

## **Town of Plymouth**

80 Main Street  
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## **Board of Finance**

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1. Call Meeting to Order – The Special Meeting of the Town of Plymouth Board of Finance was called to order on Tuesday, June 5, 2012 at 6:03 p.m. by Chairman Ralph Zovich in the Senior Lounge, Plymouth Town Hall. Members in attendance: Vicky Carey, Peter Cook, Dan Murray and Ralph Zovich. Also in attendance: David Bernagel, Director of Finance; Mayor Vincent Festa; Robin Gudczauskas, Recording Secretary.

2. Pledge of Allegiance

3. Discuss and take action on the following items in recently-approved General Fund Budget for FY2012-13:

a. Set new tax rate at 34.9 mils for the fiscal year 2012-2013

**MOTION:** To set the tax rate for fiscal year 2012-2013 at 34.9 mils by Peter Cook; second Vicky Carey. Discussion: none. Vote: unanimous.

b. Implementation of cost savings and delinquent tax plans starting July 1<sup>st</sup>. – Informational item only and will discuss at next month's meeting with Ted Scheidel.

c. Authorize Finance Director to establish Capital Reserve "sinking fund" for the Board of Education pursuant to CT General Statutes.

**MOTION:** In accordance with Connecticut General Statutes 10-248a, the Board of Finance of the Town of Plymouth hereby establishes a sinking fund entitled "Board of Education Capitol Fund" for the purposes of capital projects for the Town's schools. Said funds can be released with the approval of the Board of Education and approval by the Board of Finance by Peter Cook; second Vicky Carey. Discussion: Clarification stated that the Board of Finance is not obligated to fund this; General Statutes allow up to 1% of the budget or \$231,297 if they chose to. We do not have to authorize the BOE to put money in this fund and is discretionary. All expenditures have to be approved by the Board of Education and the Board of Finance has to vote to release. Questions: (a) They can transfer money from existing budget into this capital account at the end of the year as proposed to, if there is a surplus in their budget and giving back to the town. Dave Bernagel stated it can be either or; they can put toward capital reserve if they do not spend their budget but cannot exceed 1% of their budget per year. (b) What is the purpose and benefit of this account. Dave Bernagel stated it is proactive and not reactive and for new facility they do not have enough money is regular budget so they can tap the sinking fund and not have to go through special appropriations and hitting our fund balance. (c) How can money not be used as a sweeping fund and use for regular operating. Chairman Zovich noted the BOF is not obligated to put their money in this fund and if they come up with surplus this year; we can take half for sinking fund and half in our operating budget. It can only be used for capital expenditures. Discussion on wording "funds can be released" and what is that. Dave Bernagel, it is expended. Board would like to change the wording back to

expended. Approval to expend by both parties. Review of General Statutes 10-248a, read into record and discussed. Vote: Dan Murray, yes; Vicky Carey, yes; Peter Cook, yes and the motion is unanimous.

4. Finance Director's Report – Dave Bertnagel will have a report for the Regular Meeting.

5. Public Input – none.

6. Board Member Comments – none.

7. Adjournment

**MOTION:** To adjourn by Peter Cook; second Vicky Carey and the vote unanimous.

Meeting adjourned at 6:13 p.m.

Respectfully submitted,

Robin Gudeczauskas  
Recording Secretary