

Town of Plymouth

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Board of Finance

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1. Call Meeting to Order - The Regular Meeting of the Plymouth Board of Finance was called to order on Thursday, May 15, 2014 at 7:00 p.m. by Chairman Peter Cook in the Assembly Room, Plymouth Town Hall. Members in attendance: Vicky Carey, Peter Cook, Pattie DeHuff, Michael Drozdick, James Zalot. Also present: David Bernagel, Director of Finance; Robin Gudeczauskas, Recording Secretary. Excused absent: Dan Murray.
2. Pledge of Allegiance
3. Approval of Minutes
April 14, 2014; April 17, 2014; April 21, 2014
MOTION: To accept the Minutes of April 14, 2014 by Vicky Carey; second Pattie DeHuff. Discussion: none. Vote: unanimous.
MOTION: To accept the Minutes of April 17, 2014 by Mike Drozdick; second Jim Zalot. Discussion: none. Vote: unanimous.
MOTION: To accept the Minutes of April 21, 2014 by Vicky Carey; second Mike Drozdick. Discussion: none. Vote: unanimous.
4. Mayor's Report
Dave Bernagel reported the Mayor has a tentative sales agreement for 370 South Main Street (Old Arthur's property) which was taken through foreclosure. Tax collector will abate taxes which was interest and principal owed and formality the town needs to do. Sale of land will have to go through town council; whatever is planning on going in would need approvals from the various boards and commission in town. Discussion held. Vicky Carey questioned cleaning of the site and where did money come from and why didn't they come in front of this board, will we get reimbursed. Dave Bernagel stated when we inherited the property we had to clean up the property and public works cleaned it; metals went to regular disposal site and approximately \$106,000 to dispose of material; runs through tipping fee account; we had surplus in account We will get reimbursed as we are selling the property. To make property marketable there are things the town had to do to make it marketable. Discussion held.

Other activity includes to 2 new buildings, 2 taking over a building, additions in progress and possible sale of the Coldform building.

5. To Set The Mill Rate for FY July 1, 2014 – June 30, 2015

MOTION: To set the mill rate for July 1, 2013 through June 30, 2014 at 34.85 mills by Vicky Carey; second Pattie DeHuff. Discussion: none.

Vote: unanimous. Chairman Cook stated this vote is a formality. Robin to prepare the memo to departments.

6. Finance Director's Report

a. Tax Collectors report distributed and reviewed Current Levy; collections are in good shape; motor vehicle at 93% and an area they are working on. Hoping for another \$400,000 by June 30th. Discussion held.

b. Transfers – distributed and reviewed. Updates to mayor's office are being paid from carpeting line item that was carried over. There is \$50,000 in Contingency and after transfer of \$22,472 from contingency with balance of \$27,528.

MOTION: To approve the transfers as presented by Mike Drozdick; second Jim Zalot. Discussion: none. Vote: unanimous.

c. Year to date report distributed stating nothing over significantly.

d. Chairman Cook stated at next month's meeting we will have presentation on last few years of management letters, what we have done, what is outstanding, what we will address and timeline for those items. Will also prepare schedule for fall on what we will address at various meetings.

7. Public Comment

8. Correspondence

a. Michael Santogatta sent update for the BOE and will be here next month; current update memo read into record dated May 14, 2014 by Chairman Cook. Vicky Carey requested copy of transfers.

9. Board Member Comments

a. Pattie DeHuff – would like to see this board become transparent as possible and when have documents she feels they should be scanned and put on line on website.

- b. Peter Cook – need to look at what it means to put on website and under FOI people can come in at any time; need to see if other towns are putting everything on the website.

10. Adjournment

MOTION: To adjourn by Vicky Carey; second Pattie DeHuff and the vote unanimous.

Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Robin Gudeczauskas
Recording Secretary