

# MINUTES

**Plymouth Housing Authority**  
**31 Gosinski Park Terryville, CT 06786**

**Regular Meeting at 9:00 AM**

December 14, 2015

Call to Order/ Roll Call 9:04 AM

**In attendance**

Commissioners Present:  
Harold Stergeon  
Mike Drozdick  
Vincent Klimas  
Beth Reese

Others Present:

Maria DeMarco (DeMarco Management)  
Sherrie Garnere (DeMarco Management)  
Janett Olivieri (DeMarco Management)  
Peter Hance (Affordable Housing Collaborative)

Approval of Minutes- Email not received.

Public Comment

1. Resident in unit 43 suggested having Plymouth Housing Authority bylaws parallel with the town charter in regards to the Housing Authorities appointment and terms of its commissioners.
2. A copy of the work order log has been requested in conjunction with the Manager's Report to demonstrate completion of work orders. A suggestion was made that a three part receipt should be utilized to process work orders, one part handed to the resident for their records to keep track of completion.
3. An AD should be placed in the Plymouth Connection for RFP's for contractors who perform snow removal.

Management Report

1. 17 Residents submitted work orders/ 17 work orders have been completed.
2. Unit #58- Inspection Completed
3. Q- How are residents categorized on the reports?
4. Must reinforce the idea that residents must submit any complaints or necessary repairs to management.

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The property's truck was sold in the amount of \$1500.00 and the payment was received in full.

An RFP has been posted for PHA Legal Services.

A Motion was made for two plaques to be made for Helen Nejfelt and Arlene Wood for their years of service as Commissioners on the Board of the Plymouth Housing Authority by Vincent Klimas- Vincent Klimas 1<sup>st</sup>, Beth Reese 2<sup>nd</sup>, All in Favor.

Old Business- Question of public entity vs. corporation and Government entity.

Pilot program alternative is the reduction of pilot with formal request.

A Motion was made to go forward as advised by Matt Fontaine from DeMarco Management in regard to maturity of CD on 12/20/15- Vincent Klimas 1<sup>st</sup>, Mike Drozdick 2<sup>nd</sup>, All in Favor.

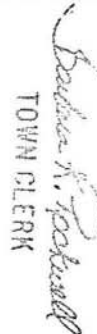
Approval of Management Contract- Tabled till next meeting

New Business- None Presented

Adjournment- Motion to adjourn meeting at 8:15pm, Vincent Klimas 1<sup>st</sup>, Mike Drozdick 2<sup>nd</sup>, all in favor.

Respectfully,

Beth Reese- Secretary



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