

Town of Plymouth

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Board of Finance

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1. Call Meeting to Order - The Regular Meeting of the Plymouth Board of Finance was called to order on Thursday, April 3, 2014 at 7:01 p.m. by Chairman Peter Cook in the Assembly Room, Plymouth Town Hall. Members in attendance: Vicky Carey, Peter Cook, Pattie DeHuff, Michael Drozdick (7:40), Dan Murray. Also present: David Bertnagel, Director of Finance; Robin Gudeczauskas, Recording Secretary; Mayor David Merchant; Council Liaison Bill Heering and Councilman Tom Zagurski. Excused absent: James Zalot.
2. Pledge of Allegiance
3. Fiscal Year 2014-2015 Budget – General Budget Discussion
Land Use distributed and will be on agenda for Monday April 7th and Public Safety on the April 14th. Chairman Cook stated he has a list of sections and what needs to be decided and will copy for members after the meeting.
Dave Bertnagel stated state budget committees have met and approved additional funding for grant programs in biennial budget and recommending to the Governor and we will be to good of 35-50,000; should have more information on Monday. Ted Smith sent info on current collections and Dave prepared format, distributed and reviewed budgeted number and gross grand list; grand levy is tax bills that went out July 1st for \$26,647,548.24 is total; our budget had collection estimate of \$25,947,725 or 97.37%. As of today collected 95.29% of grand levy and need 554,828.53 collected to balance budget. Discussion held. Dave Bertnagel is reviewing all revenue sources and will have update.

Dave Bertnagel stated he received notification on our bond rating which increased and will save the town money; will share independent analysis.

Pattie DeHuff stated she has salaries of all town employees, distributed, and has questions: (a) how is it Mayor Festa received \$93,326.62; Dave Bertnagel stated includes sick time, vacation time, accrued benefits obligated to pay. (b) where does money come from and accrued. Dave Bertnagel stated health insurance and reviewed compensated absences reserve in balance sheet and paid from within budget wage and adjustment account which feeds compensated absences from year to year. (c) Patricia Hale, receptionist/secretary for 71,970.19 and considerable higher than budget; Dave Bertnagel stated that includes commissions and meetings and some is overtime. Pattie DeHuff stated she did verbatim minutes which is helpful and costly and tradeoff. (d) James Schultz, third page, 70,000 is budget and he made 101,383; Dave Bertnagel stated this is calendar year and not fiscal year and crosses both. Base salary and there were times when Capital Improvements requested him to attend meetings

who also had him going out on projects and cost center for overtime. Discussion held on bond package which was paid as administrative package from bond. (e) would like everyone to review and consider as going through budget process.

Chairman Cook reviewed upcoming meetings:

Monday, April 7th - Land Use, BOE, Capitals

Thursday

Monday, April 14th, Public Safety

4. Public Input

a. Melanie Church, 328 Main Street – (a) Distributed LoCIP stating we have not spent one dime of our money as per conversation with Mrs. Hemsley, director of LoCIP. Stating a problem as for capitals and this money allocated of 96,857 and allocated for roads which would have left 12,962.80 balance; reviewed back to 1988 with her; people voted on LoCIP money going to roads and expect it to go to roads, not to transfer to other things that was already approved in budget. When money is used it is deducted off. 2004-2005 this hadn't been collected and had to be caught up and it was in 2006 and all owed to us was paid. Chairman Cook asked if indication of when in year we submit; Ms. Church stated any time and did not ask question. David Bertnagel stated we are caught up and received check in January 2014 for current year; 2014 allocation will be applied to 15 budget and we have 109,000 which is residual balance; it becomes available in Feb. and we use it in 14-15 and we have money for roads project. (b) what roads did you do with 98,459; Dave Bertnagel, part of public works and within 400,000 we have for roads. Pattie DeHuff requested explanation of chart distributed. Dave Bertnagel reviewed. Discussion held.

5. Correspondence - none

6. Board Member Comments

a. Pattie DeHuff stated she wants to know who was absent that couldn't make meeting Monday. Chairman Cook stated Vicky couldn't make it and we were going over BOE and we had work to do and thought it best to allow Dave and BOE to work through those issues and he decided we would not have meeting and cancelled.

7. Adjournment

MOTION: To adjourn by Dan Murray; second Vicky Carey and the vote unanimous. Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Robin Gudeczauskas
Recording Secretary