

**PLYMOUTH HUMAN SERVICES COMMISSION**

80 Main Street  
Terryville, CT 06786  
(860) 585-4028

**MINUTES**

**DATE:** Tuesday, June 16, 2015  
**TIME:** 7:00 p.m.  
**PLACE:** Town Hall, Senior Lounge

**I. MEETING CALLED TO ORDER & NOTE EXITS**

By Heidi Caron @ 7:05 p.m.

**Attendance:**

Chair Heidi Caron, Vice Chair Sally Bain-Picard, Secretary Karen Saccu, Tracy Dupont, Helena Schwalm, Fred Schwalm, Dickie Zalaski, Council Liaison John Pajeski and Eric McCoy

**Excused:** Rev. Christopher Drew, Human Service Director, Heather Burns

**II. PLEDGE OF ALLEGIANCE**

Lead by Heidi Caron

**III. PUBLIC COMMENTS**

None

**IV. MINUTES SPECIAL MAY 19, 2015 MEETING**

A motion was made by Dickie Zalaski, seconded by Sally Bain-Picard to accept May 19, 2015 Special Meeting Minutes.

**Voted:** To accept May 19, 2015 Special Meeting Minutes.

**Motion Passed**

**V. HUMAN SERVICES REPORT - Read by Heidi Caron**

May 2015

260 calls

32 walk-ins

See attached for a break down in services from Charity Tracker

Foot clinic - seniors are pleased with Dr. Killkenny

Back to School Program - applications are still coming in

Operation Fuel still has money \$4,743.36 the program will run until June 19<sup>th</sup>

**V. HUMAN SERVICES REPORT - Read by Heidi Caron (continued)**

**Charity Tracker**

May 01, 2015 to May 31,  
2015

Date range:

Summary:

Assistance amount (\$): 1300  
Household count: 17  
Member count: 41

<b>Assistance Category</b>	<b>Assistance Count</b>	<b>Assistance Amount</b>
Counseling: CHOICES	1	0
Counseling: Crisis Intervention	0	0
Counseling: Domestic Violence Info & Referral	0	0
Counseling: Financial/Budget Counseling	0	0
Counseling: Grief	0	0
Counseling: Legal-info and referral	0	0
Counseling: Mental Health / Substance Abuse Referral	0	0
Counseling: Mobile Crisis Referral	0	0
Counseling: Other	0	0
Counseling: Parenting	0	0
Counseling: Relationship	0	0
Energy Assistance: BCO Referral/Assistance	0	0
Energy Assistance: Operation Fuel	1	500
Energy Assistance: Plymouth Fuel Bank	4	400
Energy Assistance: Salvation Army	1	400
Energy Assistance: Utility Advocacy	0	0
Energy Assistance: Weatherization	0	0
Financial Assistance: Cash assistance-TANF, SAGA or Suppl	2	0
Financial Assistance: Gift Cards-donated	0	0
Financial Assistance: Gift Cards-Small Wonders	0	0
Financial Assistance: Other	1	0
Financial Assistance: Parks and Recreation Hardship Request	0	0
Financial Assistance: Salvation Army- Other than rent or energy assistan	0	0
Food: Food Pantry	0	0
Food: Meals On Wheels/Congregate Meals	1	0
Food: School Lunch info	0	0
Food: SNAP Applications - Food Stamps	3	0
Holiday & Back to School: Small Wonders - Backpack Program	2	0
Holiday & Back to School: Small Wonders - Holiday program	0	0
Household: Clothing	0	0
Household: CO detectors	0	0
Household: Furniture	0	0
Household: Other	0	0
Household: Smoke Detector	0	0

Assistance Category	Assistance Count	Assistance Amount
Housing/Lodging: Eviction Prevention Services/Referrals	0	0
Housing/Lodging: Foreclosure situations	0	0
Housing/Lodging: Homeless (Info & Referrals)	0	0
Housing/Lodging: Info on Renter's Rebate, Property Tax assistance	0	0
Housing/Lodging: Information about Housing Options	0	0
Housing/Lodging: Landlord/Tenant issues	0	0
Housing/Lodging: Relocation Assistance	0	0
Housing/Lodging: Rental Assistance-Salvation Army	0	0
Housing/Lodging: Rental Assistance-Town	0	0
Housing/Lodging: Renter Rebate	0	0
Medical: Access Health CT	3	0
Medical: CT Homecare Program for Elderly / Disabled Adults	0	0
Medical: Dental	0	0
Medical: Eye glasses assistance	0	0
Medical: Foot Clinic	0	0
Medical: Homecare	0	0
Medical: HUSKY C- aged, blind, disabled	0	0
Medical: Long Term Care	0	0
Medical: Medical - Financial Advocacy	1	0
Medical: Medicare Savings Program (MSP)	1	0
Other: DCF Referral	0	0
Other: DSS Advocacy	0	0
Other: Employment assistance	0	0
Other: Gift Cards	0	0
Other: Parenting resources	0	0
Other: Social Security-assistance or referral	0	0
Other: Veterans	0	0
Senior/Disabled: "Fire List"	0	0
Senior/Disabled: Fire List/ At risk list	0	0
Senior/Disabled: Office of Protection and Advocacy Referral	0	0
Senior/Disabled: Protective Services for the Elderly	0	0
Senior/Disabled: Seniors at Risk	0	0
Transportation: Dial a Ride, Para Transit, Medicab	0	0

## VI. OLD BUSINESS

- a. Budget - Briefly reviewed.
- b. Special Accounts – Briefly reviewed.
- c. 501c3 – Atty. Hamzy will have completed by September.
- d. Human Service Survey – One response.
- e. Dial-A-Ride – Briefly reviewed. Further discussion in August.
- f. Grants – Thomaston Savings Bank application will be submitted.
- g. Medical Supplies Warehouse – Briefly discussed. Further discussion in August.

**VII. NEW BUSINESS**

- a. Small Wonders Back to School & Holiday Programs Committee.

A motion was made by Dickie Zalaski, seconded by Karen Saccu to appoint Eric McCoy Chair of Small Wonders Back to School & Holiday Program Committee, seconded by Karen Saccu.

**Voted:** To appoint Eric McCoy Chair of Small Wonders Back to School & Holiday Program Committee.

**Motion Passed**

Small Wonders Back to School & Holiday Program: Eric McCoy, Chair, Tracey Dupont, Karen Saccu, Helena Schwalm, and invite Cesar Beiros.

- b. Volunteer Policy – Briefly discussed. Further discussion in August.

**X. NEXT MEETING**

Tuesday, August 6, 2015 @ 7:00 p.m., Senior Lounge

**XI. ADJOURNMENT**

A motion was made by Dickie Zalaski, seconded by Tracey Dupont to adjourn meeting at 8:18 p.m.

**Voted:** To adjourn June 16, 2015 meeting at 8:18 p.m.

**Motion Passed**

**Submitted by:**

**Karen Saccu  
Secretary**

cc: Human Services Commission Members  
Heather Burns, Human Service Director  
John Pajeski, Council Liaison  
Barbara Rockwell, Town Clerk