

**Town of Plymouth**  
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**Economic Development Commission**  
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**Minutes**

**May 14, 2014**

**Call to Order:** Chairman Michael Ganem called the May 14, 2014, Economic Development Commission Regular Meeting to order at 7:10 p.m., in the Assembly Room, Town Hall.

**Roll Call:** Present were Economic Development Commissioner Dan Bukowski, Economic Development Commissioner/Chairman Michael Ganem, Economic Development Commissioner James O'Donnell, Economic Development Commissioner Michael Milan, Economic Development Commissioner Alternate Patrick Perugino, and Economic Development Commissioner Jeff Scott. Also in attendance were Director of Planning and Economic Development Margus Laan, Economic Development Consultant Craig Stevenson and Town Council Liaison Tom Zagurski.

**Pledge of Allegiance**

Chairman Ganem led the Economic Development Commissioners and the Public Audience in the Pledge of Allegiance.

**Fire Exits Notification**

Chairman Ganem made note of the Fire Exits for the Economic Development Commissioners and the Public Audience.

**Acceptance of Minutes (4/9/14)**

Commissioner Milan made a motion, seconded by Commissioner Perugino, to accept the April 9, 2014, Economic Development Commission Minutes, as presented. This motion was approved unanimously.

**Comments from the Public**

No report.

**Old Business**

**Marketing Plan Discussion**

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Craig Stevenson stated that it had been noted that there were some physical issues within the Industrial Park that needed addressing so the Marketing Plan was on hold. He further stated that there were a lot of things in the hopper.

As requested by the Chairman, Commissioner Milan stated that he had looked at the trees on Preston Road, by the berm, and noted they were dying.

Chairman Ganem stated that Marketing monies might be shifted to address the berm issue. He further stated that Jerry Milne might be able to identify species that would work for the problem; a lengthy discussion followed.

Craig Stevenson stated that he would speak to the Director of Financing and discuss funding for this issue.

Commissioner Scott stated that before anything was done the Economic Development Commission should be consulted, noting that the Economic Development Commission was the caretaker of the covenants.

It was noted that a letter should be sent to the Public Works Department directing them to keep the Economic Development Commission informed.

The purple folders were briefly discussed noting that the content was up to date.

**Facade Improvement Program Discussion**

Margus Laan stated that he would check with the Director of Finance for the balance in the Facade Improvement Program fund and have the information available for the next scheduled meeting.

Chairman Ganem stated that he believed the balance was low; a brief discussion followed.

**Consultant's Report, Craig Stevenson**

Craig Stevenson stated that there had been a lot of activity this past month, distributed copies of his Status Report and reviewed each item in detail; lengthy discussion followed.

**Planner's Report**

Margus Laan stated that he had spent time today with an interested party who was looking at the Prospect Street School property.

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**Planner's Report Cont'd.**

Margus Laan stated that he had begun working on the zoning regulations for Inland Fuel Terminals because the existing regulations do not allow for the proposed use at the current location.

Margus Laan stated that he would be working with the Planning and Zoning members on the Plan of Conservation and Development and would require the input from the Economic Development Commission for the Town's future. He further stated that it would entail what the Town would like to see, and what would be done for the next five to ten years, etc.

Chairman Ganem stated that it might be time for the Commission to revisit what the Economic Development Commission's goals are, as well as reviewing the Charter to see if the Commission wants to have a Mission Statement extended from it.

**Commercial/Industrial Issues and Updates**

No report.

**Community Outreach**

**Chamber**

No report.

**Local Preventative Council**

No report.

**Civic Organizations**

No report.

**Beautification Committee**

No report.

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**Adjournment**

There being no further business of the Economic Development Commission, Commissioner Milan made a motion, seconded by Commission Perugino, to adjourn at 9:00 p.m. This motion was approved unanimously.

Respectfully Submitted,

Recording Secretary