

HOUSING AUTHORITY OF THE TOWN OF PLYMOUTH

43 Ronald Rd. – Gosinski Park Unit 31 – Community Room, Terryville, CT. 06786

5/17/2022 AGENDA - REGULAR MEETING; Tuesday @ 5:30 PM,

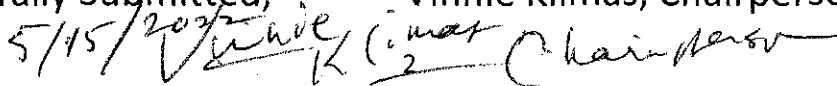
1. Call to order the Regular Monthly Meeting, Roll Call & Pledge of Allegiance & Invocation – VKlimas, Chairperson
2. Minutes: 4/19/2022 Regular meeting.
3. Public comments.
4. Management Executive Director’s Monthly Report x Janett Olivieri, Executive Director. Hank Poulin, Supervisor, Maintenance Work Order Log.
5. COMMITTEE REPORTS:
 - FINANCE COMMITTEE: April, 2022 - Financials. Matt Fontaine, CPA, Controller and Kathy Mackiewicz, Treasurer. Insurance Item/MFontaine.
 - PHYSICAL PLANT COMMITTEE STATUS. — VKlimas, Chairperson. Status.
 - Gosinski Park Capital Improvements Sources of Funds

DOH SSHP State funds through CHFA to the Housing Authority of the Town of Plymouth	\$2,509,725
DOH CDBG funds through the Town of Plymouth to the Housing Authority of the Town of Plymouth	\$2,300,000
Town of Plymouth CDBG Program Income	\$100,000
Town of Plymouth ARPA funds	\$50,000
DOH Predevelopment Loan	\$278,000
Housing Authority Property Reserves	\$14,877
Housing Authority Equity	\$16,663
Energy Rebates	\$1,805
GRAND TOTAL OF FUNDS	\$5,271,070

- **DONE!** Closing has occurred.
- Initial Request for Payment to the State (Estimated \$600,000) is being processed right now. It will include the \$278,000 Predevelopment Loan for us to pay back to DOH/CHFA.

- RFPs for: Photography and Editorial Services; and, Relocation Services has been publicly advertised and two bids were properly received:
 - “RFP x *Photographer and Graphic Design and Editorial Abilities*”; One (1) Bidder Lisa Phillimore = \$35 Hour Complies with RFP specs; Chairperson VKlimas “moves to accept and approve this RFP submitted by Lisa Phillimore and enter into a Contract.”
 - “RFP x *Tenant Relocation Services Company*,” One (1) Bid who has an excellent reputation responded; but is overbudget and refused to provide background checks for privacy reasons. Chairperson VKlimas “moves to negotiate a lower price and resolve background checks and any other items by the end of May 30, 2022. If negotiations fail, then the bid should be rejected and alternate solutions be developed and processed with a target date of 5/15/2022 to the 5/30/2022.”
 - Because the GC stated he will mobilizing on July 7 and since that is the week of July 4th Annual Independence Day Picnic it would be saving money and energy to combined July 4th Picnic and Groundbreaking = July 5th to JULY 8TH. Motion “to approve combining the two celebrations between 7/5 to 7/30 and the exact day between to be announced.”
6. Resident and Human Relations - Mike Agey, Resident Commissioner, Chair. Resident and Human Relations Committee - Spring Beautification Activities.
 7. Chairperson requests Board to vote for a 6:15+- pm Executive Session, requested by Resident regarding ADA legal issue. For this Agenda Item; there will be no set time limit and the meeting will be governed by Robert Rules of order. Invited Experts: Legal: Mike Wrona, Esq; Financial: Matt Fontaine, CPA, DeMarco; Site Pet Policy and Procedures knowledge: J. Olivieri, ED. And non-voting resident who raised the issue.
 8. Take Action from Executive Session per previous Agenda Item 7.
 9. Next Meeting is June 21, 2022; 5:30pm, Gosinski Park. Motion to adjourn.

Respectfully Submitted, Vinnie Klimas, Chairperson

5/15/2022

 Vinnie Klimas
 Chairperson