

Town of Plymouth

80 Main Street, Terryville, CT 06786
www.plymouthct.us

Board of Finance

Telephone: 860-585-4001
Fax: 860-585-4015

1. **Call Meeting to Order:** Jim Kilduff, Chairman called the scheduled March 31, 2022, Board of Finance meeting to order at 7:00 p.m. Members in attendance: Victoria Carey-Vice Chairman, Eugene Croce, Barbara Rockwell, Briana Brumaghim, and Jennifer Brunoli. Also, Present: Grace K. Zweig, Director of Finance, Chief Chris Masi, Plymouth Fire Department, Deputy Chief Greg Cody, Plymouth Fire Department, Charles Wiegert, Department of Public Works, Chief Karen Krasicky, Plymouth Police Department, Edward Benecchi – Captain, Plymouth Police Department, Michael J. Maffia, Board of Police Commissioners, Dr. Bonnie-Marie Doughty-Jenkins, PVAC, and Ellen Roth, Director of Training PVAC.

2. **Pledge of Allegiance:** James Kilduff led the group and audience in the Pledge of Allegiance.

Fire Exit Notification: James Kilduff noted the Fire Exits for the record.

3. **Acceptance of Minutes – March 14, 2022**

Briana Brumaghim made a motion, seconded by Vicky Carey to accept the minutes of March 14, 2022.

Motion passed unanimously

4. **Capitals**

Jim Kilduff, Board of Finance Chairman welcomed the audience noting the capitals process and the importance of balance with taxes, and briefly elaborated.

Vicky Carey, Board of Finance Vice-Chair reviewed/discussed the Capital Projects FY 2022-2023 section of the budget in detail.

Vickey Carey noted the Mechanical Exhaust System for Apparatus \$80,000 - will consider as No. 4 through ARPA funds.

Asst. Chief Chris Masi, Plymouth Fire Department distributed for perusal the Terryville Fire Department Truck Replacement 20 Year Plan.

Deputy Chief Greg Cody, Plymouth Fire Department stated full replacement \$900,000, ran numbers refurbished price up to \$450,000 our opinion not worth doing. Noted we could change the style of truck next year for \$500,000 and will be brand new.

Asst. Chief Chris Masi stated the list is to show when trucks should be replaced re. losing certifications, NFPA, etc., and briefly elaborated.

Vicky Carey questioned if the ladder truck will be sold for revenue and any potential buyers.

PLYMOUTH, CT
TOWN CLERK'S OFFICE
2022 APR 12 PM 1:11
Victoria Carey
TOWN CLERK

Board of Finance Meeting
March 31, 2022
Page 2 of 6

Greg Cody stated the old ladder truck will be sold after the new one is in service, the department is trained, and comfortable with it.

Greg Cody stated waiting for a commitment letter from town.

Briana Brumaghim stated it is good you came up with a better option for the town.

Vicky Carey confirmed that proceeds from the sale will go back to the general fund.

Briana Brumaghim questioned from list - Engine 4.

Chris Masi stated Engine 4 from the list is relatively in good shape, due to location and frequency of use.

Vicky Carey stated Volvo EC1401EL Excavator or Equivalent and Volvo L70 Loader or Equivalent should be labeled as No. 4 ARPA.

Vicky Carey noted (10)-Wheel Dump Truck 4, lease (Year 1 of 7) ongoing lease.

Vicky Carey stated will have 4 trucks on short-term financing of capital projects.

Grace Zweig, Director of Finance stated being reflected in debt service.

Grace Zweig stated surplus, and proceeds are reflected in the new draft budget.

Vicky Carey noted Town Aid Roads (2022 Program)

Jim Kilduff stated due to recommendation from road study and briefly elaborated.

Charles Wiegert, Director of Public Works stated re. Napco Bridge project is on schedule for construction in 2024 - prior to starting, the state is doing all line work, we need to have our match portion, need some money in there - our part is \$600,000 that we need to come up before then. Noted: Something that is coming on the docket and needs to be prepared for this and briefly elaborated.

Jennifer Brunoli questioned last year \$200,000 was requested, concerned about the rest.

Briana Brumaghim stated that at least we don't have to pay for the whole thing.

Charles Wiegert stated that you can't use ARPA to match other parts of the grant.

Vicky Carey urged that we should do at least the \$25,000.

Dr. Bonnie-Marie Doughty-Jenkins - PVAC distributed the Plymouth Volunteer Ambulance Corps. - Capital Improvements Funding request and noted last page change of carpet to vinyl or tile.

Vicky Carey stated will follow up ARPA funds.

Vicky Carey stated requesting 2 cruisers, coming out of the extra-duty fund.

Chief Karen Krasicky stated trying to replace cruiser replacement program – noted gas guzzlers with hybrid vehicles savings \$2,000-\$3,000 in gas, expecting (line cars done) - expecting \$14,000-\$21,000 savings in gas. Three (3)-year 36,000 bumper to bumper factory warranty, economically it makes sense and briefly elaborated.

Vicky Carey stated would request that you trade in two cruisers towards the purchase of new ones.

Jim Kilduff questioned the number of vehicles.

Karen Krasicky stated sixteen (16), that the price has gone up.

Edward Benecchi -Captain, Plymouth Police Department stated that sometimes we've come short on cruisers, we are using these cars Monday thru Friday, noted should hold on to one extra cruiser as a back-up.

Eugene Croce questioned price reflects trade-in.

Vicky Carey stated this does not reflect the trade-in just the cost of the vehicle.

Karen Krasicky stated averages around \$2,000 for trade-in, on a case-to-case basis.

Briana Brumaghim questioned how many of those (hybrid vehicles) are serviced by our two-full-time mechanics.

Charles Wiegert stated we do what we can do in-house otherwise, they are sent out to the dealership, warrantee, or recalls, hybrids have saved a lot on fuel consumption, noted John D'Aniello's – Sergeant - research done and briefly elaborated.

Briana Brumaghim questioned the balance in the extra duty fund.

Karen Krasicky stated \$529,762 projected amount.

Vicky Carey stated now around \$300,000 projected amount.

Eugene Croce made a motion, seconded by Barbara Rockwell to change the line item to reflect replacing two (2) police cruisers, trading in one (1) and retaining one (1) police cruiser in the Police Cruisers replacement program, and have funding come from extra duty fund.

Motion passed unanimously

Vicky Carey stated last year's license plate reader was \$3,000 that was tax-funded, possible ARPA.

Jim Kilduff stated some items may be considered in the ARPA agenda for discussion and briefly elaborated.

Karen Krasicky stated interview room (ARPA) possibility, due to House Bill bill we have to be in compliance with police accountability, and briefly elaborated.

Barbara Rockwell questioned what a license plate reader does.

Karen Krasicky stated re. Automated license plate readers (ALPRs) are able to scan/capture and check for registration (unregistered, expired, misuse of plates), stolen vehicles, individuals wanted for child abduction, robbery, and other criminal activities can be put in the system from other towns and briefly elaborated.

Edward Benecchi-Captain stated has utilized as an investigative tool, in a homicide case ie. suspect vehicle with a partial plate can be put into the system to assist Police Department and briefly elaborated.

Vicky Carey questioned defibrillators' total cost for all eight- last time.

Karen Krasicky stated last time around \$15,000 - now the cost is \$20,720 noting the cost has gone up.

A brief discussion took place regarding the Communication Tower Repair and Replacement (Fall Mountain and Town Hall) – noted ARPA related.

Jim Kilduff stated Parks has presented to ARPA a list with more detailed information and briefly elaborated.

Vicky Carey stated the General Fund for the Capitals is approximately \$75,000 less than what we spent last year.

Eugene Croce made a motion, seconded by Jennifer Brunoli to fund the license plate reader from the extra duty fund for \$3,500.

Motion passed unanimously

Capitals section is found in the Town of Plymouth Fiscal Year July 1, 2022-June 30, 2023 – Mayor's Proposed Draft Budget #3 dated March 15, 2022 / used for discussion purposes.

DRAFT/WORKING COPY* can be viewed in its entirety at the Plymouth, CT -Town Hall and on the Town of Plymouth's website (www.plymouthct.us)

NOTE: MILL RATE CALCULATION IS FOR REFERENCE ONLY. THE FINAL MILL RATE HAS NOT BEEN DETERMINED BY THE BOARD OF FINANCE AND WILL NOT BE FINAL UNTIL AFTER APPROVAL BY THE TOWN COUNCIL.

5. Public Comment

None

6. Correspondence

None

7. Board Member's Comments

Briana Brumaghim - will we be advised of mill rate as we make changes, revenue - important need strong Assessors office, proper staffing to ensure that is being done. Collection rates remained the same as before, previous budgets were at higher rates, which would be a potential way to bring in more revenue in this budget and help us with the mill rate. – pre covid collection rates.

Jim Kilduff stated “looking at budgets” one of the areas, one of the biggest areas - we need to be very conservative with this and over predicting the revenue.

Barbara Rockwell – How many years has the NAPCO Bridget talked about.

Charles Wiegert, Public Works Director stated 2016.

Eugene Croce - Want to finish capitals tonight, NAPCO Bridge for \$60,000 should be \$200,000 should we entertain a thought to address funding for that tonight.

Victoria Carey- questioned the collection rate, an increase of fees (Building Inspector, Planning and Zoning)

Jennifer Brunoli questioned the Town Clerk's notary services (up to \$5.00) document and page, noting people come from other towns, and briefly elaborated.

Jim Kilduff, Chairman thanked everyone in attendance.

Our next meeting will be on April 4, 2022.

8. Adjournment

There being no further business of the Board of Finance, a motion was made by Vicky Carey seconded by Barbara Rockwell to adjourn at 8:12 p.m. This motion was approved unanimously.

Respectfully submitted,

Michele Yokubinas

Michele Yokubinas
Recording Secretary