

1. Call Meeting to Order - The Regular Meeting of the **Town of Plymouth Board of Finance** was called to order on **Monday, March 1, 2010 at 7:05 p.m.** in the Assembly Room by Vice Chairman Vicky Carey. Members in attendance: Pat Budnick, Vicky Carey, Peter Cook, Mike Drozdick, Dan Murray. Also in attendance: Dave Bertnagel, Director of Finance; Mayor Vin Festa; Robin Gudczauskas, Recording Secretary.

2. Pledge of Allegiance

3. Review of Proposed General Fund Budget for FY 2010-11

**Fire Marshal** – Has not been approved by the Fire Commission; discussion held.

Secretary – lower recommended from \$5100 to \$3500

Training – lower to \$1000; only \$480 has been spent to date; spring is usually the time when classes are held

### **Police Department**

Full Time Salaries, numbers seem off, recommend change to \$932,645; Dave to verify Overtime cut to \$120,000

Holiday Pay – lower to \$67,355

Police Commission Expense – noted Commission did not meet 12 months and cut to \$1300

Office supplies, \$10,000

Repairs and supplies is ok at \$12,000

Clothing allowance, Dave contractual through contract, lower to \$23,000; Dave noted vests for new people come through here as well.

Funds encumbered for dog is \$17,040; position is under negotiation. Animal control officer position will first be established. Noel Schenkel, 4 East Orchard; you have to remember the Lions Club has money for that dog of \$6000-\$8000 that they have raised.

### **Emergency Management**

Training, \$735, nothing used yet but conference in spring that can be attended

Dues & Fees, zero out

Office Expenses, nothing done, lower to zero 0

Repairs & Supplies, zero

Equipment & Supplies, leave as is.

### **Animal Control**

PT Salary – discussion on full time; Mayor Festa stated it is public demand for need, we have 2 part time officers that can barely make schedule because of full time jobs and have had problems during day; in budget operating transfer in on revenue side, have special revenue fund, dog fund with \$100,000 in and recommend \$25,000 to offset general fund budget, reviewed; Vicky stated money in fund was for dog pound and why fund started. Mayor Festa stated this goes in line with dog warden position and operating expenses only. Currently 3 part timers. Full time animal control officer/police officer will work Monday - Friday schedule and part timers will cover weekends. Full time position is \$55,555; when not doing animal control this officer will do police duty on the road. Need formalized training in animal control. This will go from 22 full time to 23 full time equivalents. Dave Bertnagel noted criteria will be set through negotiation process. Discussion held. Mayor Festa, part time animal control are not always available even if on call; on weekends they are on call but not

always available. Animal control officer takes care of all animal control and provides duties of police officer being extra person on board. If take union officer and give these duties, it would have to be negotiated as well. Animal control/police officer during week and part timers on weekend. Missing calls, how many, need back up. Board would like the Chief to come in Thursday to review budget and clarify. DiAnna Schenkel, liaison, (a) need to understand you have competing goals; your goal is the bottom line dollar; we have public health and safety on our end and incidences. Also those dogs need to be taken care of. Dave Bertnagel noted this is one item left over from settled contract and decision needs to be made. There is a Memorandum of Understanding for full time police officer/aco. Fixed expenses for Bristol on annual basis, \$21,000

### **Communications**

Secretary, year to date is \$200. Dave Bertnagel, that is based on twelve meeting per year, leave at \$1000

Full time salaries, Dave will look at detail sheet but feels numbers are good

Part timers depend on number of hours and part time of \$75,000 is a good number.

Seniority pay, contractual.

Advertising - discussion on moving Advertising to Human Resources for all departments.

Dictaphone tape line item to come out of budget.

### **Fire Department** - detail and official budget distributed tonight.

Radio repairs and radio replacement program what is that. Radio repairs for existing items; need to buy new radios. Discussion on replacing radios under capital repairs; what is the long term goal for this.

Protective gear, don't they need for gear for new people coming in.

Office supplies, reduce to \$200;

Education increase due to new recruits and pay to fire academy, \$17,550 to be confirmed by Dave;

Refurbish truck, is \$1500 enough;

Fireman's compensation and increase in staff should that number go up, Dave stated the fire department has their own pension program and that is the town contribution.

Hurst program, done in spring.

### **TFD headquarters:**

Electricity, gas and water may be shy and should be \$10,500;

Telephone allocations are off and Dave will review; question on cost of call boxes to fire department;

### **Plymouth Station**

Heat is high and down to 5000;

Electricity, gas & water year to date is low and change to 3000. Dave will verify bills being allocated to each station.

Telephone should be \$2300.

**Fall Mountain Station**

Heat should be \$6000;

Electricity, gas, water \$5000;

Telephone \$1200.

**Debt Service** – interest expenses decrease in interest due to refinancing last year and have debt falling off, \$168,000 decrease. Principal payments, restricting and have decreased a bit. New high school bans are up in August. One or two more payments on ambulance corps.

4. Public Comment - none

5. Adjournment

**MOTION:** To adjourn by Mike Drozdick; second Pat Budnick and the vote unanimous.

Meeting adjourned at 8:45 p.m.

Respectfully submitted,

Robin Gudeczauskas  
Recording Secretary