

Town of Plymouth
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Plymouth Town Council
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Minutes

September 5, 2018

Call to Order: Mayor David V. Merchant called the scheduled September 5, 2018 Plymouth Town Council Special meeting to order at 6:30 p.m., in the Community Room, Plymouth Town Hall.

Roll Call: Present were Town Councilman Daniel Gentile, Town Councilwoman Roxanne McCann, Mayor David Merchant, Town Councilwoman Sue Murawski, and Town Councilman John Pajeski. Also in attendance were Human Services Commission Chairwoman Sallie Bain-Picard, Town Attorney William Hamzy, Ann Marie Rheault, and Public Works Director Charles Wiegert.

Fire Exits Notification

Mayor Merchant noted the Fire Exits for the record.

Pledge of Allegiance

Mayor Merchant led the Plymouth Town Council and the Public Audience in the Pledge of Allegiance.

Invocation

Mayor David Merchant stated God Bless the United States of America, the Town of Plymouth for the record.

Public Comment on Non-Agenda Items

Melanie Church, 328 Main Street, Terryville, commented on Terryville Chevrolet's property and taxes; Town Council meeting cancellations.

Jim Moselak, 18 Carriage Drive, Terryville, commented on Torrington's Tax Collector's collection rate, Plainville/Bristol's shared Building Inspector, Carriage Drive needs sweeping and pot holes.

Public Comment on Agenda Items

Melanie Church, 328 Main Street, Terryville, commented on the Streetlight Project Agreement and their maintenance; Executive Session clarity.

Acceptance of Minutes

Mayor David Merchant stated the Minutes would not be accepted until the next Regular scheduled meeting of the Town Council.

Mayor's Report

Mayor Merchant reported and provided updates on the following: The Town's new server in place; IT doing the final testing and software upgrade would follow; Public Works did a fantastic job sprucing up downtown and the Fairgrounds area; acknowledge Tom Zagurski (and his team) for his many years of dedication at the Fair; he did a great job; Prospect Street School Update; new building on Lassy Court; Economic Development three different companies in the Business Park putting on additions; Plymouth Fire House completed and Open House Sunday, September 9th from 1:00 p.m. to 3:00 p.m.

Finance Director Report

Mayor David Merchant stated the June 30th Financial Report was an outstanding year-end report; we should all be very proud of it, noting even though there had been a \$1.6 million dollar loss in revenue, the Town did not send out any additional tax bills and finished in the black and briefly elaborated. Mayor David Merchant stated the Finance Department's books were in better shape now than they ever have been in the history of the Town.

When questioned by Town Councilman Dan Gentile, Director of Finance Ann Marie Rheault stated \$200,000 had been put into contingency in this year's current budget FY 2019 and briefly elaborated.

When questioned by Town Councilman Dan Gentile, Director of Finance Ann Marie Rheault stated she received an email reply from Dr. Semmel stating they have enough in the insurance account to cover the claims and they are watching it and briefly elaborated.

Discuss and take action, as may be necessary, to refund overpayment of Property Taxes to the following: Richard Martin \$227.14; Wendy Wood \$124.71; T ad Johnson, Jr. \$125.26; Lisa Pace \$44.69; Gary Brilla \$22.72; David Dobkins \$42.94; Jonathan Selavka \$12.19; Leon Susarchick \$15.48; Jolene Thibeault \$34.13; Patricia Dablain \$128.20; Kelly Nixon Jr. \$114.88; Robert or Frank Kassey \$1,443.12; Dawn Brenner \$21.35; John Sutula \$227.12; Mark Galvin \$17.22; Michael Greenwood \$45.36; Adam Underwood \$12.34; Honda Lease Trust \$343.95; Dariy Trantchev \$13.26; Eric Norton \$10.88; Debra Desautels \$172.53; Margarita Barbour \$443.29; Michael Padilla \$23.14; Donald Wood \$133.23; Gregory Arsenault \$5.83; Joan Lemere \$12.34; Benjamin Breitreutz \$75.94; Laurie Ludgewart \$31.51; Elizabeth Iwanow \$51.12; Honda Lease Trust \$253.78; Bernadette Samko \$10.79; Anthony Polzella \$1,079.96; Douglas Woina \$12.86; Susan Koshier \$76.88; Barbara Bidanset \$32.75; Ryan Mallett \$99.54; Joan Fowler \$241.66; Harold Chapman III \$31.51; Cab East LLC \$177.60; Toyota Lease Trust \$41.28; Donald Pilitowski \$19.09; Jodee Fridrich \$35.40; Craig Lipski \$36.68

Town Councilman Dan Gentile made a motion, seconded by Town Councilwoman Sue Murawski, to accept the refund overpayments of Property Taxes as presented. This motion was approved unanimously.

Appointments/Reappointments/Resignations

To reappoint Linda Kazmierski to the Parks and Recreation Commission as a Regular Member with an ending term of 11/1/2020; to reappoint Richard Schnaars as a Regular Member to the Park and Recreation Commission with an ending term of 11/1/2020; to reappoint Nicole McWilliams to the Park and Recreation Commission with an ending term of 11/1/2020; to reappoint Jim Deutsch as a Regular Member to the Conservation Inland/Wetlands with an ending term of 9/1/2021; to reappoint Helena Schwalm as a Regular Member to the Human Services Commission with an ending term of 10/1/2020; to reappoint Frederick Schwalm to the Human Services Commission as an Alternate Member with an ending term of 10/1/2020; to reappoint Lawrence Deschaine to the Planning and Zoning Commission as a Regular Member with an ending term of 2/1/2021; to appoint James M. Maloney, Jr., to the Water Pollution Control Authority from an Alternate Member to a Regular Member with an ending term of 1/1/2021; to confirm Michael Agey as the new Resident Commissioner to the Housing Authority of the Town of Plymouth with a term date beginning 9/11/18 through 9/11/2023; to appoint Theodore Kosikowski to the Housing Authority of the Town of Plymouth with a term date beginning 9/14/2018 through 9/14/2020

Town Councilman Dan Gentile made a motion, seconded by Town Councilwoman Sue Murawski, to reappoint Linda Kazmierski as a Regular Member to the Parks and Recreation Commission with an ending term of 11/1/2020. This motion was approved unanimously.

Town Councilwoman Sue Murawski made a motion, seconded by Town Councilwoman Roxanne McCann, to reappoint Richard Schnaars as a Regular Member to the Parks and Recreation Commission with an ending term of 11/1/2020. This motion was approved unanimously.

Town Councilman Dan Gentile made a motion, seconded by Town Councilwoman Sue Murawski, to reappoint Nicole McWilliams as a Regular Member to the Park and Recreation Commission with an ending term of 11/1/2020. This motion was approved unanimously.

Town Councilman Dan Gentile made a motion, seconded by Town Councilwoman Roxanne McCann, to reappoint Jim Deutsch as a Regular Member to the Conservation Inland/Wetlands Commission with an ending term of 9/1/2021.

Discussion:

Mayor David Merchant stated Jim Deutsch was looking to stay one more year on the Conservation Inland/Wetlands Commission and at that time he could submit a Letter of Resignation. He further stated the wanted to thank Jim Deutsch for staying on to help assist his replacement.

Vote:

This motion was approved unanimously.

Town Councilman John Pajeski made a motion, seconded by Town Councilwoman Sue Murawski, to reappoint Helena Schwalm as a Regular Member to the Human Services Commission with an ending term of 10/1/2020. This motion was approved unanimously.

Town Councilman John Pajeski made a motion, seconded by Town Councilwoman Sue Murawski, to reappoint Frederick Schwalm as an Alternate Member to the Human Services Commission with an ending term of 10/1/2020. This motion was approved unanimously.

Town Councilwoman Roxanne McCann made a motion, seconded by Tow Councilman John Pajeski, to reappoint Lawrence Deschaine to the Planning and Zoning Commission with an ending term of 2/1/2021. This motion was approved unanimously.

Town Councilwoman Sue Murawski made a motion, seconded by Town Councilman John Pajeski, to appoint James M. Malone, Jr., to the Water Pollution Control Authority from an Alternate Member to a Regular Member with an ending term of 1/1/2021.

Discussion:

Town Councilman Dan Gentile stated James Malone had submitted a good resume.

Vote: This motion was approved unanimously.

Town Councilman Dan Gentile made a motion, seconded by Town Councilwoman Sue Murawski to confirm Michael Agey as the new Resident Commissioner to the Housing Authority of Plymouth with a term beginning date of 9/11/2018 through 9/11/2023. This motion was approved unanimously.

Town Councilman John Pajeski made a motion, seconded by Town Councilwoman Sue Murawski, to appoint Theodore Kosikoski as a Regular Member to the Housing Authority of the Town of Plymouth with a term date beginning 9/14/2018 through 9/14/2020. This motion was approved unanimously.

Town Councilman Dan Gentile stated he would like to have some of the applicants come to the Town Council meeting just to introduce themselves to the Council.

Discuss and take action to accept the Human Services Commission Bylaws

Town Councilman Dan Gentile made a motion, seconded by Town Councilwoman Sue Murawski, to accept the Human Services Commission Bylaws as presented.

Discussion:

Town Councilman Dan Gentile stated he thought it was awesome that the Human Services Commission puts “Town Council Liaison Comments” on their agendas.

Human Services Commission Chairwoman Sally Bain-Picard stated decisions regarding recipients for the Cleveland Trust Fund are determined by the Director of Human Services and briefly elaborated.

When questioned by Town Councilman Dan Gentile, Sally Bain-Picard briefly elaborated on the Bylaw’s acceptance dates, and the Annual Report.

Mayor David Merchant stated Chairwoman Sally-Bain Picard was doing a great job.

Vote:

This motion was approved unanimously.

Discuss and take action on Streetlight Project Agreements

Mayor David Merchant stated a Representative from Power Secure was present this evening to answer questions and briefly reviewed the RFP and agreements.

Town Attorney William Hamzy stated he had made a couple of changes and outlined them as follows: (Section 4.1) he added a schedule (which would be attached to the Agreement) for the installation so both parties would be cognizant of the time it would take to complete this process; noting the time would not start until the Town actually owns the Streetlight. (Section 9.3) Town Attorney William Hamzy stated there was initial language, which would give the Town the ability to terminate the Agreement if for whatever reason PowerSecure failed to live up to its end of the bargain and the last change was under the attachment entitled “Scope of Work”, which would allow the Town to inspect the delivery of the fixtures just to make sure the fixtures we anticipate purchasing are the ones that actually get delivered and installed. Town Attorney William Hamzy stated these changes would be incorporated into the Master Agreement; a lengthy discussion followed.

Town Councilwoman Sue Murawski made a motion, seconded by Town Councilwoman Roxanne McCann, for the Town of Plymouth to enter into the Purchase and Sale Agreement with Eversource, as presented. This motion was approved unanimously.

Town Councilwoman Sue Murawski made a motion, seconded by Town Councilwoman Roxanne McCann, to enter into a Streetlight Maintenance Service Agreement with Turri-Masterson as presented.

Discussion:

When questioned by Town Councilman Dan Gentile, Mayor David Merchant stated the Town owns everything on all the poles.

Vote:

This motion was approved unanimously.

Town Councilwoman Sue Murawski made a motion seconded by Town Councilwoman Roxanne McCann, to enter the Master Efficiency Service Agreement with PowerSecure. This motion was approved unanimously.

Town Councilwoman Sue Murawski made a motion, seconded by Town Councilwoman Roxanne McCann, to enter into a Municipal Lease Agreement with M-Core.

Discussion:

When questioned by Town Councilman Dan Gentile, Mayor David Merchant explained the funding of this agreement.

Finance Director Ann Marie Rheault stated when we finalized the budget this funding was put into the budget and that cost was put into the budget as a Lease in the Capital Project Schedule with a finance project cost of \$549,000 (and change) which equates to \$109,858 for five years. She further stated included in the cost was the acquisition for the fixtures for the poles and the switchover company, PowerSecure, and any rebates from Eversource to the \$549,000 in the budget. Finance Director Ann Marie Rheault stated on an annual basis, the Town pays the Leasing Company and the Leasing Company pays the Vendor. Finance Director Ann Marie Rheault offered to sit down with Town Councilman Dan Gentile if he needed any further clarification.

Vote:

This motion was approved unanimously.

Discuss and take action to approve the Sumco Award Letter for remediation of the Mayfair Garage Project

Mayor David Merchant stated Amy Vaillancourt, Sr. Project Manager, Tighe & Bond, had come before the Plymouth Town Council previously when she went through the issues that needed to be completed for the Mayfair Garage Project and outlined the bids, noting Sumco's bid caused a lot of discussion with the State of Connecticut Department of Economic and Community Development (DECD). He further stated a meeting took place in Town with all parties concerned that involved the Town/Mayor David Merchant, Amy Vaillancourt/Tighe & Bond and company, DECD representatives, DEEP Representatives, Sumco Manager and company. Mayor David Merchant stated Sumco came through with flying colors and briefly elaborated; a lengthy discussion followed.

Town Councilwoman Sue Murawski made a motion, seconded by Town Councilwoman Roxanne McCann, to approve the Notice of Award Issuance to Sumco for the remediation of the former Mayfair Garage Project with the three contingencies as listed.

Discussion:

When questioned by Town Councilman Gentile if Sumco was cheaper because they were out of Massachusetts, Mayor David Merchant stated Sumco assured everyone present at the meeting they would be here; they complied with every question presented to them; they stated they were committed to the project and wanted to do more work in Connecticut.

When questioned by Town Councilman Dan Gentile if there would be additional fees for licenses, Mayor David Merchant stated Town Councilman Dan Gentile needed to read in entirety what DECD had said, noting Sumco stated they would obtain licenses as necessary for the project, etc.

When questioned by Town Councilman Dan Gentile, Mayor David Merchant stated \$750,000 was the total and briefly elaborated, noting everything was in the letter.

Vote: This motion was approved unanimously.

Town Council Liaison Reports

Town Councilwoman Roxanne McCann stated PVAC was celebrating their 50th Anniversary this year and would be holding an Open House in September or early October and were looking for volunteers.

Town Councilwoman Sue Murawski stated she had no report at this time.

Town Councilman John Pajeski stated he had no report at this time.

Town Councilman Dan Gentile stated Charter Revision Commission had begun meeting. Town Councilman Dan Gentile stated the Plymouth Board of Education had hired a Business Manager.

Town Council Comments

Town Councilwoman Roxanne McCann stated she had been contacted by some Town residents who were trying to reach out to her via the Town's Website/Town Council email links and questioned where the links go.

It was noted the Mayor's Office would contact the Webmaster and provide him with the correct Town Council Member emails for the Website's Town Council Member links.

Executive Session

Town Councilwoman Sue Murawski made a motion, seconded by Town Councilman Dan Gentile, to move into Executive Session at 7:56 p.m. to discuss Contract Negotiations.

Present for the Executive Session were Town Councilman Dan Gentile, Town Attorney William Hamzy, Town Councilwoman Roxanne McCann, Mayor David Merchant, Town Councilwoman Sue Murawski, and Town Councilman John Pajeski.

Mayor David Merchant called the September 5, 2018, Plymouth Town Council Special meeting back into Regular Session at 8:18 p.m.

Action, as may be necessary from Executive Session

No report.

Adjournment

There being no further business of the Plymouth Town Council, Town Councilwoman Sue Murawski made a motion, seconded by Town Councilwoman Roxanne McCann, to adjourn at 8:19 p.m.

Respectfully Submitted,

Patricia A. Hale
Recording Secretary