

Town of Plymouth

80 Main Street, Terryville, CT 06786
www.plymouthct.us

Board of Finance

Telephone: 860-585-4001
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- 1. Call Meeting to Order:** Chairman Ralph Zovich called the scheduled February 27, 2017, Board of Finance Meeting to order at 7:00 p.m. in the Assembly Room at Plymouth Town Hall. Members in attendance: Victoria Carey-Vice Chairman, Chairman Ralph Zovich, James Zalot, Jay Dorso, Pattie DeHuff and Jim Kilduff. Also present: Ann Marie Rheault, Director of Finance; Councilwoman, Sue Murawski, and Michele Yokubinas - Recording Secretary.
- 2. Pledge of Allegiance:** Chairman Ralph Zovich led the group in the Pledge of Allegiance.
- 3. Notice of Fire Exits:** Chairman Ralph Zovich noted the fire exits.
- 4. Review of proposed FY 2017-18 General Fund Budget – Revenues & Expenditures**

Ralph Zovich stated the Board of Finance would begin the budget by reviewing the General Administration and briefly elaborated.

Ralph Zovich started with making a Proposal that would not only apply to General Administration but would also apply to the entire budget.

It was noted that non-union salaries would be reset to “0” by general consensus.

Ralph Zovich reviewed and discussed estimated increases and decreases in various line items and elaborated.

Ann Marie Rheault briefly discussed estimated increases, decreases in various line items, new general ledger system transition, process, Grants and briefly elaborated.

Ann Marie Rheault briefly reviewed the Army Strong Program funding, noting she would follow up with the Mayor for clarification purposes.

Vicky Carey discussed concerns regarding clerical staff positions, work-study and briefly elaborated.

Jay Dorso recommended looking at an organizational chart if one was available.

Ralph Zovich discussed how the Board of Finance will follow-up with Management and Accounting questions at a different time.

Ralph Zovich stated, “We would not have to go hunting for information if all in the same department.”

Ann Marie Rheault clarified that there are different labor grades within departments and briefly elaborated.

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Dorso - J. P. [Signature]
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Jim Kilduff stated there were job duties, union issues and production hours that were required and briefly elaborated.

Ralph Zovich stated the issue overlapped the Board of Finance's budgetary responsibilities, noting it was under Mayoral control.

Ralph Zovich stated there was a new line item entitled "Fund Balance Restoration" and briefly defined it, noting it was like a savings account, but wasn't untouchable, and briefly elaborated.

Ralph Zovich stated we need to restore our fund balance, we can no longer keep using it like an ATM and briefly elaborated.

Ralph Zovich discussed other Departmental Revenues and elaborated.

Ann Marie Rheault briefly discussed other Department Revenue numbers.

Ann Marie Rheault gave a brief overview on the Revenue and Expenditures Report.

Ralph Zovich discussed Legal Services and briefly elaborated.

Ralph Zovich questioned the computerization of records and the service contract for the Code Company.

Ralph Zovich informed all to make a note in their book that Dept. 028 is now inactive.

James Zalot will reach out and get in contact with Fire, Police, Communications, and Emergency Management.

5. Executive Session for Pending Litigation or Contract Negotiations (if necessary)

No action

6. Public Comment

Melanie Church, 328 Main Street, Terryville, CT, suggested that Board of Finance conduct time studies. Melanie Church questioned various line items.

Ralph Zovich stated the Board of Finance would be handling comments/recommendations from the Town's website under Public Comment and briefly elaborated.

7. Board Members' Comments:

Vicky Carey – Have minutes from different boards posted on line and available to public.

Jay Dorso – Fund Balance Restoration is a good idea.

James Zalot – No comment.

Pattie DeHuff – Comments, glad that were zeroing out non-union administrators, raise revenue, cut expenditures, feel overtaxed, need to cut, study essential and non-essentials programs.

Jim Kilduff – Follow-up meeting with Heather will have a brief report. Jim Kilduff brought to the Board of Finance's attention that there was nothing in the Bristol Press about our Board of Finance meetings.

Ralph Zovich stated there was no conflict with the next Board of Finance meeting date.

8. Adjournment:

There being no further business of the Board of Finance, a motion was made by Pattie DeHuff, seconded by Jay Dorso to adjourn at 8:45 p.m. This motion was approved unanimously.

Respectfully submitted,

Michele Yokubinas

Michele Yokubinas,
Recording Secretary