

Town of Plymouth

80 Main Street, Terryville, CT 06786

www.plymouthct.us

Board of Finance

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1. **Call Meeting to Order:** Jim Kilduff, Chairman called the scheduled March 21, 2022 Board of Finance meeting to order at 7:01 p.m. Members in attendance: Victoria Carey-Vice Chairman, Eugene Croce, Barbara Rockwell, Briana Brumaghim-excused absence, and Jennifer Brunoli. Also, Present: Grace K. Zweig, Director of Finance.

2. **Pledge of Allegiance:** James Kilduff led the group and audience in the Pledge of Allegiance.

Fire Exit Notification: James Kilduff noted the Fire Exits for the record.

3. **Acceptance of Minutes –Follow-up**

4. **Board of Finance Workshop / Debt Service / Revenues**

Grace K. Zweig, Director of Finance reviewed/discussed the FY 2022-2023 Debt Service in detail from the Town of Plymouth Fiscal Year July 1, 2022-June 30, 2023 – Mayor's Proposed Draft Budget #3 dated March 15, 2022, for discussion purposes.

DRAFT/WORKING COPY* can be viewed in its entirety at the Plymouth, CT -Town Hall and on the Town of Plymouth's website (www.plymouthct.us)

NOTE: MILL RATE CALCULATION IS FOR REFERENCE ONLY. THE FINAL MILL RATE HAS NOT BEEN DETERMINED BY THE BOARD OF FINANCE AND WILL NOT BE FINAL UNTIL AFTER APPROVAL BY THE TOWN COUNCIL.

Jim Kilduff stated will forward the Board of Finance members the handbook for Boards of Finances (pdf) for informational purposes and read into the record the following:

Municipal Employees. Although the board of finance will not be directly involved in collective bargaining negotiations with organizations of town or city employees, the board is required to take certain actions as the result of the municipality's negotiating an agreement with its employees. Municipal employees have the right to form employee organizations and to bargain collectively through representatives of their own choosing on questions of wages, hours, and other conditions of employment (S.7-468). In collective bargaining negotiations the municipality is represented by its chief executive officer or his representative. Any agreement reached by the negotiators must be reduced to writing. A request for funds necessary to implement the agreement and for approval of certain of its provisions must be submitted to the municipal legislative body for approval; however, where the legislative body is the town meeting, approval by a majority of the selectmen makes the agreement valid and binding upon the town and the board of finance must appropriate or provide funds necessary to comply with the agreement (S.7- 474, subsection, b). The statutes further provide that when the agreement or request for funds has been approved, the budget-making authority of the municipality must appropriate whatever funds are required to comply with the collective bargaining agreement (S.7-474, subsection c).

Vicky Carey stated when we meet as a Tri-Board we can still give opinions to the Town Council and briefly elaborated.

Jim Kilduff stated appreciated the detailed information Briana Brumaghim provided noting the importance of asking questions when going through the budget process and briefly elaborated.

Jim Kilduff stated will forward a pdf and link to the Board of Education's budget presentation for perusal.

Grace K. Zweig, Director of Finance confirmed the Board of Education Expense line item for comparison as follows:

2022-2023 -Board of Education Expenses line item

% change 2.00 = \$ change 491,041 - for comparison reasons Total = \$25,043,068

% change 1.75 = \$ change 429,661 - Mayor recommended Total = \$24,981,688

% change 2.35 = \$ change 576,973 - Board of Education request Total = \$25,129,000

Eugene Croce questioned under Revenues – shows the transfers out of the Excess Cost but not - the transfer in on the Education's budget. Noting if we show that number (transfer of revenue in) then we possibly exceeded their number and briefly elaborated.

Vicky Carey stressed the importance of communication between the Board of Finance and the Board of Education and briefly elaborated.

Vicky Carey requested Tax Collector's report be forwarded to the Board of Finance members.

Grace K. Zweig, Director of Finance stated have been receiving Tax Collector's reports - will forward them to the Board of Finance members.

Jennifer Brunoli questioned the revenue /building permits process and how to raise building fees so that town gets more.

Barbara Rockwell stated must go to the Town Council and ask to raise fees.

Vicky Carey noted page 17, debt service, Short-Term Financing of Cap Projects (Street Light Purchase Program, Ten Wheel Dump Truck replacements, SCBA Air Pack Replacements, and Aerial Ladder Truck). ARPA items will be noted – on Capitals (Follow-up)

Jennifer Brunoli questioned Pg. 9 Meeting Secretary, Accessors \$250.00 - Board of Assessment appeals will follow up.

5. Public Comment

James Moslak, 18 Carriage Drive, Terryville, CT questioned school enrollment, police station cost, and WPCA meetings/project that has to be done.

6. Correspondence

None

7. Board Member's Comments

Victoria Carey - None

Eugene Croce - None

Barbara Rockwell - None

Jennifer Brunoli - None

Our next meeting will be on March 24, 2022.

8. Adjournment

There being no further business of the Board of Finance, a motion was made by Vicky Carey seconded by Barbara Rockwell to adjourn at 8:05 p.m. This motion was approved unanimously.

Respectfully submitted,

Michele Yokubinas

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Recording Secretary