

PLYMOUTH HUMAN SERVICES COMMISSION

80 Main Street
Terryville, CT 06786
(860) 585-4028

MINUTES

DATE: Tuesday, August 18, 2015
TIME: 7:00 p.m.
PLACE: Town Hall, Senior Lounge

I. MEETING CALLED TO ORDER & NOTE EXITS

By Heidi Caron @ 7:04 p.m.

Attendance:

Chair Heidi Caron, Vice Chair Sally Bain-Picard, Secretary Karen Saccu, Rev. Christopher Drew, Helena Schwalm, Fred Schwalm, Dickie Zalaski, Human Service Director, Heather Burns and Council Liaison John Pajeski

Excused: Tracy Dupont,

II. PLEDGE OF ALLEGIANCE

Lead by Heidi Caron

III. PUBLIC COMMENTS

None

IV. MINUTES JUNE 16, 2015 MEETING

Karen Saccu noted next meeting date on minutes were incorrect. Should be August 18, 2015.

A motion was made by Dickie Zalaski, seconded by Helena Schwalm to accept June 16, 2015 Meeting Minutes with correction.

Voted: To accept June 16, 2015 Meeting Minutes with correction.

Motion Passed

V. **HUMAN SERVICES REPORT** - Heather Burns

June and July 2015

The Small Wonders Committee has done a great job getting the sponsors and supplies we had 75 children and 38 families.

The Town discount Prescription card is in the works.

BRASS City Harvest is coming to the Town Hall parking lot on Wednesdays thru October – 10:30am – noon

Thomaston Savings Bank has agreed to hold a budgeting class here at the town hall on September 17th from 7-9pm in the community room.

I have been trained on the software to take energy applications here in town for those people who cannot get to BCO.

	<u>June</u>	<u>July</u>
Number of Telephone Calls:	251	233
Number of Appointments	39	46
Number of Walk-Ins:	48	36

V. HUMAN SERVICES REPORT - Heather Burns (continued)

Charity Tracker

Filters:

Date range: 6/1/2015-7/31/2015
 Summary:
 Assistance amount (\$): 2970.55
 Assistance count: 95
 Member count: 132

Assistance Category	Assistance Count	Assistance Amount
Counseling: CHOICES	0	0
Counseling: Crisis Intervention	0	0
Counseling: Domestic Violence Info & Referral	0	0
Counseling: Financial/Budget Counseling	0	0
Counseling: Grief	0	0
Counseling: Legal-info and referral	0	0
Counseling: Mental Health / Substance Abuse Referral	0	0
Counseling: Mobile Crisis Referral	0	0
Counseling: Other	0	0
Counseling: Parenting	0	0
Counseling: Relationship	0	0
Energy Assistance: BCO Referral/Assistance	0	0
Energy Assistance: Operation Fuel	1	229.56
Energy Assistance: Plymouth Fuel Bank	7	1731.38
Energy Assistance: Salvation Army	3	572.61
Energy Assistance: Utility Advocacy	5	0
Energy Assistance: Weatherization	0	0
Financial Assistance: Cash assistance-TANF, SAGA or Suppl	0	0
Financial Assistance: Gift Cards-donated	0	0
Financial Assistance: Gift Cards-Small Wonders	0	0
Financial Assistance: Other	1	0
Financial Assistance: Parks and Recreation Hardship Request	0	0
Financial Assistance: Salvation Army- Other than rent or energy assistance	0	0
Food: Food Pantry	2	0
Food: Meals On Wheels/Congregate Meals	0	0
Food: School Lunch info	0	0
Food: SNAP Applications - Food Stamps	11	0
Holiday & Back to School: Small Wonders - Backpack Program	49	0
Holiday & Back to School: Small Wonders - Holiday program	0	0
Household: Clothing	0	0
Household: CO detectors	0	0
Household: Furniture	0	0
Household: Other	0	0
Household: Smoke Detector	0	0

Assistance Category	Assistance Count	Assistance Amount
Housing/Lodging: Eviction Prevention Services/Referrals	0	0
Housing/Lodging: Foreclosure situations	0	0
Housing/Lodging: Homeless (Info & Referrals)	0	0
Housing/Lodging: Info on Renter's Rebate, Property Tax assistance	0	0
Housing/Lodging: Information about Housing Options	0	0
Housing/Lodging: Landlord/Tenant issues	0	0
Housing/Lodging: Relocation Assistance	0	0
Housing/Lodging: Rental Assistance-Salvation Army	1	300
Housing/Lodging: Rental Assistance-Town	1	137
Housing/Lodging: Renter Rebate	0	0
Medical: Access Health CT	5	0
Medical: CT Homecare Program for Elderly / Disabled Adults	0	0
Medical: Dental	0	0
Medical: Eye glasses assistance	0	0
Medical: Foot Clinic	0	0
Medical: Homecare	0	0
Medical: HUSKY C- aged, blind, disabled	0	0
Medical: Long Term Care	0	0
Medical: Medical - Financial Advocacy	0	0
Medical: Medicare Savings Program (MSP)	6	0
Other: DCF Referral	0	0
Other: DSS Advocacy	3	0
Other: Employment assistance	0	0
Other: Gift Cards	0	0
Other: Parenting resources	0	0
Other: Social Security-assistance or referral	0	0
Other: Veterans	0	0
Senior/Disabled: "Fire List"	0	0
Senior/Disabled: Fire List/ At risk list	0	0
Senior/Disabled: Office of Protection and Advocacy Referral	0	0
Senior/Disabled: Protective Services for the Elderly	0	0
Senior/Disabled: Seniors at Risk	0	0
Transportation: Dial a Ride, Para Transit, Medicab	0	0

VI. OLD BUSINESS

- a. Budget - Not available. Waiting for Ann Marie to close fiscal year.
- b. Special Accounts – Not available. Waiting for Ann Marie to close fiscal year.
- c. 501c3 – Briefly discussed.
- d. Human Service Survey – No responses.
- e. Dial-A-Ride – Briefly reviewed. Further discussion next meeting.
- f. Grants – Thomaston Savings Bank application will be submitted.
- g. Medical Supplies Warehouse – Nothing to report.

VII. NEW BUSINESS

- a. Commission Members Term – Briefly discussed.
- b. Small Wonders Income Verification Form

A motion was made by Dickie Zalaski, seconded by Karen Saccu to continue using Small Wonders Income Verification Form.

Voted: To continue using Small Wonders Income Verification Form.

Motion Passed

- c. Social Media – Commission needs to approve information to be posted.
- d. Executive Session to Discuss Small Wonders Back to School & Holiday Programs.

Chair Heidi Caron made a motion, seconded by Karen Saccu to enter Executive Session to Discuss Small Wonders Back to School & Holiday Programs at 9:05 p.m. Chair Heidi Caron called Human Services Commission back to Regular Meeting at 9:52 p.m.

X. NEXT MEETING

Tuesday October 20, 2015 @ 7:00 p.m., Senior Lounge

XI. ADJOURNMENT

A motion was made by Karen Saccu, seconded by Dickie Zalaski to adjourn meeting at 9:55 p.m.

Voted: To adjourn August 18, 2015 meeting at 9:55 p.m.

Motion Passed

Submitted by:

**Karen Saccu
Secretary**

cc: Human Services Commission Members
Heather Burns, Human Service Director
John Pajeski, Council Liaison
Barbara Rockwell, Town Clerk