

Town of Plymouth
80 Main Street
Terryville, Connecticut 06786

Human Services Commission
Telephone: (860)585-4001
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Human Services Meeting Minutes
April 19, 2022

I. Call to Order: Vice-Chairwoman Donna Dognin, called the April 19, 2022, Human Services Commission meeting to order at 7:01 p.m.

II. Attendance: Vice-Chairwoman Donna Dognin, Commissioner Mark Malley, Commissioner Larry Chiucarello, Commissioner Lee Ulinskas (via ZOOM), Commissioner Karen Saccu (via ZOOM). Also in attendance: Carrie Tedd from HRA.

Excused absence: Chairwoman Cathy Beaudoin

III. Pledge of Allegiance:

Vice-Chairwoman Donna Dognin led the group in the Pledge of Allegiance.

IV. Invocation:

Vice-Chairwoman Donna Dognin gave the invocation.

V. Public Input: None

VI. Acceptance of Minutes:

A motion was made by Commissioner Mark Malley, seconded by Commissioner Larry Chiucarello to accept the meeting minutes of March 15, 2022. This motion was approved unanimously.

VII. Communications/Correspondence (If Needed): None

VIII. Human Services Report:

Carrie Tedd went over the February – March 2022 update.

Plymouth Human Services Update: 2020

Submitted by: Carrie Tedd and Juan Berrios
Reporting Period: February – March 2022

Services	Total Count
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Phone Calls	753
VITA Tax Returns To Date	90
Appointments	69
Rental Assistance Applications Taken/Approved	2
Medicare Savings Program	12
SNAP Applications/Renewals	42
Private Fuel Bank	6
New Case Management Clients	15
Energy Applications Processed	pending

Energy Assistance: We continue to receive phone calls for energy assistance, but it has slowed down significantly. Energy assistance will close on May 31st and re-open on August 2nd. We will continue to set appointments and process applications as needed.

Private Fuel Bank: There were 6 requests for utility payment assistance through the Town's Private Fuel Bank and or the Rotary Club of Plymouth. The payments were for Eversource, CT Water Company and oil deliveries from Armstrong Fuel & Propane. This is the time of year where I normally slow down and by May come to a screeching halt. If anyone has an urgent need for an emergency oil delivery, please contact the Human Services office.

Rental/Mortgage Assistance: I have taken 2 applications for mortgage/rental assistance. They are currently pending approval. I will continue setting appointments and processing applications.

VITA Tax Return Service: 90 Tax returns have been processed for Plymouth residents since the open of tax season. The last appointment date was April 13th to have your tax returns processed.

Toiletry Bags: Over 42 toiletry bags have been given out to either women or men, mostly women. The toiletry bags consist of shampoo, conditioner, body wash, bar soap, hand soap, sanitizer, deodorant, Q-tips, disposable shaving razors, body lotion, mouthwash, toothpaste, tooth brushes, dental flossers, baby powder, facial wash, feminine products, masks, shower sponges, Epson salt, magnet note pads and facial & body wipes. Clients are extremely grateful for these basic necessities, as SNAP (foodstamps) does not pay for these items. During times as these, individuals are under much financial stresses and this assistance is essential to stretching there limited income. Many clients have made an effort to express how much they like the toiletry bags and express their gratefulness. The Human Services Commission purchased plastic bins to organize the toiletry closet of all toiletry items. The Department is grateful for the assistance Cathy has provided going out and purchasing the toiletry items for the Case Manager, providing more time for client appointments and phone calls.

Grants & Donations: I continued to research grant opportunities in order to properly fund the department and meet the community needs. I have a few that I am going to be applying to that have not opened yet, but will complete the application process and update the Board with any funds received.

Renter's Rebate: Renter's Rebate opened up April 1st and I have processed several applications and set several appointments for residents. I have 1 to 2 dates every month at Eli Terry Retirement and Gosinski Park for Renter's Rebate Outreach to process applications.

IX. Old Business:

a. COVID-19 Funding

Carrie Tedd gave an update on the people she discussed last month. They were able to pay three months of their past due mortgage. The mortgage company said they would be in good standing if they paid the two months in arrearage. Carrie called Chairwoman Beaudoin and asked if the Commission would pay one month from the Cleveland Fund and she would pay the other from her grant.

Carrie Tedd stated that Chairwoman Beaudoin felt the Cleveland Fund should not pay the one month and that payment should come from Carrie's grant.

Vice-Chairwoman Dognin stated that Chairwoman Cathy Beaudoin had spoken to her and wanted the Commission to make their decision based on the new circumstances.

A discussion took place about how the funds from the Cleveland Fund are disbursed. A payment of \$500 per person per calendar year up to \$3500 may be given out. To date, Carrie Tedd has not spent any of the funds.

A motion was made by Commissioner Larry Chiucarello, seconded by Commissioner Karen Saccu that the Commission pay the family \$1183.54 from the Cleveland Fund to help them catch up on their mortgage. This motion was approved unanimously. (See attached letter from the mortgage company).

X. New Business:

a. Review of Bylaws

Vice-Chairwoman Dognin expressed that Chairwoman Beaudoin had concerns with being the only person on the Commission that can approve a request over \$500 from the Cleveland Fund. She feels that it should be approved by the whole Commission.

This will be discussed at the next meeting. Vice-Chairwoman will email out the bylaws and fund procedures to the Commission members.

A discussion took place about the extra work load that Carrie Tedd has. In other towns, the renter's rebate is handled by the assessor. However, that is being handled by her office.

A discussion took place about requesting ARPA funds to get her an assistant.

Carrie Tedd stated that the assistant would be hired by HRA.

A discussion took place about previous directors and how HRA was hired. Carrie stated that HRA made promises that they could provide additional funding for programs. Carrie stated that HRA is in Hartford County and Plymouth is in Litchfield County. Therefore, she is not able to get the funding HRA promised. Carrie stated the Mayor does not want to make her position back to a town employee due to cost of insurance.

A discussion took place about cost of insurance. The Commission will talk to the Mayor about hiring Carrie Tedd as a town employee

Carrie will email out the HRA proposals and the manual to the Commission so they can see what HRA pays the town.

b. Review of Plymouth Private Funds Procedure

This will be tabled until next month when the Commission can review the paperwork.

XI. Chairman's Comments:

Vice-Chairwoman Dognin will set up a meeting with the Mayor regarding Carrie Tedd becoming a town employee. She will let the Commission know the date and time.


XII. Council Liaison's Comments:

Linda Schnaars read an email from Councilwoman McCann which stated she could not attend the meeting but if anyone has any questions, please reach out to her.

XIII. Adjournment:

There being no further business of the Human Services Commission, a motion was made by Commissioner Mark Malley, seconded by Commissioner Larry Chiucarello to adjourn. This motion was approved unanimously. The meeting ended at 8:00 p.m.

Respectfully submitted,


Linda Schnaars
Recording Secretary



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Sent Via First-Class Mail®

03/24/2022

TERRYVILLE, CT 06786-5317

Loan Number: 7602150297

Property Address:

TERRYVILLE, CT 06786

Dear

This letter is formal notice by Rushmore Loan Management Services LLC, the Servicer of the above-referenced loan acting on behalf of U.S. Bank National Association, not in its individual capacity but solely as trustee for the RMAC Trust, Series 2016-CTT, that you are in default under the terms of the documents creating and securing your Loan described above, including the Note and Deed of Trust/Mortgage/Security Deed ("Security Instrument"), for failure to pay the amounts due.

You have a right to cure the default. To cure the default, you must pay the full amount of the default on this loan by 05/28/2022 (or if said date falls on a Saturday, Sunday, or legal holiday, then on the first business day thereafter). Failure to cure the default on or before this date may result in acceleration of the sums secured by this Security Instrument and foreclosure or sale of the property.

As of the date of this notice, the total amount required to cure the default is \$2,925.50, which consists of the following:

Next Payment Due Date:	02/01/2022
Total Monthly Payments Due:	\$2,367.08
02/01/2022	at \$1,183.54
03/01/2022	at \$1,183.54
Late Charges:	\$558.42
Unapplied Balance:	\$0.00

TOTAL YOU MUST PAY TO CURE DEFAULT: \$2,925.50

You can cure this default by making a payment of \$2,925.50 by 05/28/2022. Please note any additional monthly payments, late charges and other charges that may be due under the Note, Security Instrument and applicable law after the date of this notice must also be paid to bring your account current. You may contact our Loss Mitigation Department at (888) 504-7300 to obtain updated payment information. This letter is in no way intended as a payoff statement for your mortgage, it merely states an amount necessary to cure the current default. Please include your loan number and property address with your payment and send to:

Rushmore Loan Management Services LLC
P.O. Box 514707
Los Angeles, CA 90051

