

# Town of Plymouth

80 Main Street, Terryville, CT 06786

[www.plymouthct.us](http://www.plymouthct.us)

# Board of Finance

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**1. Call Meeting to Order:** Jim Kilduff, Chairman called the scheduled April 1, 2019 Board of Finance meeting to order at 7:03 p.m. in the Assembly Room, Plymouth Town Hall. Members in attendance: Victoria Carey-Vice Chairman, James Zalot, Jay Dorso-excused absence, Pattie DeHuff, and Briana Brumaghim. Also present: Ann Marie Rheault - Director of Finance, and Town Councilwoman Sue Murawski

**2. Pledge of Allegiance:** Jim Kilduff, Chairman led the group and audience in the Pledge of Allegiance.

**3. Notice of Fire Exits:** Jim Kilduff, Chairman, noted the fire exits.

**4. Acceptance of Minutes (March 21, 2019) (Follow-up)**

Jim Kilduff stated will defer the acceptance of the March 21, 2019 minutes

**5. Review Budget To-Date**

Jim Kilduff confirmed and reviewed questions that will be forwarded to Dr. Martin Emmel, Superintendent, and Mr. Paul Hendrickson, Business Manager -re: Board of Education budget (Will follow-up).

Jim Kilduff requested from Plymouth Board of Education 2019-20 budget by school (and other cost centers) - re: roll-up budget

Jim Kilduff confirmed question - Provide a full list of administrators – Salaries, benefits, and contracts

Jim Kilduff confirmed question -what is the definition of a “resident student” for the current school year?

Ann Marie Rheault question - where is the Dean of Students in the budget.

Briana Brumaghim assuming that the additional part-time music teacher at Eli Terry is in their consolidated line item for teachers’ salaries.

Briana Brumaghim questioned grants received that supplement their budget.

Jim Kilduff confirmed question are the expenditures gross or net of grant revenue -, and if it’s gross – what grants will be received to net against the expenditures in the budget.

Briana Brumaghim questioned the NCEP\* (Net Current Expenditure per Pupil) formula.

Jim Kilduff distributed email from - Lynn A. Garvin, Treasurer, Plymouth Library Association: To: Ann Marie Rheault, Subject: Re: Plymouth Library Budget Association 2019-2020 for perusal.

Barbara K. Pothol  
TOWN CLERK  
PLYMOUTH, CT  
TOWN CLERK'S OFFICE  
RECEIVED FOR RECORD  
2019 APR 10 PM 3:02

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Ann Marie Rheault confirmed the Plymouth Library Association is requesting \$10,000.

Briana Brumaghim questioned if the Plymouth Library Association pays property taxes.

Jim Kilduff stated "I don't think they do"

Briana Brumaghim stated they are not set up as a non-profit.

Jim Kilduff stated they are down to one CD.

Briana Brumaghim requested financial statements to see what assets they have. Note: Requested financial statement during review/discussion of the Library section of budget.

Jim Kilduff stated the issues that are pressing with the Public Works Department - The Road Treatment Containment Structure - Per DEEP will be covered when we cover capitals.

Briana Brumaghim stated this was not in capitals last year.

Jim Kilduff stated the reason being part of it was the budget crisis we were facing and briefly elaborated.

Ann Marie Rheault stated there are four different types of structures, (brought forth in a presentation given last year by Charles Wiegert, Director of Public Works) and briefly elaborated.

Jim Kilduff stated the previous structure presented does it meet the DEEP requirements.

James Zalot questioned is these based on state specs.

Jim Kilduff stated these are DEEP requirements. (Will follow-up with Charles Wiegert, Director of Public Works)

Jim Kilduff stated if a large enough structure - some benefits would be off-season prices on salt, need to be educated on requirements of structure, and will those requirements meet long term needs, and would need a number (estimate).

Briana Brumaghim stated we need to be more conservative this year and then if more money is needed we can supplement it next year instead of increasing our budget this year.

Ann Marie Rheault stated need to budget appropriately, otherwise you will come in short.

Briana Brumaghim stated researched different structure sizes, many variables - prices varied.

Jim Kilduff stated will have a normal bidding process and briefly elaborated.

Jim Kilduff stated need to follow-up with Charlie Wiegert, re Full-Service Lease Proposal.

Pattie DeHuff stated the mayor did not recommend a new truck in the budget.

Vicky Carey stated need to go out to bid – (3) three bidders, keep in mind the fine - \$25,000 a day.

Briana Brumaghim stated everyone agrees that this needs to be done - maybe a more reasonable number than \$200,000.

Jim Kilduff read into the record for discussion purposes the following: re: raises for elected officials  
(Sec. 2 amended in 1982. See Art. XIX Amendments to the Constitution of the State of Connecticut.)

Article XIX

.Section 2 of the article eleventh of the constitution is amended to read as follows: Except as provided in this section, neither the state nor any political subdivision of the state shall pay or grant to any elected official of the state or any political subdivision of the state, any compensation greater than the amount of compensation set at the beginning of such official's term of office for the office which such official holds or increase the pay or compensation of any public contractor above the amount specified in the contract. The provisions of this section shall not apply to elected officials in towns in which the legislative body is the town meeting. The compensation of an elected official of a political subdivision of the state whose term of office is four years or more may be increased once after such official has completed two years of his term by the legislative body of such political subdivision. The term "compensation" means, with respect to an elected official, such official's salary, exclusive of reimbursement for necessary expenses or any other benefit to which his office would entitle him.

Adopted November 24, 1982.

Jim Kilduff stated elected official Mayor, Registrar of voters, Tax Collector, and Town Clerk - Briana Brumaghim brought up an item last year - based on the Connecticut State Constitution Article XIX. Summary: Elected officials cannot receive raises during their term except a 4-year term you can raise it after two years - unless the town meeting is your form of government. This restricts when you can give raises to elected officials and briefly elaborated.

Jim Kilduff stated checked with our town attorney – allowed to give raises, at for two years only now when the new term begins, not in the middle of someone's term election coming up when new term takes effect (first day of term) November 12, after the election, voting position increases not individuals (pro-rating) and briefly elaborated.

Ann Marie Rheault will work out possibilities and different scenarios (raise percentage and structure that we have in place - would need to equate to percentages). (Will follow-up)

Briana Brumaghim questioned if same pay rate.

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Ann Marie Rheault stated if you give a 1.5% in this year's budget -effective November 12, 2019 – work up something that equates to typically a 1.5% per year - that dollar amount (present procedure) – then equate that to the new structure of sort of backing into the number of what your percentage would need to be at the start, of the new two year term to equal out to what our normal would be according to the fiscal year at 1.5% for each year. (\*Note: percentages subject to change- given for informational purposes only) Now it takes into consideration the fact that you have a 0% increase between July and November - typically implementing raises/increases at the beginning of July.

Ann Marie Rheault stated I will come up with a percentage (for example/discussion purposes) with a stipulation – not effective until November 12, 2019 - the dollar amount does not change and briefly elaborated.

Pattie DeHuff questioned could you potentially decrease a salary

Vicky Carey stated there were a few years' positions that were decreased due to budget or until courses were passed and briefly elaborated.

Jim Kilduff stated need clarification on if you can cut compensation back to where it was prior. (Will follow-up)

Ann Marie Rheault stated 2019-2020 Estimated Revenues – Page 8, agreement in place limit their pilot to only \$5,000 under Housing Authority – (re. Town Council and Abatement needed -to approve qualifications- will follow-up)

Ann Marie Rheault confirmed the following: Assessor's office 014

101-12-014-009 Pilot Housing Authority - \$15,000 → \$5,000 (new amount)

### **6. Public Comment**

Melanie Church, 328 Main Street, Terryville, CT – concerns taking loans, get copy of wages, (outsourced), dispatchers cost, against leasing vehicles, is our equipment kept up, best fire trucks in state, non-union employees should not get raises, commercial taxes, homeowners taxes, Economic Development-Industrial Park, and re. Advisory Report –fund balance.

Jim Moslak, 18 Carriage Drive, Terryville, CT – previous question to Superintendent re. \$200,000, Presentation re. leasing – need more information on trucks from Public Works.

### **7. Correspondence**

**None**

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**8. Board Member's Comments**

Briana Brumaghim - questioned inventory and status of 7 trucks, years, actual conditions, particular issues with each of them.

Vicky Carey - None

James Zalot - None

Pattie DeHuff - highlighted different perspectives on Salt Shed (ex. Expense, privatize), leasing, and questioned a certified Ford mechanic. (Will summarize different comments for Board of Finance)

**Our next meeting will be April 4, 2019**

**9. Adjournment**

**There being no further business of the Board of Finance, a motion was made by Vicky Carey, seconded by James Zalot to adjourn at 8:05 p.m. This motion was approved unanimously.**

Respectfully submitted,

*Michele Yokubinas*

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Recording Secretary