants and that Jerry had made an application to be considered for inclusion in the annual Guide Book, which covered all of the trails in every community in the State of Connecticut.

Mayor Festa stated that this would be the first time that Plymouth had an offering and noted that Jerry Milne's historical church graveyard walk, as well as his tree walk on Main Street/North Main Street and throughout the Town, would be included.

Mayor Festa stated that the North Street Reservoir Ad Hoc Committee was looking into a State of Connecticut Grant for Trails Applications to help build trails in this particular area.

Plymouth Town Council Meeting
February 5, 2013
Page Three of Sixteen Pages

Mayor's Report Cont'd.

Mayor Festa stated that from the Torrington Area Health District (TAHD) Survey had shown that Plymouth had been the Town with the highest rates of heart disease, cancer, diabetes, and obesity within the District. He further stated that the Grant received from the TAHD Program would help educate people about these diseases within the different communities. Mayor Festa stated that the Town had nine volunteers who would represent the Town at the Grant Committee in an effort to help move the educational components forward.

Mayor Festa stated that Parent Leadership Training Program, sponsored by the Early Childhood Council, had been well attended and noted that the Early Childhood Council Program had just completed their third Academy Parent Training Program. He further recommended that anyone who hadn't attended one of the programs to try to participate, noting that it was a wonderful program. Mayor Festa stated that anyone interested should contact Donna Kosier.

Mayor Festa stated that a new Bakery and Hair Salon had opened up in Town, and that a new Polish Deli would be opening very soon, noting that this was a good sign for businesses on Main Street.

Mayor Festa stated that an interested party for the Industrial Park was moving forward and hopefully, it would come to fruition soon.

Mayor Festa stated that there was someone interested in the Eagle Club building, as well, and that he would keep the Council abreast of any new developments as they occurred.

Mayor Festa stated that he had included information from the Connecticut Conference of Municipalities (CCM) in the Town Council Packets and requested that the Council members read over the literature and decide if it was something that the Town would be interested in moving forward on. He further requested that each Council Member forward their individual take on the program to him, noting that it would take some time to develop the discount cards. Mayor Festa stated that the Discount Card Program would help individuals who did not have enough insurance coverage to get their prescriptions and that they would be discounted with this card.

Mayor Festa stated that the Town needed Board and Commission volunteers to fill vacancies on the Housing Board of Appeals, the Planning and Zoning Commission and the Water Pollution Control Authority. He further stated that if anyone knew of anyone that might be interested in filling one of the vacancies to please have the person submit their name(s) to the Mayor's Office.

**Plymouth Town Council Meeting
February 5, 2013
Page Four of Sixteen Pages**

Mayor's Report Cont'd.

Mayor Festa stated that the Burr Road/Harwinton Avenue Contract had been forwarded to the State of Connecticut for approval, noting that the contract was from the Office of Policy and Management (OPM) Grant in the amount of \$250,000.00 for nine homes that needed to get rid of their contaminated wells and replace them with clean water. He further stated that the reimbursement would be forthcoming, shortly. Mayor Festa stated that he had heard from a number of residents in the area that they were very pleased and appreciative that the Town had moved forward in getting them water that was so desperately needed.

Resignations:

To remove from table to accept the resignation of Victor Gara as Deputy Fire Marshal effective December 31, 2012

Town Councilman Zagurski made a motion, seconded by Town Councilwoman Schenkel, to remove from table the acceptance of the resignation of Victor Gara as Deputy Fire Marshal effective December 31, 2012. This motion was approved unanimously.

Town Councilwoman Murawski made a motion, seconded by Town Councilman Ferreira, to accept the resignation of Victor Gara as Deputy Fire Marshal, effective December 31, 2012.

Discussion: Town Councilman Zagurski questioned if the Fire Commission had voted on this resignation.

Mayor Festa stated that he believed they had and that it was supposed to have been taken up at their last meeting. He further stated that they were concerned about the reason it was tabled last time because a Fire Commissioner had asked why the Council was accepting the resignation. Mayor Festa stated that the Council always accepts the resignation from any employee leaving the service of the Town, whether it's from a Commission or a Board.

Mayor Festa stated that the Council could move to accept it, reject, table it again or wait for some other action to take hold. He further stated that it and that it had no play on what the Fire Commission does, noting if they didn't accept it they would have to go back and revisit it questioning how could they not accept someone's resignation.

Town Councilman Zagurski stated that he understood, noting that they were the group that appointed, hired and fired the Fire Marshal so he thought that they needed to accept his resignation first.

**Plymouth Town Council Meeting
February 5, 2013
Page Five of Sixteen Pages**

Resignations Cont'd.

Mayor Festa stated that they should accept the resignation as part of the process, but the issue at hand was whether or not the Council had the right to accept the resignation, noting that the Council does have that right.

Town Councilman Zagurski questioned if the Council accepted all resignations or just Classified Service.

Mayor Festa stated that as they have come through the Mayor's Office, he has brought them to the Council in regards to whether what position they hold and whether it was Classified Service, and/or a Board or Commission.

Mayor Festa stated that he felt the Council needed to understand what was going on, who was where and what time, etc., because ultimately the responsibility of these people, especially with paid employees, rests with the Office of the Mayor in terms of how we handle any complaints, labor issues, etc., and it's not the Boards and Commissions that get involved with that. Mayor Festa stated that the Town had some problems with other issues of the Fire Commission and the Chairman of that Commission had asked the Town to intervene through the Town Attorney and the Council.

Mayor Festa stated that he had spoken to the Chairman of the Fire Commission they were taking action on this issue at their last meeting.

Vote: This motion was approved unanimously. (See Motion on Page Four)

To accept the resignation of Diana Oberg form the Library Board of Directors effective January 16, 2013

Town Councilman Ferreira made a motion, seconded by Town Councilwoman Schenkel, to accept the resignation of Diana Oberg form the Library Board of Directors effective January 16, 2013.

Discussion:

Town Councilman Zagurski stated that Diana Oberg had been very active on the Library Board and that she would be sorely missed. He further stated that he would like it noted that her resignation was accepted with regret.

Mayor Festa stated that he believed Diana Oberg had served over 16 years on the Library Board and that she had been serving on other Boards, as well, and deserved a great deal of credit because she accepted the position and regretted having to leave now.

**Plymouth Town Council Meeting
February 5, 2013
Page Six of Sixteen Pages**

Resignations Cont'd.

He further stated that she would remain active in other Town issues.

Vote: This motion was approved unanimously. (See Motion on Page Five)

To accept the resignation of Kathy Lyga from the position of Circulation Clerk at the Terryville Public Library

Town Councilwoman Schenkel made a motion, seconded by Town Councilman Zagurski, to accept the resignation of Kathy Lyga, with regret, from the position of Circulation Clerk at the Terryville Public Library

To appoint Tracy Dupont to the Human Services Commission to fill an Alternate vacancy, term to expire 10/1/2014

Town Councilman Zagurski made a motion, seconded by Town Councilman Ferreira, to appoint Tracy Dupont to the Human Services Commission to fill an Alternate vacancy, term to expire 10/1/2014

To approve the following Tax Refunds: Nissan Infinity LT. \$359.72 & \$448.89; Iseli Swiss Screw Machine Co. \$1,947.81

Town Councilwoman Schenkel made a motion, seconded by Town Councilman Ferreira, to approve Tax Refunds to Nissan Infinity LT. in the amounts of \$359.72 and \$448.89. This motion was approved unanimously.

Town Councilwoman Schenkel made a motion, seconded by Town Councilman Ferreira, to approve a Tax Refunds to Iseli Swiss Screw Machine Company in the amount of \$1,947.81. This motion was approved unanimously.

To review and take action on the Smartbus Program

Town Councilwoman Murawski stated that she wanted to table this Agenda Item, noting that she had spoken to Town Councilman Foote and that he had some strong feelings on the Agenda Item and didn't want to miss any discussion on the issue.

Town Councilwoman Murawski made a motion, seconded by Town Councilman Zagurski, to table review and action on the Smartbus Program. Vote: Town Councilman Ferreira/yes; Town Councilwoman Murawski/yes; Town Councilwoman Schenkel/no; Town Councilman Zagurski/yes. Motion passed.

**Plymouth Town Council Meeting
February 5, 2013
Page Seven of Sixteen Pages**

To review and discuss the Master Municipal Agreement for Construction Projects with State of Connecticut

Town Councilman Zagurski made a motion, seconded by Town Councilwoman Murawski, authorizing the Mayor to sign the Agreement (as presented) entitled “Master Municipal Agreement for Construction Projects” and read the Resolution into the record (see attachment).

Discussion:

Town Councilman Zagurski questioned if Anthony Lorenzetti, Town Engineer/Director of Public Works, had reviewed the Agreement, and further, was he happy with the Agreement.

Anthony Lorenzetti stated that the reason the state put the Agreement together was to minimize paperwork, noting that there would be a Master Agreement for each town in Connecticut. He further stated that a lot of the information was a boilerplate and he was comfortable with it.

Vote: This motion was approved unanimously. (See Motion on Page Seven)

To approve, by Resolution, the Emergency Management Performance Grant Application

Town Councilwoman Schenkel made a motion, seconded by Town Councilman Ferreira, authorizing the Mayor to approve the Resolution for the Emergency Management Performance Grant Application (as presented) and read the Resolution into the record (see attachment). This motion was approved unanimously.

To authorize, by Resolution, the Mayor to execute documents with the State of Connecticut Department of Emergency Management and Homeland Security

Town Councilwoman Schenkel made a motion, seconded by Town Councilman Zagurski, authorizing the Mayor to approve the Resolution to execute documents with the State of Connecticut Department of Emergency Management and Homeland Security (DEHMS), as presented, and read the Resolution into the record (see attachment).

Discussion:

Pattie DeHuff, 6 Lynn Avenue, Terryville, stated that when Town Councilwoman Schenkel was reading Agenda Item No. 12 she was actually reading Agenda Item No. 13, and that she had said the same thing twice.

**Plymouth Town Council Meeting
February 5, 2013
Page Eight of Sixteen Pages**

Resolution with the State of CT DEMHS Cont'd.

Mayor Festa stated that the Resolution was the same and allowed the Town to work in concert with Homeland Security on a number of issues. He further stated that this issue had been approved in October and DEHMS had told the Mayor that the Town could either provide a certified statement that it had been completed or just do the Resolution over again. The Mayor stated that the Council was doing the Resolution over again and that the equipment would be housed in Town and loaned to other towns in the District. Mayor Festa stated that the Town was the caretaker for the equipment and would have to have a program in place, noting that the Resolution was in place to protect the Town.

Pattie DeHuff stated that what Town Councilwoman Schenkel had read the first time was actually what she felt was Item No. 13 the Council and questioned if Item No. 12 was different from Item No. 13.

Mayor Festa stated that Agenda Item No. 12 and No. 13 both belonged to the Department of Homeland Security. He further stated that the Coordinator for the State/District, Tom Vannini, had clarified the issue, noting that the only item that the Town needed was Resolutions for both Agenda Items.

Vote: This motion was approved unanimously. (See Motion on Page Seven)

To discuss and take action on the Capital Improvements Committee's recommendation to approve WMC's Proposal regarding the North Main Street Bridge Project

Anthony Lorenzetti stated that at the January Capital Improvements Committee Meeting, a recommendation had been made to send this issue to the Town Council for approval. He further stated that Dennis Garceau, Project Manager, WMC Consulting Engineers, Newington, CT.

Dennis Garceau introduced himself and stated that his company had submitted their Proposal for performing a preliminary study for the North Main Street Bridge Project to the Town of Plymouth's Public Works Department for consideration. He further stated that the existing bridge was in a poor overall condition and detailed the issues that currently plagued the bridge, noting that it would require complete replacement.

Dennis Garceau stated that WMC would be studying what type of replacement and structure would be utilized, as well as the possibility of realigning the channel of the water. He further stated that as part of the study, a complete topographic survey would be performed by a professional land surveyor.

**Plymouth Town Council Meeting
February 5, 2013
Page Nine of Sixteen Pages**

WMC's Proposal regarding the North Main Street Bridge Project Cont'd.

Mayor Festa stated that a local resident had questioned moving the channel and that he felt because of the flooding in the area, it was a concern for the residents in the area and that when WMC had progressed to this consideration that they inform the Mayor's Office so that the interested residents could attend a meeting and voice their concerns and questions.

Dennis Garceau stated that as part of the scope of services provided, WMC would be presenting/submitting their findings in a compilation report to the Town and if necessary, attend a Public Informational Meeting to present the findings, address the channel relocation issue and the type of bridge structure being considered.

When questioned by Town Councilwoman Schenkel, Dennis Garceau stated that under the Man Hour Fee Summary, B F and O Percent stood for Benefit Fringe and Overhead Percentage, noting that it was an audited number that was their operation cost factored into the Certified Payroll and briefly reviewed the numbers in question.

Town Councilwoman Schenkel made a motion, seconded by Town Councilwoman Murawski, to accept the Proposal for WMC as presented. This motion was approved unanimously.

To discuss and take action on Open Space Parcel/Scott Walls Subdivision/Planning and Zoning Commission

Khara Dodds, Director of Land Use, stated that she was seeking approval from the Town Council in order to move forward with the Scott Walls Subdivision, which was a five (5) lot subdivision that had been approved in 1993. She further stated that in that subdivision approval, a 3.41 acre parcel was dedicated to the Town as an Open Space dedication (in accordance with Land Use regulations, along with an easement for access leading from Scott Road to the Open Space Parcel, known as lot 5-A. Khara Dodds stated that Lot 5, which surrounds Lot 5-A, was a 25.84 acre parcel and that Lot 5 had recently been purchased by a private property owner who wanted to secure the privacy of the lot. Noting that there was a right of way extending from the owner's property to the Open Space, Khara Dodd stated that the property owner had no intention of building on it and were willing to place a conservation easement. She further stated that they were going to pay a fee in lieu of Open Space at 10 percent of the land value of the subdivision, including lot 5 and lot 5-A (the Open Space piece).

Noting that the Town currently owned the Open Space, Khara Dodds stated that the Planning and Zoning Commission had wanted the issue to go to Council for approval.

**Plymouth Town Council Meeting
February 5, 2013
Page Ten of Sixteen Pages**

Open Space Parcel/Scott Walls Subdivision Cont'd.

Khara Dodds stated that the Planning and Zoning Commission had found the concept acceptable and reasonable and wanted to move forward with the application.

When questioned by Town Councilman Zagurski, Khara Dodds stated that the original purpose of the parcel was to adjoin an Open Space parcel that was supposed to be designated as a part of a subdivision called Gleason Hills, however that subdivision never went forward. She further stated that it was supposed to be a combined, recreational lot and now it was just an Open Space with no purpose or use to the Town at the current time.

When questioned by Town Councilman Ferreira, Khara Dodds stated that the amount would be a minimum of \$7,000.00 fee (10% of the appraised value of the property).

When questioned by Town Councilman Ferreira, Khara Dodds stated that the Town would transfer the Town-owned land to the private property owner with the appropriate fees as previously mentioned. She further stated that the property owner would be building on her lot, however the other lot (Lot 5-A) would be retained for privacy only, there would be no building on the lot and offered to place the conservation easement on the property.

Town Councilman Ferreira stated for tax purposes etc., the two lots would become one and the Town would be deeding the property over to them with the money being put into the Open Space Fund.

When questioned by Town Councilwoman Murawski, Khara Dodds outlined the restrictions in the conservation easement as being no building upon the land and that it would be kept as Open Space and that ultimately, it would be placed into conservation land and would become a permanent and would be filed on the Land Records.

Town Councilman Zagurski questioned how the money was spent in the Conservation Fund and what was the money used for.

Khara Dodds stated that it was used for future recreational and Open Space needs for the Town. She further stated that since the beginning of her employment with the Town, monies had not been taken out of the Conservation Fund, noting that the economy had been slow so the contributions had been slow to this particular fund and no one had really pursued the use of the account.

Town Councilman Ferreira questioned why the Town wasn't selling the piece of property in question and just deeding it to the property owner,

**Plymouth Town Council Meeting
February 5, 2013
Page Eleven of Sixteen Pages**

Open Space Parcel/Scott Walls Subdivision Cont'd.

Khara Dodds stated that discussion had taken place concerning the question, but from the Planning and Zoning Commission's perspective, they had wanted to make it clean and clear and that by regulations, allow for the 10 percent set aside in Open Space fee or in land and that was the decision they had chosen.

Khara Dodds stated that the other door wasn't closed and it could be taken up with the Town Attorney and something could probably be worked out.

Town Councilman Zagurski stated that currently it was Open Space property that no one could ever building on and the only person who would ever want to buy it would be someone adjacent to the property.

Town Councilman Zagurski stated the question was is it valuable for the Town to own this type of property or put it back on the tax rolls and technically the money being put into the fund would be used to buy additional Open Space (i.e. passive recreation).

Town Councilman Zagurski stated that he was unsure if the money could be used eventually for the reservoir, buy additional Open Space property, but knew that it couldn't currently be sold for development.

Town Councilman Zagurski stated that \$7,000.00 for three acres of property was a good deal.

Town Councilman Ferreira stated that it was a great deal.

Town Councilman Zagurski made a motion, seconded by Town Councilwoman Schenkel, to accept the proposal to trade the Open Space parcel at Scott Wall Subdivision, which was approximately 3.41 acres, in lieu of the fee/money. This motion was approved unanimously.

To enter into Executive Session regarding the following: Pending and/or Threatened Litigation; AFSCME Contract Negotiations; Inter District Contract Agreements; Real Estate Proposals

Town Councilwoman Schenkel made a motion, seconded by Town Councilman Ferreira, to enter into Executive Session at 7:49 p.m., to discuss pending and/or threatened litigation, AFSCME contract negotiations, Inter District Contract Agreements, and Real Estate Proposals. This motion was approved unanimously.

**Plymouth Town Council Meeting
February 5, 2013
Page Twelve of Sixteen Pages**

To enter into Executive Session regarding the following: Pending and/or Threatened Litigation; AFSCME Contract Negotiations; Inter District Contract Agreements; Real Estate Proposals Cont'd.

Present for the Executive Session were David Bernagel, Assistant Chief Fran Dabbo, Town Councilman Ferreira, Mayor Festa, Chief Karen Krasicky, Anthony Lorenzetti, Town Councilwoman Murawski, Town Councilwoman Schenkel, Chief Stephens, and Town Councilman Zagurski.

Mayor Festa called the Plymouth Town Council back into its regular session at 9:12 p.m.

To take action, as may be necessary, from Executive Session

Town Councilwoman Schenkel made a motion, seconded by Town Councilwoman Murawski, to accept the Memorandum of Understanding with the Wolcott/Plymouth Animal Control Merger Proposal. This motion was approved unanimously.

Liaison Reports

Town Councilwoman Murawski stated that the Planning and Zoning Commission had approved Terryville Chevrolet's new signage, noting that they were doing a lot of renovations at their business and had several new signs that needed to be approved. Town Councilwoman Murawski stated that the Planning and Zoning Commission had also approved a Special Permit for KCK Properties, 591 Main Street, for a Dealer Repair Business that would custom build trucks, noting that their customers were primarily municipalities and they build them to order. She further stated that they were not a general repair or standard dealership.

Town Councilwoman Murawski stated that the Lion's Club had presented their planned signs for the year and that they had all been approved.

Town Councilwoman Murawski stated that the Inland-Wetlands Commission were considering an application by the Town for a boat ramp at the North Street Reservoir, noting that it had been termed as incomplete because the Commission had some questions and wanted a better map of the area and the location of the ramp.

Town Councilwoman Murawski stated that the North Street Reservoir Ad Hoc Committee had come up with a listing of recommended activities. Town Councilwoman Murawski stated that swimming had not been included on the list due to the Department of Energy and Environmental Protection (DEEP) recommendations because of water quality issues, rules against clearing delineated areas and having permanent structures such as bathhouses and restrooms.

**Plymouth Town Council Meeting
February 5, 2013
Page Thirteen of Sixteen Pages**

Liaison Reports Cont'd.

Town Councilwoman Murawski stated that horseback riding also did not make the list because of concerns about what they would leave behind.

Town Councilwoman Murawski stated that the January Meeting of the Water Pollution Control Authority had been cancelled due to the lack of a quorum.

Town Councilman Ferreira stated that he had attended the January Board of Education Meeting, noting that the new Superintendent, Eleanor Cruz, had been present for her first meeting.

Town Councilman Ferreira stated that the Harry S. Fisher Middle School students had made a PowerPoint presentation showing the roots of immigration in the United States and briefly detailed the presentation, noting that enabled the students to speak knowledgeably about a subject.

Town Councilman Ferreira stated that it was an excellent presentation, was very interesting, and was well done.

Town Councilman Ferreira stated that "A Day on the Hill" was being presented by Connecticut Association of Boards of Education (CABE) on March 6, 2013, at the Bushnell in Hartford.

Town Councilman Ferreira stated that a Legislative Breakfast had been held on Monday, January 14, 2013, at the Education Connection in Litchfield, CT.

Town Councilman Ferreira stated that the Bus Contract had been reviewed in the Sub-Committees.

Town Councilman Ferreira stated that the State Field Trips had been reviewed for all the classes in the Town schools.

Town Councilman Ferreira stated that Mr. Orsini, Ms. Cruz, Mr. Perrugini, Mrs. Radke, Ms. Suffridge, and Officer Walsh, had attended a one-day Symposium on Best Practices for Securing Town School Buildings. Town Councilman Ferreira stated that Mr. Orsini had spoken on the issue and noted that it was well done and roundtable discussions had taken place.

Town Councilman Ferreira stated that earlier this evening, the Board of Education had held a Budget Workshop to review and formulize some of the Board of Education's Budget.

**Plymouth Town Council Meeting
February 5, 2013
Page Fourteen of Sixteen Pages**

Liaison Reports Cont'd.

Town Councilman Ferreira stated that he had met with the Public Works Highway Superintendent (James Schultz) and the Director of Public Works (Anthony Lorenzetti) and reviewed the jobs, which had been completed in the Public Works and Highway Departments.

Town Councilman Ferreira stated that for the month of January, the Highway Department had prepared equipment for several storms, cold-patched many potholes throughout the Town, had Christmas Tree Curbside pick-up, picked up debris (including curbing) after storms.

Town Councilman Ferreira stated that the Highway Department had removed snow from the Town Hall parking lot, Watchtower Road, Carriage Drive, removed and replaced damaged missing traffic signs.

Town Councilman Ferreira stated that Anthony Lorenzetti had worked on the design for the Safe Routes to School Project and the Fall Mountain Water Road Paving Project and that he had met with many of the residents at the site.

Town Councilman Ferreira stated that Anthony Lorenzetti had attended the Town Council Meetings, the Bristol Resource Recovery Facility Operating Committee/Tunxis Recycling Operating Committee (BRRFOC/TROC) Meetings, and MFC Meetings.

Town Councilman Ferreira stated that Anthony Lorenzetti had worked on the Operating Budget submission, had met with the Federal Emergency Management Agency (FEMA) FEMA and made submission for Hurricane Storm Sandy reimbursement, had submitted reimbursement for the Town Line Road Culvert Bridge to the State of Connecticut Department of Transportation and had submitted reimbursement for the Federal Highway Administration (FHWA) portion of Storm Alfred.

Town Councilman Ferreira stated that the Public Works Department had issued two Demolition Permits, 14 tires were turned and that Metal Reimbursements had totaled \$1,047.00.

Town Councilwoman Schenkel stated that she had attended the Board of Finance January Meeting and they were gearing up for the 2013 Budget season.

Town Councilwoman Schenkel stated that the Board of Finance had congratulated and given kudos to David Bertnagel for his Accounting Award.

**Plymouth Town Council Meeting
February 5, 2013
Page Fifteen of Sixteen Pages**

Liaison Reports Cont'd.

Town Councilwoman Schenkel stated that she had excused absences from the Police Commission and Human Services Commission meetings.

Town Councilman Zagurski stated that the Library Board had not met due to inclement weather, however when they had met last month discussion had taken place concerning the installation of cameras for protection. He further stated that he had felt this matter should be considered in the budget process.

Town Councilman Zagurski stated that there had been some interest in the Economic Development Commission's Façade Improvement Program.

Town Councilman Zagurski noted that a lot of his Economic Development information had been covered under the Mayor's Report this evening.

Town Councilman Zagurski stated that the Economic Development Commission was working on their new website page and were discussing URL addresses for their site.

Town Councilman Zagurski stated that the Housing Board of Appeals had been very busy, noting that the Board did not meet regularly, but were now holding monthly meetings.

Town Councilman Zagurski stated that the Property Maintenance Code Enforcement Committee were doing their due diligence and that many of the applicants had been appealing, thus creating work for the Housing Board of Appeals.

Town Councilman Zagurski stated that the Zoning Board of Appeals did not meet due to the lack of an Agenda.

Public Comment

No report.

Council Comments

When questioned by Town Councilwoman Murawski, Mayor Festa stated that he had sent out letters to the Public Works Ad Hoc Committee Members because some of the members had expressed an interest in becoming members of the newly formed Public Works Advisory Commission. He further stated that he would have the information ready for next months Town Council Meeting.

**Plymouth Town Council Meeting
February 5, 2013
Page Sixteen of Sixteen Pages**

Liaison Reports Cont'd.

Mayor Festa stated that a number of the applications had been from one political party, noting that he thought the rules was crazy because there were so many openings that needed filling and the rule made filling open positions difficult.

Mayor Festa questioned if any of the Council members were interested, or knew of anyone interested, in serving on the Board of Directors for the Western Connecticut Culture and Tourism Board, noting that the group met four times a year. He further stated that he was currently serving as an Acting Interim member.

Town Councilman Zagurski expressed interest and requested more detail.

Mayor Festa thanked Town Councilman Zagurski for his interest.

Adjournment

There being no further business of the Plymouth Town Council, Town Councilwoman Schenkel made a motion, seconded by Town Councilman Zagurski, to adjourn at 8:45 p.m. This motion was approved unanimously.

Respectfully Submitted,

Recording Secretary

Attachments