

1. Call Meeting to Order – The Regular Meeting of the **Town of Plymouth Board of Finance** was called to order on **Thursday, March 10, 2011** in the Mayor's Conference Room, Plymouth Town Hall by Chairman Ralph Zovich at 7:00 p.m. Members in attendance: Vicky Carey, Peter Cook, Mike Drozdick, Dan Murray, Ralph Zovich. Also present: Mayor Vincent Festa; David Bertnagel, Director of Finance; Ted Scheidel, Administrative Assistant to the Mayor.

2. Pledge of Allegiance

3. Review and Discussion of Proposed General Fund Budget for FY 2011-2012 – Dave Bertnagel distributed narratives by department, reviewed. Discussion held with Ted Scheidel on Revenues which was distributed prior to tonight noting \$4.6 million to come off Grand List, uncollectables; there are 37-40 dead properties and 6 for sealed bids; bankruptcy property to go for sale. \$1,333,000 to make budget this year and .5% over last year. Of 10-12 properties for sale, 6 are in probate; Structus property in foreclosure and building to come down. Chairman Zovich to copy for Board the updated list of delinquent taxes. Dave Bertnagel gave overview of proposed budget .33% expenditures or \$123,765; loss of revenue \$347,615; total mill increase of .60 mills or 1.9% tax increase. Dave read into record his letter as Director of Finance to the BOF and read the consolidated general fund budget expenditure summary; Library and Parks/Recreation will be in on Monday, March 10th. 96.5 – 96.7 range for collections; question FEMA money for snow; Center School increase by interest, \$35,00; new proposed state grants, \$10,000.

Consolidated General Fund Budget review:

Department's increase/impact/decrease/no increase given.

Appropriation of Fund Balance recommend \$250,000

Mayor, salary same; receptionist/secretary hours adjusted and position up \$1000; Dave to work on calculations; question life insurance and benefits. Board stated need to put in raise for Mayor.

Town Council, no increase

Human Resources, no increase

Comptroller – staff eliminated, full time to part time payroll clerk

Central Office, no increase

Treasurer, no increase

Registrars – funding ended for Bushes Voting for America

BOF, go back to Contingency later

Assessor, no increase

Board of Assessment Appeal, no increase

Tax Collector – question salary; discussion held; classes to be taken out of Contingency; salary to \$40,000. \$16,000 in receivables in revolving account for delinquent taxes

Legal service, no increase

General insurance

Workers Comp – injury for police, public works and school; discussion percentage change, r/t claim history and risk factors

Employee Benefits – potential wage/benefit adjustment; \$75,000 reserve

Trust fund for pension (other post employment benefits)

Heart & Hypertension lump sum \$48,000

Town Clerk, 2nd position staff; 1st retired; keep position at current salary \$35,140 out of clerk office for unfilled position

Probate Court – no longer in Plymouth; costs include \$3400

Discussion held on department schedule for budget review

4. Public Comment

a. Melanie Church, 328 Main Street, asked for public copy of budget to get available at meetings; still looking for list of all employees wages.

5. Board Member Comments

a. Mayor at state capital and 88 proposed bills being presented this afternoon and 32 have to do with education; bill proposed on binding arbitration, reviewed; unfunded mandates, overview of several given.

6. Adjournment

MOTION: To adjourn by Vicky Carey; second Dan Murray and vote unanimous.

Meeting adjourned at 9:15 p.m.

Respectfully submitted,

Robin Gudeczauskas
Recording Secretary