

**Minutes**

**August 2, 2022**

**Call to Order:** Mayor Joe Kilduff called the scheduled August 2, 2022, Plymouth Town Council Regular meeting to order at 7:00 p.m.

**Roll Call:** Present for the meeting were Town Councilman Nate Brown, Town Councilman Dan Gentile, Town Councilman Joe Green, Mayor Joe Kilduff, Town Councilwoman Roxanne McCann and Town Councilman Ron Tiscia. Also in attendance was Town Attorney William Hamzy.

**Adoption of Agenda**

Town Councilwoman Roxanne McCann made a motion, seconded by Town Councilman Joe Green, to add the following to the August 2, 2022, Regular meeting agenda: 1. To discuss and take action to appoint an Interim Public Works Director and to discuss and 2. To take action to appoint the Mayor, Nate Brown, Joe Carey, Joe Green, Tony Orsini and Mark Sekorski to a Search Committee for the vacant Public Works Director Position. This motion was approved unanimously.

**Fire Exit Notification**

Mayor Joe Kilduff noted the Fire Exits for the record.

**Pledge of Allegiance**

Mayor Joe Kilduff led the Town Council Members and the Public audience in the Pledge of Allegiance.

**Invocation**

Mayor Joe Kilduff stated "May God Bless the United States, the Town of Plymouth for the record.

**Public Comment on Non-Agenda Items**

Walter Drzonsc, 259 Harwinton Avenue, Plymouth, briefly detailed all of the issues associated on his property/driveway with the work done for the Harwinton Avenue Project.

John Murphy, 385 Greystone Road, Terryville, briefly discussed the new Police Station proposal and holding a Referendum for it; requested information on total monies spent to date on the design and feasibility work for it.

Mayor Joe Kilduff stated John Murphy should direct his Freedom of Information request to the Mayor's Office in writing.

Cathy Kosak, 201 Harwinton Avenue, Terryville, briefly detailed all of the issues associated with the work done on her driveway/well/wall and yard from the Harwinton Avenue Project. Cathy Kosak questioned a rumored payment for a neighbor's fence.

## **Plymouth Town Council Regular Meeting**

August 2, 2022

Page Two of Six Pages

### **Public Comment on Agenda Items**

No report.

### **Acceptance of Minutes (June 7, 2022 and July 12, 2022)**

Town Councilman Nate Brown made a motion, seconded by Town Councilwoman Roxanne McCann, to accept the June 7, 2022, Regular minutes as presented. This motion was approved unanimously.

Town Councilwoman Roxanne McCann made a motion, seconded by Town Councilman Ron Tiscia, to accept the July 12, 2022, Special meeting minutes as presented. Vote: Town Councilman Nate Brown/yes; Town Councilman Dan Gentile/yes; Town Councilman Joe Green/abstained; Town Councilwoman Roxanne McCann/yes; Town Councilman Ron Tiscia/yes. Motion approved 4 yes/1 abstention.

### **Financial Report**

Mayor Joe Kilduff stated the Town Council had been provided with the most recent financials and if anyone had any questions to please contact the Director of Finance or the Mayor's Office.

### **Mayor's Report**

Mayor Joe Kilduff briefly reviewed and discussed the following: stated the realignment of Main Street and Agney Avenue has commenced, noting he hopes it kick starts some economic development downtown and at the very least, creates an easier traffic pattern and some on-street parking—Mayor will keep everyone informed with updates-State project scheduled to take 18 months but hoping it will be shorter; hired a new Payroll Accountant Clerk—Christine Bruce; former Payroll Account Clerk moved to Police Department Records Clerk position; Detour on Route 72 due to a culvert replacement in Harwinton area; Public Works Director Charles Wiegert will be taking a new job and his last day in Plymouth will be August 19, 2022—we will be searching for a permanent replacement; End of month Terryville Fair—Mayor asked that everyone who can to attend and support the Lions, noting they are a great organization that does so much for our Community; Public Works has released their Road Improvement Plan the fiscal year based on current prices, noting the listing was published in the Plymouth Connection and local newspapers, is subject to change due to prices and weather/road conditions—Mayor will post on his Facebook page.

**Discuss and take action, as may be necessary, to refund overpayment of Property Taxes to the following: Trepany S Como \$127.24, \$106.14; Ronald J & Cheryl J Knox \$168.21; Howard J and Carol A Lang \$184.79, \$233.62; Ann M Luba \$100.10; Kim D Margelot \$138.92; Kim D Margelot \$138.92; Gerald E and Linda S May \$74.92; Infiniti LT LLC Nissan \$175.19; Steven J Walker \$5.39; Andrew W. Zwick \$31.31; Irene Gentile \$536.32, \$270.39; Vincent Gualtieri \$35.28**

Town Councilman Nate Brown made a motion, seconded by Town Councilman Joe Green, to refund overpayment of Property Taxes to the following: Trepany S Como \$127.24, \$106.14; Ronald J & Cheryl J Knox \$168.21; Howard J and Carol A Lang \$184.79, \$233.62; Ann M Luba \$100.10; Kim D Margelot \$138.92; Kim D Margelot \$138.92; Gerald E and Linda S May \$74.92; Infiniti LT LLC Nissan \$175.19; Steven J Walker \$5.39; Andrew W. Zwick \$31.31; Irene Gentile \$536.32, \$270.39; and Vincent Gualtieri \$35.28. This motion was approved unanimously.

**Plymouth Town Council Regular Meeting**

**August 2, 2022**

**Page Three of Six Pages**

**Discuss and take action on the Police Department Records/Front Desk Clerk Job Description**

Plymouth Police Chief Karen Krasicky gave a brief history and overview of the Police Department Records/Front Desk Clerk job description, noting she wanted to put it through the proper channels.

When questioned by Town Councilman Nate Brown, Plymouth Police Chief Karen Krasicky stated the position was already filled.

Town Councilman Joe Green made a motion, seconded by Town Councilwoman Roxanne McCann, to accept the Police Department Records/Front Desk Clerk Job Description, as presented. This motion was approved unanimously.

**To discuss and take action on a Resolution to authorize the Mayor to sign and submit a \$500,000 Grant request for OPM's Small Town Economic Assistant Program (STEAP) for the purpose of removing Architectural Barriers from the Plymouth Town Hall**

Mayor Joe Kilduff stated the Town Council had requested the ARPA Ad Hoc Committee look into what it would cost to make the Plymouth Town Hall bathrooms ADA compliant and accessible. He further stated that Vinnie Klimas had offered to look at other avenues for the monies and found the OPM Small Town Economic Assistance Program (STEAP). Mayor Joe Kilduff stated this option was perfect for the Town.

Vinnie Klimas thanked the Mayor and the Town Council for their continued support, noting the STEAP monies would make the upstairs and downstairs bathrooms ADA compliant, and noted the monies would also cover a ramp to the stage in the Plymouth Town Hall Community Room, for a total amount of \$491,287.

When questioned by Town Councilman Dan Gentile, Vinnie Klimas stated he felt the Town would know in September if it was awarded the monies or not.

Town Councilman Nate Brown made a motion, seconded by Town Councilman Dan Gentile, to authorize the Mayor to sign the Resolution which identifies the Town's Opt-In intent to apply for CT STEAP funds and to authorize the Mayor to sign and submit a \$500,000 Grant request for OPM's CT Small Town Economic Assistant Program (STEAP) for the purpose of removing Architectural Barriers from the Plymouth Town Hall, and the architectural barriers cover a male and female bathroom on the first and second floor, and a ramp to the stage in the Community Room. This motion was approved unanimously.

Town Councilman Nate Brown thanked Vinnie Klimas for his hard work in finding Grants for the Town, noting he did remarkable work, and the Town is fortunate for having Vinnie Klimas who is taking the time to do this for us.

Vinnie Klimas thanked the Town for allowing him to pursue the Grants and participate, noting he really likes doing this work and he is honored to do it.

Mayor Joe Kilduff stated the Town was blessed to have Vinnie Klimas.

## **Plymouth Town Council Regular Meeting**

August 2, 2022

Page Four of Six Pages

### **American Rescue Plan Discussion**

Mayor Joe Kilduff stated the ARPA Ad Hoc Committee did not meet in July, noting they did meet yesterday and would be forwarding WPCA Roof requests up to \$150,000 to the Board of Finance for their review and approval, along with some other WPCA requests, which would then come to the Town Council for review and approval.

Town Councilwoman Roxanne McCann stated the ARPA Ad Hoc Committee still has a lot of requests coming to them for funding. She further stated the ARPA Ad Hoc Committee was very interested in hearing from Parks and Recreation, noting we need more recreation for the Town.

Town Councilwoman Roxanne McCann stated Parks and Recreation had some very good ideas such as a Tennis Court, Pickle Ball, Playground Upgrade and a standardize Basketball Court at Veteran's Memorial Park, cleaning and rehabbing Lake Winfield and a Volleyball Court and Walking Path at the multi-use field located in the Industrial Park.

### **Other Business**

No report.

### **Town Council Liaison Reports**

Town Councilman Dan Gentile stated the Real Estate Committee was meeting again and looking at Town properties to sell. He further stated Tax Collector Pam Pelletier gave an excellent report at the meeting.

Town Councilman Nate Brown stated Planning and Zoning Commission had met and Charles Wiegert, Town Engineer, had done a thorough presentation on the following Town roads for future road improvements: Matthew Street, Tory Crossing, Hoye Street, Judd Road, and East Plymouth Road.

Town Councilman Nate Brown stated 52 Container Drive was discussed regarding modifying the project approval in preparation of a zoning certificate, noting it needed some more work done to wrap the project up for the new business.

Town Councilwoman Roxanne McCann stated most of Liaison boards/committees/commissions were not meeting for the summer months and so she had nothing to report on at this time.

Town Councilman Ron Tiscia stated he had nothing to report on at this time.

Town Councilman Joe Green stated he had nothing to report on at this time.

### **Town Council Comments**

Town Councilman Joe Green stated he had no Town Council comments at this time.

Town Councilman Ron Tiscia stated he wanted to thank Vinnie Klimas again for everything he does for the Town, noting it always makes Council's decisions easier. Town Councilman Ron Tiscia stated he wanted to give a shout-out for Joe Hoxha for next Tuesday

## **Plymouth Town Council Regular Meeting**

**August 2, 2022**

**Page Five of Six Pages**

### **Town Council Comments Cont'd.**

Town Councilwoman Roxanne McCann stated the Republican Town Committee had selected Keith Golnik as the Volunteer of the Year and would be holding their annual event at the American Legion on September 11<sup>th</sup>. She further stated more information would be forthcoming in the next Town newspaper and they were looking for a good crowd to support the event.

Town Councilman Nate Brown stated it was critical that the resident's legitimate concerns regarding the Harwinton Avenue Project were addressed, including the standing water/catch basin issues (otherwise the road will fall apart) before the Town closed this road project out.

Town Councilman Dan Gentile stated he had no Town Council comments at this time.

### **To discuss and take action to appoint an Interim Public Works Director**

Town Councilwoman Roxanne McCann made a motion, seconded by Town Councilman Nate Brown, to appoint Paul Pronovost as the Interim Public Works Director until November 4, 2022.

#### **Discussion:**

At the request of Town Councilman Joe Green, Mayor Joe provided a brief background on Paul Pronovost, noting he had been previously employed with the Town of Thomaston as both the Highway Superintendent and the Public Works Director. Mayor Joe Kilduff stated the Interim Public Works Director would keep the Town moving forward until a permanent replacement can be found.

Vote: This motion was approved unanimously.

### **To discuss and take action to appoint the Mayor, Nate Brown, Joe Carey, Joe Green, Tony Orsini and Mark Sekorski to a Search Committee for the vacant Public Works Director Position**

Mayor Joe Kilduff stated that he would like the Public Works Director Search Committee to look at the job description, as well, and make any recommendations to the job description that seem fit. He further stated any recommendations will go to the Public Works Board before they go to the Town Council, noting he had already spoken to the Public Works Board Chairman Joe Carey to keep the Public Works Board in the loop.

Town Councilwoman Roxanne McCann made a motion, seconded by Town Councilman Ron Tiscia, to appoint the Mayor, Nate Brown, Joe Carey, Joe Green, Tony Orsini and Mark Sekorski to a Search Committee for the vacant Public Works Director Position.

Discussion: When questioned by Town Councilman Joe Green if he could vote on appointing himself to the Public Works Director Search Committee, it was noted he could.

Town Councilman Dan Gentile stated he had requested to be included on the Public Works Director Search Committee.

Town Councilwoman Roxanne McCann amended her motion to include adding Dan Gentile to the Public Works Director Search Committee, Town Councilman Nate Brown seconded the amended motion.

**Plymouth Town Council Regular Meeting**

**August 2, 2022**

**Page Six of Six Pages**

**To discuss and take action to appoint the Mayor, Nate Brown, Joe Carey, Joe Green, Tony Orsini and Mark Sekorski to a Search Committee for the vacant Public Works Director Position Cont'd.**

Vote: This motion was approved unanimously.

**Executive Session to discuss Contract Negotiations**

Town Councilwoman Roxanne McCann made a motion, seconded by Town Councilman Nate Brown, to move into Executive Session at 7:33 p.m. to discuss Contract Negotiations and invite Town Attorney William Hamzy into the Executive Session. This motion was approved unanimously.

Present for the Executive Session were Town Councilman Nate Brown, Town Councilman Dan Gentile, Town Councilman Joe Green, Town Attorney Bill Hamzy, Mayor Joe Kilduff, Town Councilwoman Roxanne McCann and Town Councilman Ron Tiscia.

Mayor Joe Kilduff called the Plymouth Town Council meeting back into Regular Session at 8:02 p.m.

**Action, as may be necessary, from Executive Session**

Town Councilman Dan Gentile made a motion, seconded by Town Councilwoman Roxanne McCann, to approve the Employment Agreement between the Town of Plymouth and Paul Pronovost, as presented. This motion was approved unanimously.

**Adjournment**

There being no further business of the Plymouth Town Council, Town Councilman Dan Gentile made a motion, seconded by Town Councilwoman Roxanne McCann, to adjourn at 8:03 p.m. This motion was approved unanimously.

Respectfully Submitted,

Patricia A. Hale  
Recording Secretary