

Town of Plymouth

Board of Finance

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- 1. Call Meeting to Order:** Chairman Ralph Zovich called the scheduled March 2, 2017, Board of Finance Meeting to order at 7:00 p.m. in the Assembly Room at Plymouth Town Hall. Members in attendance: Victoria Carey-Vice Chairman, Chairman Ralph Zovich, James Zalot, Jay Dorso, Pattie DeHuff and Jim Kilduff. Also present: Joe Kilduff, Tax Collector, Ann Marie Rheault, Director of Finance; Councilwoman, Sue Murawski, and Michele Yokubinas - Recording Secretary.
- 2. Pledge of Allegiance:** Chairman Ralph Zovich led the group in the Pledge of Allegiance.
- 3. Notice of Fire Exits:** Chairman Ralph Zovich noted the fire exits.
- 4. Review of proposed FY 2017-18 General Fund Budget – Revenues & Expenditures**

Ralph Zovich brought the Board of Finance Members up to speed on the answers that the Mayor provided to him yesterday.

Ralph Zovich stated that under memberships the Army Strong Regional Veterans Support Agency, Plymouth and other towns were a part of a non-profit that provides support services for Veterans, not connected with VA Hospital in Newington. He further stated the \$3,060 Membership Fee was the Town's pro-rated share

Ralph Zovich stated the Assistant Town Clerk position was governed by State Statutes.

Tax Collector Joe Kilduff stated Pam Pelletier was cross-trained on a very limited basis; however, the Town would need to have someone certified to oversee for anything on a long time basis.

Ann Marie Rheault provided a Headcount Summary Report for full time and part time employees.

It was noted for the record that when the Board of Finance discusses positions they are never on an individual basis.

Jay Dorso stated after having discussed this with Ann Marie Rheault he felt comfortable with everything.

Ann Marie Rheault briefly discussed the pension line, went into details and briefly elaborated.

Ann Marie Rheault stated the Risk Management analysis had been done and briefly elaborated.

Ralph Zovich stated, "Huge liabilities hanging in the future need to plan."

Ann Marie Rheault stated the Board needed to budget an amount for the cost of the Pension Advisor; a brief discussion followed.

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MAR 13 AM 8:30
TOWN CLERK
Ann Marie Rheault

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Jay Dorso stated he had spoken with Ann Marie Rheault in detail regarding the Employee Benefits line items starting with health insurance, noting there had been many changes, which resulted in a savings amount of \$70,000.

Ann Marie Rheault stated everyone was on the HSA plan and briefly elaborated.

When questioned by Pattie DeHuff, Ralph Zovich stated all full-time employees were eligible for insurance.

Ann Marie Rheault stated by law after a certain amount of hours the Town had to offer benefits.

Jay Dorso discussed various line items including unemployment compensation, wages and benefits adjustments and briefly elaborated.

Ann Marie Rheault outlined the retiree portion, noting co-pays were not factored in and briefly elaborated.

Ann Marie Rheault discussed eliminating the 083 line item.

Ann Marie Rheault discussed anticipated payouts for unused sick time if necessary.

Ann Marie Rheault briefly discussed the Heart and Hypertension line item.

Ann Marie Rheault reviewed the Headcount Summary Report.

Ann Marie Rheault stated she would get the narratives copies in an organized manner and would forward them to Board of Finance members.

Ralph Zovich stated he had confirmed the Board of Finance was going to have an Executive Session on Foreclosures with Tax Collector Joe Kilduff on Monday, March 6th.

5. Executive Session for Pending Litigation or Contract Negotiations (if necessary)

No report.

6. Public Comment

Melanie Church, 328 Main Street, Terryville, CT, questioned the billing process for the Water Pollution Control Authority, the Tax Collector's position and requested copies of headcount and the narratives.

Tax Collector Joe Kilduff clarified his supervisory duties and briefly elaborated.

James Mozelak, 18 Carriage Drive, Terryville, CT, questioned the Town of Plymouth retiree benefits, and the teacher retiree benefits.

Town Councilman Dan Gentile discussed Contractual Agreements about co-pays and retro and briefly elaborated.

7. Board Members' Comments:

Vicky Carey stated she wanted to withdraw her request for the narratives. She further stated with the budget she wanted to see how they came up with their figures, noting technically, she does not have to provide it and that it was intended as a common courtesy.

Jay Dorso stated he had no comments at this time.

James Zalot stated he had many interviews to do.

Pattie DeHuff stated she did not understand what appears to be a secretative to the narratives, and requested all narratives.

Ann Marie Renault gave a brief explanation of the narratives, noting she had provided as much information as possible on line items that we budget for. She further stated it was a working document to enable the Board of Finance to see how people budget.

Jim Kilduff stated he concurred that it was a working document, noting it would be confusing to the general public if they had not followed it from the beginning. Jim Kilduff stated he had met with Heather Burns, Human Services Director, and that she had provided an update to the budget covering items 60-61, and 67. He further stated Heather Burns had resigned from her position and that the Mayor was looking into subcontracting the Human Service Department work out and briefly elaborated.

Ralph Zovich stated correspondence would be discussed under Board Members Comments this evening. Ralph Zovich stated there was no conflict with the next Board of Finance meeting date.

It was noted two suggestions had been received for the Board of Finance from the Town's Website as follows: One suggestion was from Town resident Steve Molaskey and one from Town resident Marie MacDermid. It was noted the Board would follow up with a response to Steve Molaskey's suggestion. It was further noted no response was necessary for Marie MacDermid.

8. Adjournment:

There being no further business of the Board of Finance, James Zalot made a motion, seconded by Vicky Carey, to adjourn at 9:00 p.m. This motion was approved unanimously.

Respectfully submitted,

Michele Yokubinas

Michele Yokubinas,
Recording Secretary