

1. Call Meeting to Order – The Regular Meeting of the Town of Plymouth Board of Finance was called to order by Chairman Ralph Zovich on Monday, February 22, 2010 at 7:03 p.m. in the Assembly Room, Plymouth Town Hall. Members in attendance: Patricia Budnick, Vicky Carey, Peter Cook, Mike Drodzik, Dan Murray, Ralph Zovich. Also present: Dave Bertnagel, Director of Finance; Mayor Vincent Festa; Robin Gudeczauskas, Recording Secretary.

2. Pledge of Allegiance

3. Review of Proposed General Fund Budget for FY 2010-11- distributed and reviewed noting :

“Mayor Estimate” column has been added. Increase of \$524,000 in revenue proposed. Review and discussion on Fund Balance. Expenditure Summary reviewed; BOE requested 2.3% and Mayor recommends 1.02%. General government, the town gets no increase. Chairman Zovich stated we are missing narratives and explanations which will be distributed by next week once all support paperwork is received. Administration, Mayor salary staying the same; discussion held on setting the salary amount and the Mayor can accept or decline that amount. Human Resources Physicals, \$1000. Comptroller’s budget down \$5,481. Central Office down increase of \$8,250; discussion to change contingency to \$39,000 and \$1000 to Mayor Salary. Assessor up \$24,724 with increase due to Revaluation line item of \$20,000 but request was \$50,000. Vicky noted revaluation used to be in capital outlay and Board would like it to go back there at \$40,000. Dave Bertnagel reviewed Mayor’s recommended budget noting waiting for fire department budget to come in and detail will be distributed on Thursday. Total requested \$38,912,734 without adjustments equal \$790,089 higher than this year plus \$236,918 of revenue shortfalls that we had to make up or 1.29 mill increase. \$38,344,035 is recommended .58% revenue expenditure increase over current budget including contractual obligations on town side. Discussion on what we will increase fund balance by if use that \$161,860. Vacant positions are expenditure budgeted and can potentially be reduced depending on union approval of consolidation plans. BOE \$230,000 increase over current budget; Dave stated most communities are going to zero based budget and giving zero percent and the only authority this town has is a lump sum. BOE has stimulus money, about \$600,000 - \$700,000 above what we gave them in the budget and have had benefit in past two years to use this money to do things; cafeteria program was outsourced and saved money in their budget for this year; this is only a recommended number and the BOF is the final authority here. Mayor’s budget, meeting secretary question – Dave stated \$16,308 because all secretaries went through that budget in 08/09 and \$6500 has been consistent. Mayor Festa stated some line items are in negotiation and part of consolidation plan. Human Resources physicals, annual physicals for police department and in their contract. Registrar, elections democratic and republic primary for governor, bonding referendum, governor election. Assessor, have retirements and sharing between staff should we split time proportionately and question staff costs. Dave Bertnagel stated unions have to sign off on proposal and for now keeping line items/positions at full funding. Revaluation process, Vicky thought it

should be in capital outlay because large ticket item and would rather keep it there. Dave felt unique specifically to assessor and we will keep it a consistent budget every year in that line item. Discussion held on cost of full blown revals and question whether more expensive than statistical. So far we have \$86,000 earmarked for reval. We can encumber it each year or expend it to capital non recurring, to be used as reserve as it is an expense of the assessor's office. Discussion held on doing a reval from in house. Code change is labor grade shift and/or covering for supervisor and get additional rate. Tax Collector, showing 3% increase, zero out increase; Tax Collector and Town Clerk are non classified service. Discussion held. Legal services going down \$5,000; Dave stated we have encumbered money from previous years and self funding delinquent collections. Insurance, workers comp is going up. Mayor Festa stated on workers compensation and physicals, new hires are going through complete physical before hire. Health insurance, \$75,000 reduction in retiree health insurance and other post employment is a trust fund contribution. Discussion held noting .46% increase in employee benefits. Heart & hypertension going down. Town Clerk, zero out salary line item. Staff increase of \$1760; Dave noted one position retired and increase to be determined. Probate court, Jan 1, 2011, we will merge with Bristol and Plainville for regional court and we may get assessed a bit more. From July 1, 2010 through December 31, 2010 will operate out of this facility. Probate judge salary comes from State of Connecticut as well as Clerk. Special Services, Historical Society and Memorial Day parade requested substantial increases and were cut. Auditor will be in on Thursday. Discussion held. Meeting schedule reviewed.

4. Public Comment

5. Adjournment

MOTION: To adjourn by Dan Murray; second Peter Cook and the vote unanimous. Meeting adjourned at 9 p.m.

Respectfully submitted,

Robin Gudeczauskas
Recording Secretary