

Plymouth Housing Authority
31 Gosinski Park, Terryville, CT 06786
Regular Meeting Minutes
September 14th, 2015, 9:00a.m.

1. Called to Order at 9:15a.m Roll Call-Commissioners Sturgeon, Drozdick, Nejfelt, Reese, Klimas, also present Maria Demarco, Sherri Garnier, Janet Oliverio, Councilman Pajeski, Arlene Wood
2. Approval of minutes was made by Commissioner Sturgeon, 2nd by Commissioner Reese. Commissioner Klimas abstained regarding unresolved board issues on appointment. All rest approved in favor.
3. Public comment-Unit #10 requested Comcast wiring needs to be fixed. Maria DeMarco stated they will request this be done asap. Unit # 42 Crystal Doyle requested clothes lines need replacing. Per Maria Demarco, work orders will be made for this today.
4. DeMarco Management report was made by Maria DeMarco and Sherri Garnier: Several smoke detectors are being replaced as requested during fire marshal inspection. There was discussion as to whether they are offered free from anywhere or to purchase. Unit #5 ready for inspection by building inspector. Tenant selection options discussed were 1st come 1st served or by lottery. More advertisement to be done to reach out to more areas. Interviews are ongoing for maintenance position of aprox 20 hrs. It is being posted thru the town website also. Other fillins are taking care of things at this time.
Commissioner Klimas requested if there could be more office hours. It was stated by Maria that although we would all like this, it is not normally required in a authority our size. Office hours for now are posted as Mon,Tues, and Fri
5. Motion was made by Commissioner Wood, 2nd by Commissioner Nejfelt to approve RPF to go out for painting of units in need . All in favor.
6. Motion was made by Commission Wood ,2nd by Commissioner Nejfelt to accept tenant selection by lottery, Commissioner Klimas-no, All the rest in favor.

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7. Chairman's report-Meetings will be set up with new consultant Peter Hance to move forward on grant. After discussion with CHFA RFQs or RFPs need to go out to get a permanent contract with a property management company. Maria DeMarco explained there will be a tax credit workshop that would be very beneficial for some of the board to attend. It will Take place Oct. 29th at 8:30 a.m.

8. Election of new officers-Motion was made by Commissioner Drozdick, 2nd by Commissioner Reese to elect the following: Commissioner Nejfelt-Chair
Commissioner Sturgeon-Vice-chair
Commissioner Drozdick-Treasurer
Commissioner Reese-Secretary
Commissioner-Wood-Assisant Treasurer
Commissioner Klimas-no, all the rest in favor.

9- Motion was made to adjourn at 10:50 a.m. by Commissioner Drozdick, 2nd by Commissioner Nejfelt, all in favor.

Respectfully submitted ,
Helen Nejfelt, Chair

Helen Nejfelt
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