

**Town of Plymouth**  
**80 Main Street**  
**Terryville, CT 06786**  
**www.plymouthct.us**

**Plymouth Town Council**  
**Telephone: (860) 585-4001**  
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**Minutes**

**November 20, 2017**

**Call to Order:** Mayor David Merchant called the scheduled November 20, 2017/, Plymouth Town Council Regular meeting to order at 7:00 p.m., in the Community Room, Plymouth Town Hall.

**Roll Call:** Present were Town Councilman Dan Gentile, Town Councilwoman Roxanne McCann, Mayor David Merchant, Town Councilwoman Sue Murawski, Town Councilman John Pajeski and Town Councilman Tom Zagurski. Also in attendance were Town Attorney William Hamzy and Director of Finance Ann Marie Rheault.

### **Adoption of the Agenda**

Town Councilwoman Sue Murawski made a motion, seconded Town Councilwoman Roxanne McCann, to add Executive Session to discuss Personnel, as Agenda Item #21.

### Discussion:

Town Councilman Dan Gentile stated he wanted to amend the Adoption of the Agenda and add Old Business as Agenda Item #18a.

Motion by Town Councilman Dan Gentile, seconded by Town Councilman Tom Zagurski, to amend Adoption of the Agenda and include Executive Session to discuss Personnel and Old Business. This motion was approved unanimously.

### **Fire Exits Notification**

Mayor David Merchant noted the Fire Exits for the record.

### **Pledge of Allegiance**

Mayor David Merchant led the Plymouth Town Council and the Public Audience in the Pledge of Allegiance.

### **Invocation**

Mayor David Merchant stated “God Bless the United States of America and the Town of Plymouth” for the record.

**Plymouth Town Council Regular Meeting  
November 20, 2017  
Page Two of Six Pages**

**Town Council Rules and Procedures**

Town Councilman Dan Gentile made a motion, seconded by Town Councilwoman Sue Murawski, to table Town Council Rules and Procedures until the Plymouth Town Council's next meeting date. This motion was approved unanimously.

**Set Town Council 2018 Calendar Dates**

Mayor David Merchant noted the Plymouth Town Hall would be closed on January 2<sup>nd</sup> and so the Plymouth Town Council's January meeting would be held on January 9<sup>th</sup> and due to the July 4<sup>th</sup> holiday, the Plymouth Town's Council's July meeting would be held on July 10<sup>th</sup>.

Town Councilwoman Sue Murawski made a motion, seconded by Town Councilman Dan Gentile, to accept the 2018 Town Council calendar as amended. This motion was approved unanimously. It was noted for the record the Plymouth Town Council's December meeting would be changed from Tuesday, December 5<sup>th</sup> to Monday, December 11<sup>th</sup>.

**Town Council Liaison Assignments**

Mayor David Merchant stated if there were any issues the assignments could be changed.

**Public Comment on Non-agenda Items**

Pattie DeHuff, 20 Lynn Avenue, Terryville, stated the Board of Finance had received a March 2017 memo from BlumShapiro regarding the Town having a Fraud Risk Assessment performed and briefly elaborated on her reason for this request.

When questioned by Town Councilwoman Murawski, Pattie DeHuff stated she did not know the cost of a Fraud Risk Assessment, noting she felt it was an Administrative function.

Town Councilman Dan Gentile stated Pattie DeHuff should speak to the Board of Finance with her Fraud Risk Assessment request, noting it was the Board of Finance responsibility and function.

Melanie Church, 328 Main Street, Terryville, stated she wanted to thank the Mayor's Office for getting the Main Street School closed up properly for the winter. Melanie Church stated there was a lot of confusion regarding Fraud Risk Management, noting it was the Director of Finance's responsibility to put out bids for it and briefly elaborated. Melanie Church stated she wanted the Town Council to find cuts that would make up the financial loss from the State budget. Melanie Church stated next months' meeting would not be a Special meeting because this was a new Council and briefly elaborated.

**Plymouth Town Council Regular Meeting  
November 20, 2017  
Page Three of Six Pages**

**Public Comment on Agenda Items**

No report.

**Mayor's Report**

Mayor David Merchant welcomed new Town Council Member Roxanne McCann. Mayor David Merchant reported and provided updates on the following: Brownsfield Grant for cleanup of Mayfair Garage; Paving of Lake Plymouth Boulevard; noted Appointments/Resignations would be on next month's agenda; ECS monies update; North Main Street Bridge update; demo of OZ Gedney building nearly completed.

**Financial Report**

Mayor David Merchant stated if any Council members had any questions regarding the General Fund Revenue/Expenditures for the month of October to contact him or the Finance Director.

**Discuss and take action, as may be necessary, to refund overpayment of Property Taxes to the following: Paula Romot-Kuklinska \$759.29; John F. Szyndlar, Jr. \$151.36; Toyota Lease Trust \$290.86, \$385.42; John or Macrina Hopko \$38.05; Christopher Broousseau \$86.24; Robert Belanger \$18.56; Michael A. Renick \$62.11; Kyle or Kim Dubois \$177.60; John D. Kaempfer \$12.10; Daimler Trust \$347.04; Allen or Susan Simmons \$47.78; George A. Cowles, Jr., or June M. Cowles \$176.32; Jiang C. Rong \$81.54; Bradford Butler \$39.68; Honda Lease Trust \$169.28; Nicholas J. Curley \$13.95; Scott D. Ewen \$122.31; George A. Cowles III \$25.18; Jodee Fridrich \$49.56; Maryann Parylovich \$16.10; Paula Allaben \$30.59; Haan Auto Trust \$333.18; Jessica L. Lehouillier \$15.35; Anthony M. Ruelle, Jr. \$137.92; Fredrick J. Ellegard \$32.51; Passive Protection Inc. \$55.36, \$124.80; Glen S. Guerriero \$37.89; Julia A. Lehouillier \$92.59; Gregory A. Pabst \$15.97; Mary Grendziszewski \$39.87; Vault Trust \$185.66; Financial Ser Veh Trust \$613.13; Toyota Lease Trust \$165.15**

Town Councilwoman Sue Murawski made a motion, seconded by Town Councilman Tom Zagurski, to refund the overpayment of taxes as presented. This motion was approved unanimously.

**To approve the Town Clerk's appointment of Jeff Scott and Fran Scott as Sub-registrars per State Statute 7-65 with an ending term Year 2022**

Town Councilman Dan Gentile made a motion, seconded by Town Councilwoman Sue Murawski, to approve the Town's Clerk's appointment of Jeff Scott and Fran Scott as Sub-registrars per State Statute 7-65 with an ending term year of 2022. This motion was approved unanimously.

**Plymouth Town Council Regular Meeting  
November 20, 2017  
Page Four of Six Pages**

**To accept the resignation of Roxanne McCann from the Board of Education**

Town Councilman Dan Gentile made a motion, seconded by Town Councilman Zagurski, to accept the resignation of Roxanne McCann from the Board of Education with regret. Vote: Town Councilman Gentile/yes; Town Councilwoman Roxanne McCann/abstained; Town Councilwoman Murawski/yes; Town Councilman John Pajeski/yes; Town Councilman Tom Zagurski/yes; motion passed.

**Accept correspondence from Ana LeGassey declining the position of Board Finance Member**

Town Councilman Dan Gentile made a motion, seconded by Town Councilwoman Sue Murawski, to accept the correspondence from Ana LeGassey declining the position of Board of Finance Member with regret. This motion was approved unanimously.

**Discuss and take action to approve the Republican Town Committee's recommendation of James Kilduff to the Board of Finance**

Town Councilman Dan Gentile made a motion, seconded by Town Councilwoman Roxanne McCann, to approve the Republican Town Committee's recommendation of James Kilduff to the Board of Finance. This motion was approved unanimously.

**To consider and act upon the proposed resolution entitled: "A Resolution Authorizing The Issuance Of Not Exceeding \$1,850,000 Tax Anticipation Notes Of The Town Of Plymouth, Connecticut"**

Mayor David Merchant gave a detailed summary on the Resolution, which would authorize the issuance of the \$1,850,000 Tax Anticipation Note for the Town of Plymouth.

Director of Finance Ann Marie Rheault gave a detailed report on the financial impact that would occur on the Town without the Tax Anticipation Note; a lengthy discussion followed.

Town Councilwoman Sue Murawski made a motion, seconded by Town Councilman Tom Zagurski, to approve the Resolution authorizing the issuance of not exceeding \$1,850,000 Tax Anticipation Notes of the Town of Plymouth, Connecticut. This motion was approved unanimously.

Town Councilwoman Sue Murawski made a motion, seconded by Town Councilwoman Roxanne McCann, that a copy of the complete Resolution presented this evening be attached to the minutes and made available to the public. This motion was approved unanimously.

**Plymouth Town Council Regular Meeting**  
**November 20, 2017**  
**Page Five of Six Pages**

**Old Business**

Town Councilman Dan Gentile stated he would begin working on the Ordinance that former Town Councilwoman Ana LeGassey had requested, for the Town of Plymouth Employee Evaluations.

**Town Council Liaison Reports**

Town Councilman Dan Gentile stated the Board of Education had reinstated some positions. Town Councilman Dan Gentile stated Chris Perkins had done a nice presentation for students participating in mentoring in Bristol Hospital and some factories. Town Councilman Dan Gentile stated the Board of Education had discussed repairing lights using Sinking Fund monies, but was unsure if that would be handled now due to the Budget issues, unfunded mandates and briefly elaborated. Town Councilman Dan Gentile stated he was concerned about teacher negotiations, noting Jim Kilduff, Board of Finance Member, was attending their meetings. He further stated the Town is in dire straits; also has unfunded mandates and briefly elaborated. Town Councilman Dan Gentile stated that Park and Recreation Basketball and Cheerleading programs were currently underway. Town Councilman Dan Gentile stated he would again be donating his Town Council compensation money to the Park and Recreation programs and the Human Services Department programs, noting it was his way of giving back to the Town. Town Councilman Dan Gentile stated he had an issue with the Town boilers, which he had brought up at the Capital Improvements Committee meetings and noted that Town Attorney William Hamzy was working on his question. He further stated he would bring an updated report back to the Town Council next month. Town Councilman Dan Gentile stated that Scott Eisenlohr and the Code Enforcement members were doing a great job with blight in Town.

Town Councilwoman Sue Murawski stated Sally Baine-Picard was the new Human Services Chairperson. Town Councilwoman Sue Murawski stated the Fuel Bank had received donations from the Archbishop's Annual Appeal and Thomaston Savings Bank. Town Councilwoman Sue Murawski stated the Fall Mountain Station's furnace had to be repaired again. Town Councilwoman Sue Murawski stated the Police Commission has a vacancy to be filled due to a member that had moved out of Town and the position would need to be filled. Town Councilwoman Sue Murawski stated the Police Commission was still working on their bylaws, their Commercial Parking Ordinance, their job description and promotional procedure for the Assistance Police Chief position. Town Councilwoman Sue Murawski stated the Police Commission had sent out a letter to Immaculate Conception Church regarding parishioners parking near the pedestrian crosswalk, noting they will be ticketed. Town Councilwoman Sue Murawski stated that since the Board of Finance and the Town Council had both been very concerned that the Police Overtime was over budget, she asked the Police Commission Chairman and Police Commission if they were of the Police Department going over budget.

**Plymouth Town Council Regular Meeting  
November 20, 2017  
Page Six of Six Pages**

**Town Council Liaison Reports Cont'd.**

Town Councilwoman Sue Murawski stated that she also asked the Police Commission if they would like to see a weekly Police Department Overtime Report, which the Mayor receives, and was told by the Chairman this issue was not their concern. Town Councilwoman Sue Murawski noted the statement bothered her then and still does.

Town Councilman Tom Zagurski stated Librarian Lynn White had retired, that he wanted to thank her for her years of service and also wish her well in her retirement.

**Town Council Comments**

Town Councilman Dan Gentile stated he wanted to thank Ana LeGassey for her one term on the Council and thank all of the new volunteers that would be serving on Boards and Commissions. Town Councilman Dan Gentile stated he was concerned about Board and Commission members not being aware of their responsibilities, noting the Town Council was kind of the oversight committee and should address this issue.

**Executive Session to discuss Personnel**

Town Councilwoman Sue Murawski made a motion, seconded by Town Councilwoman Roxanne McCann, to move into Executive Session at 7:55 p.m., to discuss Personnel.

Present for the Executive Session were Town Councilman Daniel Gentile, Town Attorney William Hamzy, Town Councilwoman Roxanne McCann, Mayor David Merchant, Town Councilwoman Sue Murawski, Town Councilman John Pajeski, Director of Finance Ann Marie Rheault, and Town Councilman Tom Zagurski.

Mayor David Merchant called the Plymouth Town Council back into regular session at 8:11 p.m.

**Action, as may be necessary, from Executive Session**

No report.

**Adjournment**

There being no further business of the Plymouth Town Council, Town Councilman Dan Gentile made a motion, seconded by Town Councilwoman Sue Murawski, to adjourn at 8:12 p.m. This motion was approved unanimously.

Respectfully Submitted,  
Patricia A. Hale, Recording Secretary