

Town of Plymouth

80 Main Street

Terryville, Connecticut 06786

Human Services Commission

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Human Services Meeting Minutes

September 17, 2019

I. Call to Order: Chairwoman Sally Bain-Picard called the September 17, 2019, Human Services Commission Meeting to order at 7:00 p.m. in the Senior Lounge at Plymouth Town Hall.

Fire Exit Notifications:

Chairwoman Sally Bain-Picard noted the fire exits.

II. Attendance: Chairwoman Sally Bain-Picard, Commissioner Karen Saccu, Commissioner Reverend Joel D. Kotila, Commissioner Helena Schwalm and Commissioner Fred Schwalm. Also in attendance was Councilman John Pajeski, Angela Morris, Juan Berrios and Barbara Parsons from HRA.

Excused Absences: Commissioner Tracy Dupont and Commissioner Cathy Beaudoin.

Unexcused Absence: Vice-Chairwoman Heidi Caron

III. Pledge of Allegiance:

Chairwoman Sally Bain-Picard led the group in the Pledge of Allegiance.

IV. Invocation:

Reverend Joel gave the invocation.

V. Public Input: None

VI. Acceptance of Minutes:

A motion was made by Commissioner Helena Schwalm, seconded by Commissioner Karen Saccu to approve the April 16, 2019 minutes. This motion was approved unanimously.

A motion was made by Commissioner Helena Schwalm, seconded by Commissioner Reverend Joel D. Kotila to approve the July 31, 2019 minutes. This motion was approved unanimously.

2019 SEP 20 AM 10:03
PLYMOUTH, CT
TOWN CLERK'S OFFICE
RECEIVED FOR RECORD

Angela Morris reported:

Small Wonders concluded August 23rd. There were 31 families - 65 children.

Holiday applications on October 1st – November 1st, if held to last year's schedule.

Energy Assistance started August 1st. 36 applications to date.

Must have a note from doctor to get extension on Renter's Rebate if past the due date.

October 2nd 8:30 – 12:30 PM AARP drivers assistance.

Out of Farmers Food Vouchers (40 vouchers).

VIII. Old Business:

a. AARP –

Trish Hale will pick up the snacks and drinks from IGA. October 2nd 8:30 AM – 12:30 PM.

b. Cleveland Trust Fund -

A young man was put up in Jay's Motel Sunday thru Friday. Chairwoman Bain-Picard approved extra funds for weekend extension. The man is enrolled at Wheeler clinic. Angela and New Britain HRA met with man. The Commission would like to be updated by Angela on the status of the man who is homeless.

There was a family that had a shed fire. Chairwoman Bain-Picard approved \$250 expense for the family for clothes and lodging. Angela stated that the Clarence Atkinson, Building Official put the family in a hotel. Said it is the town's responsibility for fire victims for indefinite amount of time. Clarence Atkinson gives them 45 days. Angela will give a gas card to the family.

c. Small Wonders -

Chairwoman Bain-Picard stated that 65 children were helped this past Christmas.

A discussion took place as to what the future for this program will be.

Juan Berrios from HRA suggested having families apply to United Way for the toy drive. He would suggest that United Way serve 20 children from Plymouth/Terryville.

The Commission discussed setting a budget and guide lines.

Juan Berrios will get a procedure to the Commission by next week.

October 1st at 6:30 PM will be a special meeting.

Juan stated that Thomaston Savings Bank gave HRA a grant for Plymouth for financial literacy education.

Juan Berrios stated that Angela requested to get some help in her office.

Thomaston Savings Bank gave the Commission \$1000 for senior gift bags.

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IX. New Business:

a. Charter

Chairwoman Bain-Picard stated there is a Public Hearing on October 9th re: the proposed Charter.

Commissioner Schwalm stated that Donna Koser is going to be the teacher for the First Holy Communion class in town. Project for the class to decorate the bags. She will give her 20 bags.

Councilman Pajeski will ask Adams IGA to get a donation of 100 bags.

X. Chairman's Comments:

Chairwoman Bain-Picard thanked the Commission for their support.

Chairwoman Bain-Picard stated that Dial A Ride stepped up without the 24 hours notice to help that gentleman that needed rides.

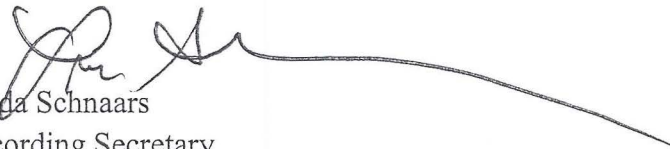
XI. Council Liaison's Comments:

Councilman Pajeski stated for the Commission to get procedure in writing for the Small Wonders Program.

XII. Adjournment:

There being no further business of the Human Services Commission, a motion was made by Commissioner John Pajeski, seconded by Commissioner Helena Schwalm to adjourn. This motion was approved unanimously. The meeting ended at 8:37 p.m.

Respectfully submitted,


Linda Schnaars
Recording Secretary



Human Resources Agency of New Britain, Inc.
Community Services Department

Plymouth Human Services Report
Submitted by: Angela Morris

Reporting Period: June 1, 2019 – August 31, 2019

Services	Total Count
Phone Calls	475
Walk-ins	48
Appointments	92
Rental Assistance	0
Medicare Savings Program	2
SNAP Applications/Renewals	6
Private Fuel Bank	3
Senior Housing Outreach	28
Energy Applications	36
Small Wonders	65

Small Wonders: The Small Wonders Backpack program began accepting applications from June 1st – July 1st. Distribution for backpack was held on August 23rd which ended with a total of **65** children receiving book bags and supplies.

Energy Assistance: Applications for the 2019-2020 Energy Assistance Program began on August 1st, 2019. Please call to schedule an appointment to complete the application. The first day to authorize an oil delivery is on November 13th, 2019.

Private Fuel Bank: There were 3 requests for oil delivery assistance through the Town's Private Fuel Bank. If anyone has an urgent need for an emergency oil delivery, please contact the Human Services office.

Renters Rebate: Applications for renters rebate will be available until October 1. Please call the Human Services office to schedule an appointment to complete an application. Extensions are only available to those with a medical reason and a signed statement from the doctor.



Human Resources Agency of New Britain, Inc.
Community Services Department

Plymouth Human Services Report

Outreach at Senior Housing: Outreach was completed at Gosinski Park and Eli Terry senior housing. Services and information were provided to residents. Outreach will be completed on the first Monday and Tuesday of every month. Starting April 1, renter's rebate application will be completed on site for all residents that qualify. A total of 28 residents received assistance during the outreach visits.

AARP Driver's Safety Course: There is an AARP Driver's Safety class scheduled for October 2nd from 8:30-12:30 for all seniors who are interested in participating. Members and non-members are welcome to attend. To sign-up, please call the Human Services office.