

Town of Plymouth

80 Main Street, Terryville, CT 06786

www.plymouthct.us

Board of Finance

Telephone: 860-585-4001

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- 1. Call Meeting to Order:** Jim Kilduff, Chairman called the scheduled February 24, 2022 Board of Finance meeting to order at 7:00 p.m. Members in attendance: Victoria Carey-Vice Chairman, Eugene Croce, Barbara Rockwell, Briana Brumaghim, and Jennifer Brunoli. Also Present: Grace K. Zweig - Director of Finance, Roxanne McCann - Town Council Liaison, Charles J. Wiegert, Director of Public Works, Mark Sekorski, Fire Chief
- 2. Pledge of Allegiance:** James Kilduff led the group and audience in the Pledge of Allegiance.
- 3. Acceptance of Minutes – February 17, 2022 - Follow-up**
- 4. Discuss and take action on BOF recommendation to Town Council of initial American Rescue Plan (ARPA) proposals**

Eugene Croce questioned after the recommendation given by the (Board of Finance) and the final decision of (Town Council) - if another request is received later (that is considered more urgent) - Is that money already gone?

Jim Kilduff confirmed yes.

Briana Brumaghim questioned if the amount is less than anticipated would the remainder/difference return back to the ARPA fund balance.

Jim Kilduff confirmed yes.

Recommendation Motions

Eugene Croce made a motion, seconded by Jennifer Brunoli to allocate up to \$370,000 of the American Rescue Plan Act funds to purchase an excavator, grapple, and loader for the Public Works and transfer station.

Victoria Carey - Abstention (ARPA committee member)

Eugene Croce - Yes

Briana Brumaghim - Yes

Jennifer Brunoli - Yes

Barbara Rockwell - Yes

Motion passed unanimously

Grace K. Zweig
TOWN CLERK
2022 MAR -3 PM 2:53
PLYMOUTH, CT
TOWN CLERK'S OFFICE
OFFICIAL FOR RECORD

Barbara Rockwell made a motion, seconded by Eugene Croce to allocate up to \$80,000 of the American Rescue Plan Act funds to cover/approve the new exhaust systems for Fire Headquarters and the Fall Mountain station.

Victoria Carey - Abstention (ARPA committee member)

Eugene Croce - Yes

Briana Brumaghim - Yes

Jennifer Brunoli - Yes

Barbara Rockwell - Yes

Motion passed unanimously

Eugene Croce made a motion, seconded by Barbara Rockwell to allocate up to \$135,000 of the American Rescue Plan Act funds for two Hurst cutter packages, two Hurst spreader packages, the two associated battery chargers, and the combination battery package, along with installation costs.

Victoria Carey - Abstention

Eugene Croce - Yes

Briana Brumaghim - Yes

Jennifer Brunoli - Yes

Barbara Rockwell - Yes

Motion passed unanimously

Mark Sekorski, Fire Chief noted the importance of keeping accurate/files in order to account for American Rescue Plan Act funds allocations.

Briana Brumaghim noted that since items will disappear from the capitals due to American Rescue Plan Act funds - important to note removal (reason).

Vicky Carey stated all items (paperwork) would be filed/documented and noted appropriately.

5. Questions Budget assignments to Board of Finance Members

Jennifer Brunoli confirmed that if there is no increase an email would be sufficient (instead of an in-person meeting).

Jim Kilduff stated yes.

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Briana Brumaghim questioned the budget format/missing items – requested prior budget data/history two (2) full years for comparison reasons) along with actuals for the current year and trends. Noted aware that format changes during the process, the use of exemption numbers being plugged in (temporarily) –using numbers from last year – until set) for better estimation of mill rate. Noted capitals impact/placement - out of general fund already included in transfers in revenue and briefly elaborated.

6. Public Comment

Melanie Church, 328 Main Street, Terryville, CT, questioned amount in General Fund –Real Estate, relief for the taxpayer, Cares Act - Town Meeting Exempt, Police Extra Duty Fund, and Revenues.

James Moslak, 18 Carriage Drive, Terryville, CT –American Rescue Plan Act funds protection/safeguards

Vinnie Klimas, 5 Coral Drive, Terryville, CT - Chairperson of the Town of Plymouth Housing Authority re. (American Rescue Plan) recommendations – personal advocacy for persons with physical challenges – Town hall is way past due - all government buildings should be accessible - ADA compliant. Noted the importance of public wheelchair accessibility for restrooms and is obligated by law. Noted importance of having an elevator available for both levels for access to Town Hall. Noted importance of 202 Federal Procurement –reporting requirements, specific guidelines, and (audit) then would need to pay back. Strongly recommend public hearings. Noted: may need to relabel requests - due to new changes, same regulations ADA accessibility, not COVID and briefly elaborated.

Roxanne McCann, 123 Town Hill Road, Terryville, CT -A member of the American Rescue Plan Ad Hoc Committee thanked everyone –looking forward to voting at the Town Council meeting.

7. Correspondence

Distributed to the Board of Finance members for informational purposes:

- ❖ Town of Plymouth – Various Department’s Budget Template requests with detailed Narratives
- ❖ Salary/Rate 2018-2022
- ❖ Article XIX Adopted November 24, 1982
- ❖ Capital Expenditure Proposal –Police Department Pg. 1 of 5
- ❖ Norcom Budgetary Est. PD. Town Hall Antenna Systems
- ❖ Norcom Budgetary Est. - Replace 120’ Public Safety Radio System Antenna Tower Fall Mountain FD Site
- ❖ Firematic Supply Co., Inc. information
- ❖ Minutes Special Meeting American Rescue Ad Hoc Committee dated February 3, 2022, with attachments
- ❖ Department of Public Works - Projected rate increase for CT Water for Hydrant Rentals line Pg. 1 dated February 7, 2022
- ❖ Email contact information list

8. Board Member's Comments

Victoria Carey - None

Eugene Croce - Consideration re. Budget (due to worldwide actions) possible increase in fuel (coal, gas, oil, diesel, natural gas) costs.

Briana Brumaghim – Thanked Department of Finance for information (salary) provided. Noted contractual increases/positions, possible reductions - we should not be locked into the contractual amounts. Noted departments possibly changed in some manner to fit into the scope of our budget. Hopefully, discuss the potential of the proposed motor vehicle tax rate cap of 29 mills, noted quotes and reimbursements, increase revenue decrease mill, concerned not capturing all taxable property in town and/or accurately –an issue that affects our budget.

Jennifer Brunoli - None

Barbara Rockwell - None

Our next meeting will be on March 3, 2022.

9. Adjournment

There being no further business of the Board of Finance, a motion was made by Briana Brumaghim seconded by Barbara Rockwell to adjourn at 8:05 p.m. This motion was approved unanimously.

Respectfully submitted,

Michele Yokubinas

Michele Yokubinas
Recording Secretary