

Town of Plymouth

80 Main Street, Terryville, CT 06786

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Board of Finance

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1. Call Meeting to Order: Jim Kilduff, Chairman called the scheduled April 20, 2020 Board of Finance meeting to order at 7:04 p.m. Zoom Meeting online- Meeting ID: 416 918 410. Members in attendance: Victoria Carey-Vice Chairman, Eugene Croce, Barbara Rockwell, Elizabeth Wollenberg, Dave Sekorski, Also present: Ann Marie Rheault - Director of Finance, Chief Karen Krasicky

2. Pledge of Allegiance: Jim Kilduff, Chairman led the group and audience in the Pledge of Allegiance.

3. Review and discussion of Police and Communications Section of Budget

Board of Finance members, Ann Marie Rheault, Director of Finance and Chief Karen Krasicky discussed and reviewed the Police and Communication section of the Town of Plymouth Fiscal Year July 1, 2020-June 30, 2021 – Mayor’s Proposed Budget Draft Revised April 7, 2020, for discussion purposes – DRAFT/WORKING COPY* can be viewed in its entirety at the Plymouth, CT Town Hall and on the Town of Plymouth’s website.

NOTE: MILL RATE CALCULATION IS FOR REFERENCE ONLY. THE FINAL MILL RATE HAS NOT BEEN DETERMINED BY THE BOARD OF FINANCE AND WILL NOT BE FINAL UNTIL AFTER APPROVAL BY THE TOWN COUNCIL.

Account Description	FY 2021 Mayor Recommended	\$ Change	% Change
Department Head	98,168	-	0.00%
Assistant Chief	97,058	-	0.00%
Patrol/Detectives	1,231,000	-	0.00%
Sergeants/Shift Supervisor	375,000	-	0.00%
Holiday	90,000	-	0.00%
Administrative Records	93,392	93,392	100.00%
Part time Seasonal Employees	20,000	-	0.00%
Overtime	275,000	-	0.00%
Longevity	7,225	525	7.84%
Cleaning Allowance	12,500	-	0.00%
Service Contracts	76,000	27,000	55.10%
Medical Services	5,000	2,115	73.31%
Conferences & Training	60,000	3,385	5.98%
Cleaning Services	3,000	500	20.00%
Repairs & Maintenance	6,500	-	0.00%
Electrical Repairs & Maintenance	8,000	-	0.00%
Disposal	250	-	0.00%
Telephone & Communications	10,200	4,000	64.52%
Temporary Shelter	1,000	-	0.00%
General Office Supplies	9,500	-	0.00%
Medical Supplies	10,000	2,500	33.33%
Admin Supplies	1,500	-	0.00%

Board of Finance Meeting
April 20, 2020
Page 2 of 4

Firearms & Ammunition	14,000	2,000	16.67%
Police Exam Supplies	1,000	-	0.00%
Food/Meal Allowance	750	-	0.00%
Investigative Supplies	4,000	1,000	33.33%
Patrol Supplies	1,500	-	0.00%
Clothing	30,000	(22,500)	-42.86%
Membership & Dues	3,725	-	0.00%
Police Total	2,545,268	113,917	4.69%
Regular Employees	35,000	185	0.53%
Overtime	1,000	815	440.54%
Conferences & Training	5,000	-	0.00%
Funds Transfers out	3,250	-	0.00%
Combined above		-	0.00%
Combined above		-	0.00%
Animal Control Total	44,250	1,000	2.31%
Regular Employees	-	(303,000)	-100.00%
Part-Time/Seasonal Employees		(75,000)	-100.00%
Overtime	-	(25,000)	-100.00%
Meeting Secretary	1,200	-	0.00%
Longevity		(1,025)	-100.00%
Unemployment Compensation	50,000	50,000	-100.00%
Service Contracts	246,000	197,000	402.04%
Conferences & Training		(5,000)	-100.00%
Technical Services	35,000	-	0.00%
Repairs & Maintenance	5,000	4,000	400.00%
Rentals	26,487	2,487	10.36%
Telephone & Communications		(5,000)	-100.00%
General Office Supplies		-	0.00%
Electricity	1,500	-	0.00%
N/A		-	0.00%
Communications Total	365,187	(160,538)	-30.54%

Ann Marie Rheault stated shared screen re. narrative - additional item this year - body-worn camera \$25,580 (first year), that accounts for most of the increase in this line item from last year - all other items are straightforward and briefly elaborated.

Chief Karen Krasicky stated justifications and importance for - 21 body warn cameras - total estimated cost \$127,901 spread out over five-year lease, includes start-up, training, data/auto-download transfer storage, and briefly elaborated.

Jim Kilduff stated noted value for police officer's use - body cameras – re. National Police Foundation – studies and information provided on body cameras (cloud storage cost), questioned fiscal financial timing and briefly elaborated.

Barbara Rockwell questioned body cameras received years ago and use.

Ann Marie Rheault stated obtained body cameras through grant years ago – no money at that time in the budget to administer the program and/or use –presently those are obsolete.

Vicky Carey questioned if we wait one year will price stay the same or go up and questioned the number of lawsuits against the Police Department.

Ann Marie Rheault stated do not know if the cost would rise.

Ann Marie Rheault stated one-two pending lawsuits, no judgments against our officers.

Vicky Carey questioned data storage, ability

Ann Marie Rheault stated all in the lease agreement, 90 days, can adjust the timeframe if necessary, part of lease cost.

Jim Kilduff noted the State of Connecticut laws on the use of body cameras, State of Connecticut Law H.B. No. 7103 (2015), questioned overtime cost, union contracts, and briefly elaborated.

Barbara Rockwell stated the present proposal for body cameras - how quickly will these become obsolete.

Ann Marie Rheault stated upgrades are provided again after two and a half years and at end of the five years when renewing lease would then upgrade.

Jim Kilduff thanked the Police Department for their service.

Barbara Rockwell questioned LCD and other savings.

Ann Marie Rheault stated some savings are not seen in line items but embedded into your health insurance and other benefit costs.

4. Discuss and take action, if necessary, on RFP for Town Auditor

Elizabeth Wollenberg made a motion, seconded by Eugene Croce to move discussion from Agenda item 4 to Agenda 5-Correspondence.

Motion passed unanimously

Ann Marie Rheault stated we discussed briefly RFP (Request for Proposal) due to Covid 19 (need to appoint Auditors and report to OPM by June 1, 2020) – due to the current environment (social distance) – Board of Finance and Auditors at a disadvantage and briefly elaborated.

Barbara Rockwell questioned what we are paying blumshapiro presently.

Ann Marie Rheault stated \$78,000 a year.

Dave Sekorski made a motion, seconded by Elizabeth Wollenberg to not go out to RFP at this time and to retain and nominate our current auditor blumshapiro for the fiscal current year June 30, 2020.

Motion passed unanimously

5. Correspondence

Jim Kilduff received four letters (3)- Library Board and (1) letter –general public in favor of Library Budget – will read into the record at (next meeting).

Eugene Croce made a motion, seconded by Vicky Carey to move on to Public Comment.

Motion passed unanimously

6. Public Comment

None

7. Board Member's Comments

Vicky Carey - None

Eugene Croce - None

Dave Sekorski - None

Barbara Rockwell - None

Elizabeth Wollenberg – None

8. Adjournment

There being no further business of the Board of Finance, a motion was made by Vicky Carey, seconded by Barbara Rockwell to adjourn at 8:23 p.m. This motion was approved unanimously.

Respectfully submitted,

Michele Yokubinas

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Recording Secretary