

**Minutes**

**September 4, 2019**

**Call to Order:** Mayor David Merchant called the scheduled September 4, 2019, Plymouth Town Council Regular meeting to order at 7:00 p.m., in the Community Room, Plymouth Town Hall.

**Roll Call:** Present were Town Councilman Daniel Gentile, Town Councilwoman Roxanne McCann, Mayor David V. Merchant, Town Councilwoman Sue Murawski, Town Councilman John Pajeski and Town Councilman Tom Zagurski. Also in attendance were Town Attorney William Hamzy and Director of Finance Ann Marie Rheault.

**Adoption of the Agenda**

Town Councilman Dan Gentile made a motion, seconded by Town Councilman Tom Zagurski to change the wording on Agenda Item No. 14 to read “To receive the final *draft* report from the Charter Revision Commission”. This motion was approved unanimously.

**Fire Exits Notification**

Mayor David Merchant noted the Fire Exits for the record.

**Pledge of Allegiance**

Mayor Merchant led the Plymouth Town Council and the Public Audience in the Pledge of Allegiance.

**Invocation**

Mayor David Merchant stated, “God Bless America and the Town of Plymouth” for the record.

**Public Comment on Non-Agenda Items**

Melanie Church, 328 Main Street Terryville, briefly commented on Town blight.

Pattie DeHuff, 20 Lynn Avenue, Terryville, briefly commented on the reissuance of the Town of Plymouth General Obligation Refunding Bonds.

Vinnie Klimas, 5 Coral Drive, stated Main Street and the Town looked great and thanked the Mayor and the Town Council members for their hard work.

**Public Comment on Agenda Items**

No report.

**Mayor’s Report**

Mayor David Merchant briefly commented, reviewed and updated the following items: EdAdvance Ribbon Cutting Ceremony; Bristol Boys and Girls Club possible Plymouth satellite office; working with Bristol for more Senior Programs in Plymouth; Community Garden update; new all-purpose Soccer Field progressing; Police Building Committee interviewing RFP candidates; RFP on LOT 17 Bombard Court and DECD’s involvement.

**Financial Director’s Report**

Mayor David Merchant stated the Town was working with its new software, noting the Director of Finance had closed out June, but not July as yet. He further stated this is a big project transferring over to the new software and briefly elaborated.

**Discuss and take action, as may be necessary, to refund overpayment of Property Taxes to the following: ACAR Leasing LTD \$137.21; Roland Alexander \$105.23; Barbara Bidanset \$49.85; Vianney Bolduc \$339.66; Cab East LLC \$398.09; CCAP Auto Lease LTD \$624.08; Michael Daddona \$8.46; Paul Grandbois, Jr., \$10.85; Darren Hoadley, Jr., \$22.96; Jennie Holt \$86.83; Holly Jaquemin \$76.79; Tad Johnson, Jr., \$500.00; Jamie Mastroianni \$87.07; Jennifer Steinman \$182.10; Toyota Lease Trust \$718.74; VW Credit Leasing LTD \$699.65; Michelle Wagmeister \$656.99**

Town Councilwoman Roxanne McCann made a motion, seconded by Town Councilman Tom Zagurski, to approve the Property Tax Overpayment Refunds to the following:: ACAR Leasing LTD \$137.21; Roland Alexander \$105.23; Barbara Bidanset \$49.85; Vianney Bolduc \$339.66; Cab East LLC \$398.09; CCAP Auto Lease LTD \$624.08; Michael Daddona \$8.46; Paul Grandbois, Jr., \$10.85; Darren Hoadley, Jr., \$22.96; Jennie Holt \$86.83; Holly Jaquemin \$76.79; Tad Johnson, Jr., \$500.00; Jamie Mastroianni \$87.07; Jennifer Steinman \$182.10; Toyota Lease Trust \$718.74; VW Credit Leasing LTD \$699.65; and Michelle Wagmeister \$656.99. This motion was approved unanimously.

**Appointments/Reappointments/Resignations: To accept the resignation of Jim Deutsch from the Conservation Inlands-Wetland Commission**

Town Councilman Dan Gentile made a motion, seconded by Town Councilwoman Sue Murawski, to accept the resignation of Jim Deutsch from the Conservation Inlands-Wetland Commission with regret. This motion was approved unanimously.

Town Councilman Dan Gentile thanked Jim Deutsch for his service.

**To discuss and take action on the IT Security Monitoring and Support Services**

Mayor David Merchant stated Jeff Ziplow, BlumShapiro CISA, CGEIT Partner and Plymouth Board of Education Director of Technology Rich Trudeau were very instrumental getting the Town through the ransomware attack a few months past and briefly commented on what BlumShapiro offers for security monitoring support services.

Rich Trudeau stated this was a very valuable security offering and would help to bring security together with the current system.

BlumShapiro Jeff Ziplow noted everything was well contained, and security monitoring was very important, noting BlumShapiro could help mitigate risk. He further stated the proposal before the Town Council was for both the Town and the Board of Education side and briefly elaborated.

When questioned by Town Councilman Tom Zagurski, Mayor David Merchant stated the money for this project had been budgeted in this year's budget.

When questioned by Town Councilman Tom Zagurski, BlumShapiro Jeff Ziplow stated Chrome Books, PC's, Servers and more were covered.

When questioned by Town Councilman Tom Zagurski regarding the number of extra hours that would be paid annually, BlumShapiro Jeff Ziplow stated he was hoping for zero hours and briefly elaborated. He further stated an incident or a situation that goes above and beyond normal expectations is what he was talking about.

When questioned by Town Councilman Dan Gentile, BlumShapiro Jeff Ziplow stated there was a number of devices that do active monitoring, which would cover the emails and briefly elaborated.

When questioned by Town Councilman Dan Gentile, BlumShapiro Jeff Ziplow stated that would be additional support hours if Rich Trudeau needed some additional security support because of an incident that needed more investigation and that hacking would be considered as additional.

When questioned by Town Councilman Tom Zagurski, BlumShapiro Jeff Ziplow briefly elaborated on phishing emails.

Town Councilman Dan Gentile made a motion, seconded by Town Councilwoman Sue Murawski to table any further discussion on the IT Security Monitoring and Support Services until the Director of Finance joined the meeting later this evening. This motion was approved unanimously.

### **To receive the final draft report from the Charter Revision Commission**

Charter Revision Commission Chairman Mark Malley thanked the Charter Revision Commissioners and Recording Secretary Linda Schnaars, for their hard work briefly explained the charge that the Charter Revision Commission was given.

Cathy Paskus, Charter Revision Commissioner, stated the Charter Revision Commission gave the Town Council a copy of both the changes for Town Manager and for the Mayor/Town Council form of government.

When questioned by Town Councilman Dan Gentile as to where the \$10,000/Purchasing (Chapter 4, Section 6) was now located, Charter Revision Commission Chairman Mark Malley stated he would find it and get back to him; a brief discussion followed.

When questioned by Town Councilman Tom Zagurski, Charter Revision Commission Chairman Mark Malley stated the Charter Revision Commission was proposing the Mayor/Town Council form of government, noting the Charter Revision Commission did not want multiple questions just what the changes were, and should they be adopted; a brief discussion followed.

Charter Revision Commissioner Dave Sekorski stated the Charter Revision Commission had debated how to best present the Charter Revision Commission's recommendation, noting they had spent numerous meetings discussing how to package it and briefly elaborated.

Town Councilwoman Roxanne McCann read the exact wording of the Town Manager question from the previous ballot outload; a brief discussion followed.

Charter Revision Commissioner John Murphy stated the current Town Charter contained a lot of redundant and ambiguous statements. He further stated the document the Charter Revision Commission gave to the Town Council was a working document for them, noting it needed to be trimmed down.

When questioned by Town Councilman Dan Gentile, Charter Revision Commission Chairman Mark Malley stated he was pretty sure the draft Charter had been filed in the Town Clerk's Office.

Town Attorney Bill Hamzy stated once the Charter Revision Commission submits its draft report to the Town Council, the Town Council has 45 days to hold a Public Hearing with the submission. He further stated any changes the Town Council proposes have to be done within 15 days of the Public Hearing and sent back to the Charter Revision Commission, noting he had previously sent this process to the Town Council for their review.

### **To set a date for a Public Hearing on the Charter Revision Commission's recommendation**

Town Councilwoman Roxanne McCann made a motion, seconded by Town Councilman Tom Zagurski, to hold the Public Hearing for the Charter Revision Commission's recommendation on October 9, 2019, at 6:00 p.m., with a Special Town Council meeting to immediately follow the Public Hearing. This motion was approved unanimously.

Town Councilman Dan Gentile made a motion, seconded by Town Councilwoman Roxanne McCann, to remove the discussion on the IT Security Monitoring and Support Services from the table and continue the discussion. This motion was approved unanimously.

When questioned by Town Councilman Tom Zagurski, Director of Finance Ann Marie Rheault stated she had put the financing for the IT monitoring and support system in the 2020 budget under Contract Services, noting it was all coming from the Town-side and briefly elaborated.

Town Councilman Tom Zagurski made a motion, seconded by Town Councilman Dan Gentile, to table discussion/action on the IT Security Monitoring and Support Services. This motion was approved unanimously.

**To discuss and take action on the “Resolution with respect to the authorization, issuance and sale of, not exceeding \$5,500,000, Town of Plymouth General Obligation Refunding Bonds”**

Mayor David Merchant stated this was what left on the \$9.8 million-dollar Bond that was taken out in 2010. He further stated the interest rate was 3.2% for the 2010 bond and the new blended rate is 1.7%, noting we were just refinancing what was left on the Bond, same period of time; not extending anything and would save approximately \$225,000 by doing so.

When questioned by Town Councilman Dan Gentile, Director of Finance Ann Marie Rheault stated the Bond sale hasn’t occurred yet, and the estimate the Bond Advisor has given the Town is between \$225,000 and \$300,000 (net interest cost savings), which the Town would be saving in interest per year by refunding the Bond throughout the term of the loan. She further stated this was standard Bond language and briefly elaborated.

When questioned by Town Councilman Tom Zagurski if the interest on the Bond had been paid down, Director of Finance Ann Marie Rheault stated it had not due to bond pricing, bond premiums, interest rates, however the Bond Advisor had assured her the \$5.5 was enough to cover the outstanding debt.

Town Councilwoman Sue Murawski made a motion, seconded by Town Councilman Tom Zagurski, to approve the Resolution with respect to the authorization, issuance and sale of, not exceeding \$5,500,000, Town of Plymouth General Obligation Refunding Bonds, pending the approval of the Board of Finance. This motion was approved unanimously.

**Old Business**

Town Councilman Dan Gentile requested his \$1,000.00 Town Council stipend be transferred to the Human Services Department.

He further stated he wanted his \$1,000 stipend used for Thanksgiving, Christmas gift packs for the elderly at Gosinski Park. It was noted Town Councilman Dan Gentile would send an email to the Director of Finance making this request formal.

**Town Council Liaison Reports**

Town Councilman Tom Zagurski stated he had nothing to report on at this time.

Town Councilman John Pajeski stated he had nothing to report on at this time.

Town Councilwoman Sue Murawski stated the Police Commission had been asked by the Lions Club to review the cost of Police coverage at the Terryville Fair, noting the cost had doubled over the past several years. She further stated there was an alcohol surcharge in effect even when alcohol wasn’t being served. Town Councilwoman Sue Murawski stated the Chief of Police was asked to go over these rates with the Director of Finance. Town Councilwoman Sue Murawski stated the Police Commission was reconsidering body worn cameras, noting the one’s that were received through a grant were outdated and new one’s would have to be purchased. Town Councilwoman Sue Murawski stated the Police Building Committee was interviewing the five (5) lowest bidders for the Feasibility Study and should be finishing up.

Town Councilwoman Roxanne McCann stated she had nothing to report on at this time.

Town Councilman Dan Gentile stated he had nothing to report on at this time.

**Town Council Comments**

Town Councilman Dan Gentile stated he had no Town Council Comments at this time.

Town Councilwoman Roxanne McCann thanked the Charter Revision Commission for their work, noting they had done exactly what was asked of them.

Town Councilwoman Sue Murawski questioned if the Blight Committee was fully staffed because they had not been meeting; a brief discussion followed.

Town Councilman John Pajeski stated he had no Town Council Comments at this time.

Town Councilman Tom Zagurski stated he had no Town Council Comments at this time.

### **Adjournment**

There being no further business of the Plymouth Town Council, Town Councilwoman Sue Murawski made a motion, seconded by Town Councilwoman Roxanne McCann, to adjourn at 8:08 p.m. This motion was approved unanimously.

Respectfully Submitted,

Patricia A. Hale  
Recording Secretary