

PLYMOUTH HUMAN SERVICES COMMISSION

80 Main Street
Terryville, CT 06786
(860) 585-4028

AGENDA MEETING

DATE: Tuesday, November 15, 2016
TIME: 7:00 p.m.
PLACE: Town Hall, Senior Lounge

(Commission members call or E-mail Heidi Caron if you are unable to attend the meeting)

- I. CALL MEETING TO ORDER & NOTE EXIT
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENTS
- IV. MINUTES OCTOBER 18, 2016 MEETING
- VI. HUMAN SERVICES REPORT

October 2016 Human Services Report – Director of Human Services

Walk - in -29 Appointments –46 Telephone calls –226

Small Wonders Holiday Program – There are currently 119 children in 46 families.

Outreach to Elderly Housing – The sign-up sheet is working well – The Director of Human Services is usually at each site from 9am-11am. The Director is seeing an average of 10 clients in that time period at each site.

Workshops – The Director secured educational workshops for Gosinski Park residents. A Meet and Greet was scheduled for October 24th. Seven residents were in attendance. They all agreed on a topic for November. The topic will be “Medication Safety”

Meetings:

CLASS – monthly training- topic was an update on the new Department of Social Services system and how it will impact clients.

An Energy Assistance program was attended by the Director. This is a yearly meeting at the beginning of the season and updates are given on the program.

Supplemental Commodity Food Program – Currently 16 seniors receive food boxes on a monthly basis on the 3rd Wednesday of every month. This is an income based program. The boxes include juice, cheese, rice, canned veggies, tomato sauce and other assorted non-perishable food items valuing around \$50.00.

SNAP Education - a nutrition workshop is being provided through the University of Saint Joseph. Our second workshop had five people in attendance.

Personnel – As always the office is very busy and without support staff to answer phones etc. many times when the Director is working with a client there are interruptions of residents knocking on the door for assistance or the telephone ringing etc. This is sometimes a challenge due to the sensitive nature of the office. A part time assistant would be helpful.

Date range: Oct 01, 2016 to Oct 31, 2016

Summary:

Assistance amount (\$): 1451.72

Assistance Category	Assistance Count	Assistance Amount
Counseling: CHOICES	0	0
Counseling: Crisis Intervention	0	0
Counseling: Domestic Violence Info & Referral	1	0
Counseling: Financial/Budget Counseling	0	0
Counseling: Grief	0	0

Counseling: Legal-info and referral	0	0
Counseling: Mental Health / Substance Abuse Referral	0	0
Counseling: Mobile Crisis Referral	0	0
Counseling: Other	0	0
Counseling: Parenting	0	0
Counseling: Relationship	0	0
Energy Assistance: BCO Referral/Assistance	11	0
Energy Assistance: Operation Fuel	3	744.61
Energy Assistance: Plymouth Fuel Bank	4	647.11
Energy Assistance: Salvation Army	0	0
Energy Assistance: Utility Advocacy	0	0
Energy Assistance: Weatherization	0	0
Financial Assistance: Cash assistance-TANF, SAGA or Suppl	0	0
Financial Assistance: Gift Cards-donated	2	40
Financial Assistance: Gift Cards-Small Wonders	0	0
Financial Assistance: Other	1	0
Financial Assistance: Parks and Recreation Hardship Request	0	0
Financial Assistance: Salvation Army- Other than rent or energy assistan	0	0
Food: Commodity Supplemental Food Program	0	0
Food: Farmer's Market Vouchers	3	0
Food: Food Pantry	1	0
Food: Meals On Wheels/Congregate Meals	0	0
Food: School Lunch info	0	0
Food: SNAP Applications - Food Stamps	10	0
Food: WIC	1	0
Holiday & Back to School: Small Wonders - Backpack Program	0	0
Holiday & Back to School: Small Wonders - Holiday program	0	0
Household: Clothing	1	0
Household: CO detectors	0	0
Household: Furniture	0	0
Household: Other	0	0
Household: Smoke Detector	0	0

Housing/Lodging: Eviction Prevention Services/Referrals	0	0
Housing/Lodging: Foreclosure situations	0	0
Housing/Lodging: Homeless (Info & Referrals)	0	0
Housing/Lodging: housing voucher	1	0

VII. OLD BUSINESS

- a. Budget
- b. Special Accounts
- c. 501c3 Non Profit Status
- d. Dial-A-Ride
- e. Cook Willow Dial-A-Ride Monthly Reports
- f. Grants
- g. Outreach Visit
- h. Eli Terry Fund
- i. Food Bag distribution follow-up

VIII. NEW BUSINESS

- a. Small Wonders Holiday Program

IX. CHAIRWOMAN'S COMMENTS

X. COUNCIL LIAISON'S COMMENTS

XII. NEXT MEETING

Tuesday, December 20, 2016 @ 7:00 p.m., Senior Lounge

XI. ADJOURNMENT

11/08/16

cc: Human Services Commission Members
Heather Burns, Human Service Director
Sue Murawski, Council Liaison
John Pajeski, Council Liaison
Barbara Rockwell, Town Clerk

HAPPY THANKSGIVING